

**Sioux Falls Regional Airport Authority
Board Meeting Minutes**

September 16, 2010

Members Present: Tom Lien, Dean Sorenson, Mike Breidenbach, Mike Luce, Hal Wick

Staff Present: Dan Letellier, Richard King, Dawn Carlson

Guests Present: Bruce Goodwin, Jeremy DeCurtins, Mark Wiederrich, Kyle Raph

Ayes and nays were taken on all motions, and all motions were passed unanimously unless otherwise noted.

Chairman Tom Lien called the meeting to order at 12:02 pm.

1. **Minutes**—Mike Breidenbach moved and Hal Wick seconded approval of the August 19, 2010 board meeting minutes. Motion carried.
2. **Bills**—Dean Sorenson moved and Hal Wick seconded approval of the bills as presented. Motion carried.
3. **Consent Agenda**—Mike Breidenbach moved and Dean Sorenson seconded approval of the following consent agenda:
 - A. Approve Change Order #11 - Hoogendoorn Construction for Terminal Remodel Project. - \$6,490.56
 - B. Approve Change Order #2 - D & G Concrete for Westside General Aviation Apron - \$2,652.33.
 - C. Approve Change Order #1 - Fiegen Construction, Concourse Remodel - \$82,763.
 - D. Approve funding for Port of Entry Marketing, final year. \$48,000.
 - E. Approve Travel by Executive Director to attend Minneapolis Intl Airport Irregular Operations Workshop, Oct 13, 2010 – Minneapolis, MN.
 - F. Approve proposal from Connie Wosje to review and update Employee Handbook, to include an Authority Policy on Discrimination (Sexual/Racial) and Drug Policy including pre-employment testing and random testing. - \$700-\$1000.
 - G. Approve proposal by Fremont Industries and Krier & Blain to provide cleaning and flushing procedures to remove sludge and other deposits in heating and cooling lines in the concourse- \$15,000. Motion carried.
4. **Executive Director Report**
 - A. Construction Update
 - 1) Terminal Remodel – Canopy going up, new VIP parking lot being excavated and work on the roof is 90% complete with a mid-December 2010 completion date anticipated.
 - 2) Westside Apron – cement pouring is 90% complete with an anticipated completion date of mid-October 2010.

3) Concourse Remodel – pre-cast columns have been placed and construction continues with an anticipated completion date of January 2011 for gates 1 and 2 and early spring 2011 for the restaurant.

B. Hunter's Welcome - October 15, 2010.

C. Lease Agreements – new lease agreements with the commercial air carriers should be complete and in place by the first of the year 2011.

D. Jetbridge RFP's for Gates 1 and 2 have been advertised with a bid opening date of September 24, 2010. A board meeting via conference call will be at 8:30 am on September 27 to approve the low bidder.

5. **Old Business**

A. Maverick Air continues to work on finding additional investors to help with the construction of a hangar for their proposed FBO. The Board asked Bruce Goodwin to work with the Executive Director to provide design and cost projections for the project to determine if the Authority will provide funding for a new hangar.

6. **Notice to Bidders** – Dean Sorenson moved and Mike Breidenbach seconded Notice to Bidders for Car Rental Concession Agreements. Motion carried.

7. **Skyforce Sponsorship** – Mike Luce moved and Mike Breidenbach seconded a \$5,000 sponsorship to the Sioux Falls Skyforce basketball team for 2010 with the stipulation that we may discontinue sponsorship next year. Motion carried.

8. **Task Order #10** – Hal Wick moved and Mike Breidenbach seconded Task Order #10 for \$25,840 with Goldsmith Heck to perform an FAA requested Boundary Survey of the airport. Motion carried.

Hal Wick left the meeting at 1:22 pm

Hal Wick returned to the meeting at 1:25 pm

9. **Park Lot Study** – Mike Breidenbach moved and Dean Sorenson seconded approval of Option D Phase I and II of the parking lot study for an estimated \$4,025,700 of which \$1,160,000 is eligible for AIP reimbursement. Motion carried.

10. **Terminal Front Study** – Mike Luce moved and Mike Breidenbach seconded a study by Koch Hazard incorporating a prairie wave canopy in front of the rental car area of the terminal that will tie in with the new parking lot design. Motion carried.

11. **Open Segment** – no comments

12. **Next Board Meeting:** October 21, 2010.

Chairman Tom Lien adjourned the meeting at 1:44 p.m.

Date

Secretary