

**Sioux Falls Regional Airport Authority
Board Meeting Minutes**

April 21, 2010

Members Present: Hal Wick, Mike Breidenbach, Mike Luce

Members Via Teleconference: Dean Sorenson, Tom Lien

Staff Present: Dan Letellier, Richard King

Guests Present: Duane Anderson, Mark Heisey, Ken Schroeder, Charlotte Schwab, Steve Jones, Wendy Duval,

Ayes and nays were taken on all motions, and all motions were passed unanimously unless otherwise noted.

Chairman Mike Breidenbach called the meeting to order at 12:05 pm.

1. **Minutes**—Hal Wick moved and Tom Lien seconded approval of the March 18, 2010 meeting minutes with a correction. Change comment by Hal Wick that he would like to meet with other Board Members prior to advertising the design/build bid for future work at the airport, not for the concourse remodel project as was written. Motion carried.
2. **Bills**—Hal Wick moved and Tom Lien seconded approval of the bills as presented. Motion carried.
3. **Consent Agenda**—Tom Lien moved and Hal Wick seconded approval of the following consent agenda:
 - A. “Other Transaction Agreement” with Department of Homeland Security for \$1,049,329 in funding to assist with the in-line luggage screening component of terminal remodel project.
 - B. Change Order #5 for \$15,754.83 for terminal remodel project.
 - C. Travel by Executive Director and any interested board member to attend the Jump Start Air Service Development Conference in San Diego June 8-9, 2010.
 - D. Temporary Construction and Permanent Sanitary Sewer Easement with the City of Sioux Falls.

Motion carried.
4. **Executive Director Report**
 - A. Dean Sorenson moved and Tom Lien seconded approval of the low bid from D&G Concrete Construction of \$2,273,197.86 for the west-side FBO apron project. Motion carried.

- B. Construction on the terminal is on schedule with the exception of the asphalt which may be delayed about a week. The baggage handling system testing is complete and landscaping work remains.
- C. The American Airlines inaugural celebration had a nice turn out which included some mayoral candidates. The Dallas flights are going well with the Chicago flight loads lower than expected.
- D. Request for Bids has been published for the concourse remodel project and a pre-bid meeting is scheduled for April 27, 2010. Bid opening set for 2:00pm, May 13th.

5. **Old Business**

- A. Mike Luce moved and Tom Lien seconded a 1% increase in commission (from 9% to 10%) effective June 1st, giving the car rental agencies relief from the down-turn in business traffic. An adjustment to the Minimum Annual Guarantee (MAG) will be reviewed later this year. Motion carried.
- 6. **Task Order #6** – Tom Lien moved and Hal Wick seconded approval of Task Order #6 for \$22,525 with Goldsmith Heck to assist with the bidding and acquisition of a new high speed runway broom. Motion carried.
- 7. **Task Order #7** - Tom Lien moved and Dean Sorenson seconded approval of Task Order #7 for \$185,598.50 with Goldsmith Heck for a construction administration agreement of the West-side General Aviation apron project. Motion carried.
- 8. **JBT AeroTech** – Dean Sorenson moved and Tom Lien seconded an agreement with JBT AeroTech for \$47,112 to move the jetbridge at gate #1 to gate #3 and store the jetbridge at gate # 3 for a period of 8-10 months during the concourse remodel. Motion carried.
- 9. **WWII Display** – Ken Schroeder requested space in the terminal to honor WWII Fighter Ace, Captain Cecil “Speedball” Harris. The Authority will look into available space and may include it with a possible air museum concept.
- 10. **Open Segment** – No comments given.
- 11. **Executive Session** – Mike Luce moved and Tom Lien seconded an Executive Session at 1:40 pm. Returned from Executive Session at 2:30 pm.

Chairman Mike Breidenbach adjourned the meeting at 2:33 p.m.

Next Board Meeting: May 20, 2010 @ 10:00 a.m.

Date

Secretary