

## MINUTES

### COMMUNITY DEVELOPMENT ADVISORY COMMITTEE MEETING WEDNESDAY, OCTOBER 27, 2010 – 4 PM DOWNTOWN MAIN LIBRARY CONFERENCE ROOM

**Members Present:** Paul Phalen, Chairperson; Dennis Gilliam, Secretary; Mary Burd, Vicki Kerkvliet, Langu Okall and Julie Westra (ex-officio School Board member).

**Members Absent:** Loretta Paganini, and Pat Lloyd.

**Others Present:** Darrin Smith, Randy Bartunek, Dwight McElhaney, Al Roettger, and Suzanne Schroeder, Community Development staff.

#### **Public Hearing to Receive Comments on the Proposed 2011 Annual Plan**

No comments were received.

#### **AGENDA**

##### **1. CALL TO ORDER**

Chairperson Paul Phalen called the meeting to order at 4:02 p.m.

##### **2. ADDITIONS OR DELETIONS TO THE AGENDA**

There were no additions or deletions to the agenda.

##### **3. APPROVAL OF THE MINUTES FOR THE MEETING OF AUGUST 25, 2010.**

Upon motion by Vicki Kerkvliet, seconded by Langu Okall, the Committee voted to approve the minutes of the August 25, 2010, meeting as mailed. Carried unanimously.

##### **4. NEW BUSINESS:**

- a) **Program Status Updates** – Dwight McElhaney gave the Committee a program status update. He told the Committee that the Tenant Based Rental Assistance Program will change in 2011 to require case management for all participants. The program goal is to have 24 persons in the program and all participants must have incomes below 60% of Median Family Income. Participants can stay in the program for a maximum of two years.
- b) **Financial Status Report** – Al Roettger gave a financial status report for the 2010 CDBG and HOME Programs. He told the Committee that CDBG program income year-to-date is slightly behind the projected income for this date; whereas, HOME program income year-to-date is slightly above what was projected for the year.

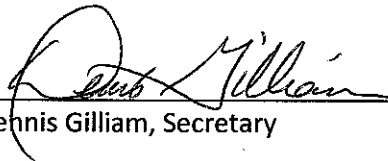
##### **5. OTHER BUSINESS:**

There was no other business.

Discussion was held on a program and possible tour for the January 26, 2011, meeting. It was decided to hold the meeting at the Main Library Conference Room.

**6. ADJOURN**

Upon motion by Dennis Gilliam, the meeting adjourned at 4:50 p.m.

  
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Dennis Gilliam, Secretary