

**ADA ACCESSIBILITY REVIEW BOARD  
MINUTES  
July 31, 2018  
Commission Room City Hall, City Center  
10:15 A.M.**

**Board members present:** Roseann Burkett, Patti Monson, Helen Hartmann, and Paul Korn

**Board member(s) absent:** Troy Osterloo, Matt Pruner

**Staff present:** Colleen Moran

**Guests present:** None

**CALL TO ORDER**

Meeting began at 10:18, followed by an approval of the May meeting minutes.

**NEW BUSINESS**

Moran presented information regarding SAM Paratransit services dropping off individuals who are visiting the City Center. Currently, because Dakota Avenue is a one-way street and because of the configuration of the Paratransit bus, Paratransit would need to drop its customers off on the traffic side of the bus. Options were presented and discussed. The Board's preference was to have a the Paratransit bus park across the street from the City Center; have a cross-walk striped; and have flashing lights to warn/stop traffic when individuals are in the cross-walk and crossing the street.

Moran also presented information regarding improvements to be made at Terrace Park. The Board reviewed the plans, which detailed the improvements. The Board found no ADA issues that needed to be addressed.

**OLD BUSINESS**

At the previous meeting, Board members brought some issues forward to Assistant City Engineer, Shannon Verhey, regarding the City Center. Verhey indicated he would follow up with the architect about the concerns. Verhey did so and provided a report to Moran, who shared it with the Board. One of the issues raised concerned the width of restroom doors. The doors were measured and met the ADA standards. Board members also expressed concern about the need for contrast on the steps leading up to the main entrance of the City Center. The architect indicated the steps met ADA standard, so change was needed. One of the Board members indicated she would like to revisit the contrast on the steps issue in the future.

**PUBLIC COMMENT**

No one from the public was present for public comment.

**ADJOURNMENT**

Having no further business, the meeting was adjourned.

**Disclaimer: The ADA Accessibility Review Board is a board of community members volunteering their time to give necessary feedback on projects of the City which may have an impact on Title II of The American's with Disabilities Act. The intent of the review is not to evaluate complete compliance with an accessibility standard, but to ensure overall programmatic accessibility. The Board is not presented all the information and is not given sufficient time for a thorough review. The Board's review is merely cursory and should only be considered a recommendation of the Board. The Board recommendation should not be considered a certification that the project meets ADA standards. The Board only reviews the project based on The American's with Disabilities Act Accessibility Guidelines and other U.S. Access Board guidance and does not address any local codes, such as any building codes or fire and safety codes. Any conflicts in local codes should be addressed by the appropriate parties.**

*Minutes submitted by Valerie Schonewill*