

**Sioux Falls Regional Airport Authority
Board Meeting Minutes**

August 19, 2010

Members Present: Tom Lien, Dean Sorenson, Mike Breidenbach, Mike Luce, Hal Wick

Staff Present: Dan Letellier, Richard King, Dawn Carlson

Guests Present: John Fiksdal, Ann Delay, Mark Wiederrich

Ayes and nays were taken on all motions, and all motions were passed unanimously unless otherwise noted.

Chairman Tom Lien called the meeting to order at 12:02 pm.

1. **Minutes**—Mike Breidenbach moved and Hal Wick seconded approval of the July 15 and 22, 2010 board meeting minutes. Motion carried.
2. **Bills**—Dean Sorenson moved and Mike Breidenbach seconded approval of the bills as presented. Motion carried.

Mike Luce joined the meeting at 12:03 pm.

3. **Consent Agenda**—Mike Breidenbach moved and Hal Wick seconded approval of the following consent agenda:
 - A. FAA Airport Improvement Grant #3-46-0050-041-2010 in the amount of \$2,931,999 for eligible 2010 projects.
 - B. FAA grant for new snow removal equipment (broom) - \$551,894.
 - C. Bid and award contract to Forum Communications for the purchase and installation of an Emergency Notification System (crash phone) - \$37,060.
 - D. Bid and award contract to All Phase Electric for installation of communication line supporting Emergency Notification system - \$86,129.91.
 - E. Change Order #9, Hoogendoorn Construction for Terminal Remodel Project. - \$2,851.74
 - F. Change Order #10, Hoogendoorn Construction for Terminal Remodel Project - \$8,441.47
 - G. T-Hangar Lease with Arils Thompson
 - H. Travel by Executive and Deputy Director to annual FAA Conference in Bismarck, Oct. 27, 28.
 - I. Notice to bidders for Aircraft and Runway Deicing Fluid for the 2010-2011 winter season.
Motion carried.
4. **Executive Director Report**
 - A. Construction Update
 - 1) Terminal Remodel – work on the roof has begun as well as pouring the floor in the new baggage system area with a December 7, 2010 completion date anticipated.

2) Westside Apron – due to the weather, progress is about 3-4 weeks behind schedule and is 45% complete at this time. Anticipating a completion date near the end of October.

3) Concourse Remodel – footings have been poured. A possible change order may be needed to replace sections of the roof and the water lines for the chiller and boiler that were not in the original proposal.

4) Studies for Runway Intersection and RSA Issue – An initial meeting was held July 22nd with all airport tenants to discuss the impacts of the runway intersection project. Early indications look at the closing of the airport for 3 consecutive weekends to complete the work in 2012. The Runway Safety Area Environmental Assessment is scheduled to be completed next spring.

B. FAA Annual Certification Inspection went well with few modifications required with the exception of replacing some older runway signs and updating our Certification Manual.

5. **Old Business**

A. Maverick Air working on finding additional investors to help with the construction of a hangar for their proposed FBO.

6. **Notice to Bidders** - Mike Luce moved and Mike Breidenbach seconded Notice to Bidders for a) refurbished jetbridge for gate #1 and b) purchase of a new bridge for gate #2. Motion carried.

7. **Marketing** – John Fiksdal gave an update on the current marketing campaign with it 2/3 complete.

8. **Capital Improvement Plan** – Dean Sorenson moved and Mike Breidenbach seconded the revised Capital Improvement Plan for 2011-2015 as presented to the board by the Executive Director. Motion carried.

9. **Open Segment** – Ray Wilcox with United requested that a small section of grass to the cargo building be asphalted for easier access as other tugs and carts from other carriers are parked blocking entrance to the building. Jack Browning from Landmark was asked to have his employees look into this as well as the Executive Director to find a solution for the congestion at the cargo building

Chairman Tom Lien adjourned the meeting at 1:12 p.m.

Next Board Meeting: September 16, 2010.

Date

Secretary