

**ADA ACCESSIBILITY REVIEW BOARD  
MINUTES  
July 26, 2011  
Commission Room, First Floor, City Hall  
10:15 A.M.**

**Disclaimer:** The ADA Accessibility Review Board is a citizen board volunteering their time to give necessary feedback on projects of the City which may have an impact on Title II of The American's with Disabilities Act. The intent of the review is not to evaluate complete compliance with an accessibility standard, but to ensure overall programmatic accessibility. The Board is not presented all the information and is not given sufficient time for a thorough review. The Board's review is merely cursory and should only be considered a recommendation of the Board. The Board recommendation should not be considered a certification that the project meets ADA standards. The Board only reviews the project based on The American's with Disabilities Act Accessibility Guidelines and other U.S. Access Board guidance and does not address any local codes, such as any building codes or fire and safety codes. Any conflicts in local codes should be addressed by the appropriate parties.

**CALL TO ORDER**

Chairperson Hoy called the meeting to order at 10:17 a.m.  
Board members present: Sarah Aldinger, Roseann Burkett, Helen Hartmann, Doug Hoy (leave @ 10:43), Page Hudson, and Eric Kritzmire (arrive @10:23).  
Board member(s) absent: Matt Cain  
Staff present: Moran and Garry  
Guests present: Rick Bandy, City Engineering; and Whitney Parks, Koch Hazard Architects

**APPROVAL OF MINUTES**

**Hudson moved to approve the minutes from the special June 13, 2011, meeting. Aldinger seconded. Motion passed by unanimous vote.**

**UNFINISHED BUSINESS**

Third Officer Vacancy –With the expiration of Dennis Theel's appointment the board is without a third officer (secretary). Roseann Burkett volunteered to be the third officer.

**NEW BUSINESS**

Household Hazardous Waste Facility Environmental Office and Education Center – Rick Bandy, Whitney Parks

The new facility will be located at the current hazardous waste facility on North Cliff Avenue. The project involves erecting a new office building and small collection facility. This will be the first L.E.E.D. (Leadership in Energy and Environmental Design) building

built by the City. This means it is an environmentally built facility – low energy use, low impact on the environment.

The facility will house an education center and offices for the City's environmental group.

The new building will be to the east of the existing building. The entrance is in the center of the building facing north. Sidewalks will access the building and the ADA parking space is in close proximity. ADA ramps/curb cuts will be used at the crossing of the main drive between the existing and new buildings, one in front of accessible parking space, one at the patio area between the two buildings, and one where the reuse drop off is located.

The drop-off at the existing building will remain where it is but the Reuse Center will move to the new building.

The patio area is made with permeable pavers – called Filter Pave. It is composed of recycled glass. The surface is very similar to concrete just more porous. There is no stamped texture, it is smooth and flat. The permeable paving allows rain water to seep into the ground instead of running off.

The first floor is on the same grade as the exterior so there are no steps into the building. The main entry has an automatic door opener. The Reuse Center to the right of the entrance will have one also. The Reuse Center will have shelving to hold the reusable products dropped off at the recycling area for purchase by the public at reduced rates.

The doors leading into the other part of the first floor do not have an opener. Kritzmire suggested adding an opener to those doors also because it serves as the entrance for the educational area. The opener should be located on the east wall so it isn't confused with the opener for the Reuse Center.

The counter located in the reception area is in the accessible travel path. It could be moved back further to create an unobstructed path through the reception area and to the door.

There are public restrooms located off the reception area. There is also an employee restroom with a shower further down the hall. The shower can be used by bike commuters. It is one of the requirements that needed for the L.E.E.D certification (they are required to promote biking.) All the restrooms and shower area are designed per ADA requirements.

Other features include an accessible sink and counter space in the east classroom area.

Offices for the environmental work group are located on the second floor. There is an area on the first floor that can be used as office space to accommodate an employee who is unable to use the stairs as there is no elevator. Public who need to visit with an employee, but can't use the stairs will be able to meet in the conference room or reception area on the first floor.

**Kritzmire moved to recommend approval of the design plan with the addition of adding an opener to the second set of double doors to the reception area and**

**relocation of the counter/desk out of the path of travel. Hudson seconded. Motion was passed unanimous.**

Orientation and board book review/update – Staff provided the Board with updated information for their board books and removed outdated information.

**Public Comment**

**ADJOURNMENT**

**Hartmann moved to adjourn; Kritzmire seconded.**

Respectfully submitted by Carol Garry