

**Sioux Falls Regional Airport Authority
Board Meeting Minutes**

December 19, 2011

Members Present: Mike Breidenbach, Mike Luce, Tom Lien, Ruth Krystopolski, Julie Schnaible,

Staff Present: Dan Letellier, Richard King, Dawn Carlson

Guests Present: Michael Jamison (TSP), Duane Anderson, Dan Mehlbrech

Ayes and nays were taken on all motions, and all motions were passed unanimously unless otherwise noted.

Chairman Mike Breidenbach called the meeting to order at 12:02 p.m.

1. **Minutes** – Julie Schnaible moved and Tom Lien seconded approval of the November 28, 2011. Motion carried.
2. **Bills** – Ruth Krystopolski moved and Tom Lien seconded approval of the bills as presented. Motion carried.
3. **Consent Agenda** – Tom Lien moved and Julie Schnaible seconded approval of the following consent agenda:
 - A. Approve Change Order #2 with Fiegen Const. in the amount of \$13,987 for changes to the Maverick Hangar Project.
 - B. Approve Change Order #5 with Asphalt Surfacing Company in the amount of \$14,602.99 for changes to the Parking Lot Project.
 - C. Approve Task Order #18 with Goldsmith/Heck Engineers to complete Approach Surveys for Runways 3 and 33 for \$24,795.
 - D. Approve T-Hangar Lease with Thomas Faini for T-Hangar, T-1-4.

Motion carried.

4. **Executive Director Report**

- A. Construction Update:
 - 1) Concourse Remodel – Phase III of the remodel is underway with 50% of the roof replaced and half the curtain wall installed. Interior framing and plumbing continues.
 - 2) Canopy Project – Several punch list items to remain as well as installation of the granite veneer on the new canopy columns.
- B. Enplanements have increased significantly in November 23.1% and 21% year to date.
- C. Arts Council & Culture Committee met on December 13, 2011 reviewing Dan Letellier's information on the airport terminal building to gain a better understanding of our audience to craft some appropriate solutions to art in the building.

5. **Old Business –**

Agreement with TSP – Tom Lien moved and Mike Luce seconded approval of hiring TSP to provide architecture/engineering services for lower level restaurant area. Motion carried.

6. **Operating and Capital Budget 2012** – Tom Lien moved and Ruth Krystopolski seconded the operating and capital budget for 2012 as presented. Motion carried.

7. Dan Mehlbrech with AFLAC made a presentation to the Board on supplemental insurance programs for Airport Authority employees.

8. **Open Segment** – nothing.

9. **Executive Session** - Chairman Mike Breidenbach called Executive Session at 12:52 pm to discuss legal matters.

Board member Mike Luce left the meeting at 1:35 pm

Chairman Mike Breidenbach called executive session complete at 1:44 pm.

10. **2012 Salaries** – Tom Lien moved and Ruth Kyrstopolski seconded approval of a 3 to 5% increase in 2012 salaries for Airport Authority employees based on performance evaluations; Executive Director's salary increases to \$100,000; Deputy Director's salary to \$80,000 and a \$5,000 bonus when AAAE certification is completed. Motion carried.

Next Board Meeting – January 19, 2012 @ noon

Chairman Mike Breidenbach adjourned the meeting at 1:52 p.m.

Secretary