

**Minutes  
Siouxland Heritage Museums  
Board Meeting  
Thursday, February 2, 2012  
Law Library, Old Courthouse Museum**

Present: Virgil Andersen, Jeff Barth, Sandy Dean, Marty DeWitt, Michelle Erpenbach, Ron Helwig, Mary Dean Janklow, Pat McGreevy, Tim Schendel, Glenda Schmid, Bill Hoskins, Paavo Rasmussen  
Absent: Beth MacDonald

Pat McGreevy called the meeting to order at 11:30 AM.

Jeff Barth introduced himself and Bill introduced the other Board Members.

Michelle moved that the minutes of the January Meeting be adopted as printed. Marty seconded the motion and the motion passed on vote.

Bill Hoskins passed around notes and comments from the public about museum programs.

**Reports:**

Staff Report: Paavo Rasmussen, Education Assistant, introduced himself and talked a little about museum theater program in general and the Murder Mystery and Ghosts and Graves Tour in particular.

Bill Hoskins delivered the Alliance Report for Beth. The Alliance held their Annual Meeting at the Pettigrew Home and Museum on January 19. Three new Board members were elected to the Board, Mike MacDonald, Dianne Metli and Cindy Stienhauer. The Alliance adopted their annual budget for 2012 with a \$4,000 increase in support of the Museums. The next Alliance Board Meeting is February 9, they planning for the Historic Homes Tour in July and pork raffle in June.

Bill Hoskins, Museum Director briefly reviewed the Financial Reports for January which was e-mailed to board members earlier in the month.

Bill Hoskins presented the Annual Report to the Board and highlighted some of the accomplishments of the Museum in 2011.

Bill Hoskins, Museum Director presented the Director's Report for January including some highlights for the month. Highlights included:

- Wallace Dow Exhibit Opening January 19 at the Pettigrew Home and Museum.
- Alliance Annual Meeting

- The Murder Mystery Program at the Pettigrew Home and Museum was sold out and attended by over 300 people.
- Winter Concert Series came to an end successfully.
- Attendance for January 2012 was higher than in January 2011.

Bill delivered the report for the Museum Board Facilities Committee that met on January 23 at the Old Courthouse Museum. The minutes of the meeting were sent out via e-mail prior to the Board Meeting. Each board member had a copy of the Maintenance Plans for the Old Courthouse Museum and the Pettigrew Home and Museum. The committee has reviewed the plan twice and recommended adoption. Bill also distributed maps of Collections Research Center Site and our adjoining land owners (see Attached). Sanford is requesting a temporary construction road across the land while they are building the Pentagon and Power buildings. The Committee recommends allowing Sanford to build the road and have access. Tim moved that the report and recommendations of the Committee be accepted. Virgil seconded the motion. The motion passed on vote.

Bill delivered the report of the Visitor Experience Committee that met on January 24, 2012 at the Old Courthouse Museum. The minutes of the meeting were sent out via e-mail prior to the Board Meeting. Bill highlighted the Committee's recommendation to reduce the Pettigrew Hours by eliminating Thursday evening hours. Bill also highlighted the Committees Recommendation to increase the Fees for Starlab from \$1 to \$2. Tim moved to accept the Committees Report and Recommendations. The motion was seconded by Marty. The motion passed on vote.

#### Regular Business

Bill handed out information on Accreditation from the American Association of Museums. AAM Accreditation is one of our Goals for 2012. The Board briefly discussed the benefits, costs and timeline. Tim asked that the topic be placed on the March Agenda for further discussion.

Bill nominated Rich Dodge to receive the Museum Board's Pickle Award for his ingenuity in saving the taxpayers money. Tim moved that the Board give Rich the Award. Jeff seconded the motion. The motion passed on vote.

Jeff briefly commented on and offered his thoughts regarding the County's Budget situation and funding. He strongly encouraged the Museum Board members to be advocates and to lobby his fellow commissioners in regards to budgets. Michele also encouraged Board Members to be active.

The meeting Adjourned at 12:30 PM.

Museum Mission: *"The Siouxland Heritage Museums is dedicated to enhancing the experience of learning for our community, its families and visitors through collections, preservation and interpretation of history"*