

**Minutes
Siouxland Heritage Museums
Board Meeting
Thursday, March 1, 2012
Program Room, Pettigrew Home and Museum**

Present: Virgil Andersen, Sandy Dean, Ron Helwig, Mary Dean Janklow, Pat McGreevy, Tim Schendel, Glenda Schmid, Bill Hoskins, Adam Nyhaug

Absent: Jeff Barth, Marty DeWitt, Michelle Erpenbach, Beth MacDonald,

Tim Schendel called the meeting to order at 11:30 AM.

The minutes of the February Meeting were adopted as printed.

Reports:

Staff Report: Adam Nyhaug, Museum Registrar, introduced himself and talked his background and duties in the Museum's Collections Department.

Bill Hoskins delivered the Alliance Report for Beth. The Alliance is planning the next Historic Homes Tour for July 19. Four homes have been identified for the tour. Volunteers as well as staff will be needed for the event. In 2011 the event raised nearly \$4,000 for the Alliance. At the March Meeting the Alliance Board will be considering the nominations for Volunteer of the Year. The Volunteer banquet will be April 12.

Bill Hoskins, Museum Director briefly reviewed the Financial Reports for December, 2011 and February, 2012 which was e-mailed to board members earlier in the month.

Bill Hoskins, Museum Director presented the Director's Report for February including some highlights for the month. Highlights included:

- Record Attendance for February, 2012. February is traditionally the lowest attendance month of the year.
- Staff preparations for Spring and Summer Programming.
- Summer Activities Fair
- Upcoming Programs including St. Patrick's Day Dance, Into the Pit Quarry Tours the CHIP program.

Bill presented the Museum Special Enterprise Fund Annual Report.

Bill delivered the report of the Finance Committee which met on February 29. Bill briefly reviewed the annual budget schedule. Bill presented the 2013 Draft Budget Proposal for the Siouxland Heritage Museums. Discussion of the budget followed, particularly regarding the Operations and Enterprise Fund budgets. Virgil moved that the proposal be adopted. The motion was seconded by Pat. The motion passed on vote.

Regular Business

Bill handed out four draft designs for a sign for the Collections Center Site. There was discussion of the name for the building/site and of what information/graphics needed to be on the sign. Tim asked that the sign be brought back to the board at the April meeting along with cost estimates.

The Siouxland Heritage Museums will be hosting the Chamber Mixer at the Old Courthouse Museum on February 12, 2013. There was some discussion of Chamber Mixers in general and what the expectations were. Tim asked that this be placed on future agendas for periodic updates on planning.

The meeting Adjourned at 12:55 PM.

Museum Mission: "The Siouxland Heritage Museums is dedicated to enhancing the experience of learning for our community, its families and visitors through collections, preservation and interpretation of history"