

MINUTES

**COMMUNITY DEVELOPMENT AFFORDABLE HOUSING ADVISORY BOARD MEETING
DOWNTOWN MAIN LIBRARY MEETING ROOM A
WEDNESDAY, MAY 23, 2012 – 4:00 PM**

Members Present: Loretta Paganini, Chairperson; Debra Metzger, Secretary; Jeffrey Kogel; Gayleen Riedemann; Vicki Kerkvleit; and Shawn Pritchett

Members Absent: Jon Carroll, Vice Chairperson; Langu Okall, Todd Thoelke, ex-officio member; and Aaron Rietsema

Also Present: Darrin Smith; Dwight McElhaney; Al Roettger and Lisa Fuller;
Community Development staff

AGENDA

1. CALL TO ORDER

Loretta Paganini called the meeting to order at 4:10 p.m.

2. ADDITIONS OR DELETIONS TO THE AGENDA

There were no additions or deletions to the agenda.

3. APPROVAL OF THE MINUTES FOR THE MEETING OF MARCH 14, 2012.

Upon motion by Gayleen Riedemann, seconded by Jeff Kogel, the Board approved the minutes of the March 14, 2012, Community Development Affordable Housing Advisory Board meeting as e-mailed. Motion carried unanimously.

4. OLD BUSINESS

There was no old business to discuss.

5. NEW BUSINESS

a) Recap of 2:30 p.m. Needs Assessment Hearing

There was a brief group discussion regarding feedback from the board members who attended the 2:30 p.m. hearing. The need for additional transportation routes was talked about as a definite challenge for people to access; therefore, Darrin suggested the city transportation planner be invited to next year's Needs Assessment hearing.

b) Discuss amendment no. 1 on the 2012 Annual Action Plan

Darrin stated that the goal for Affordable Housing division is to make sure we're building a quality product. Our staff feels the neighborhood revitalization homes are of high quality and competitive pricing. There are numerous ways to save money and build a lesser quality home; however, that is not our intent as that would just later set the homeowner up for expensive repairs.

Darrin said he'd like to reinstate the furnace replacement program to provide energy assistance to homeowners. The Affordable Housing division recently purchased a geo-thermal camera which will be used for future single family home inspections/repairs to provide the home owner with energy efficiency for permanent savings.

Community Development has received two recently grant funded projects (funding was provided as loans). The first one is with Habitat for Humanity to acquire four lots in Hayward Meadows for a cost of \$60,000 (\$15,000 each). These four lots on Amber Street will be used to construct homes that will be sold to qualified low- to moderate- income families. The second project is with Affordable Housing Solutions to acquire two detached single family homes at 1209 and 1215 N. Homestead Trail at a cost of \$60,000 (\$30,000 each). These properties will be used as rental homes for disabled clients that are under the supervision of an agency responsible for providing them with appropriate care services.

c) Discuss possible tours in June of various Affordable Housing projects

Darrin Smith suggested the Affordable Housing Advisory Board take a bus tour in June to look at the different types of structures the Affordable Housing division has acquired and is currently working on.

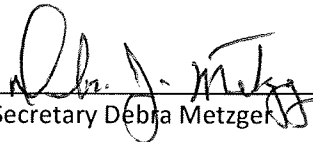
Community Development will be distributing an e-mail to board members with a couple of bus tour dates/times to choose from.

6. OTHER BUSINESS

There was no other business to discuss.

7. ADJOURN

Upon motion by Debra Metzger, seconded by Vicki Kerkvleit, the meeting adjourned at 4:40 p.m.


Secretary Debra Metzger