

**Sioux Falls Regional Airport Authority  
Board Meeting Minutes**

**January 23, 2014**

Members Present: Julie Schnaible, Dave Nelson, Ruth Krystopolski, Mike Luce

Members via Conference Call: Tom Lien

Staff Present: Dan Letellier, Richard King, Dawn Carlson

Guests Present: Mike Jamison, Mark Wiederrich, Dick Heiberger, Lori Karn

Ayes and nays were taken on all motions, and all motions were passed unanimously unless otherwise noted.

Chairman Julie Schnaible called the meeting to order at 12:02 p.m.

1. **Minutes** – Ruth Krystopolski moved and Mike Luce seconded approval of the December 19, 2013 meeting minutes. Motion carried.
2. **Bills** – Dave Nelson moved and Mike Luce seconded approval of the bills as presented. Motion carried.
3. **Consent Agenda** – Ruth Krystopolski moved and Tom Lien seconded approval of the following consent agenda:
  - A. Declare as surplus and dispose of the following asset: 1994 F150 Pick-up, 1940 Farm House and out buildings.
  - B. Demolition of farm house and silos by Soukup Construction. - \$20,700.
  - C. Advertise for construction bids for Consolidated Services Facility. (Proj. approved at 9/26/13 meeting).
  - D. Advertise for construction bids to correct the Runway Safety Area for Rwy 3-21.
  - E. Renew air service agreement with Sixel Consulting Group for two more years.
  - F. Travel for two managers to attend the S.D. Airports Conference, March 26-27, 2014. Spearfish, SD.

Motion carried.

4. **Executive Director Report**

- A. An initial meeting was held January 13<sup>th</sup> to help develop a coordinated interior layout/design of the terminal and concourse areas. Interested parties included Ace Advertising, Ivy Oland, TSP Architects and Media One. Early discussion was to identify zones that's would be specific to advertising, art displays and general interior design. A consistent theme should also be indentified to be used throughout the building. Next the meeting is scheduled for February 3, 2014.
- B. December enplanements were up 14.5% with overall 2013 enplanements up 6.5% compared with 2012. 482,645 passengers departed FSD during the year and a total of 963,315 through the airport. This was the third consecutive year of record

passenger traffic. Concessions revenue for parking was up 7.4%, food 15.8% car rental 5.5% and Gift Shop 11.8% for the year.

5. **Old Business**

A. **Checkpoint Construction Management Agreement** – Discussion was held regarding the selection of a Construction Manager- as Agent to assist with the pre-bid document preparation and construction management oversight of the checkpoint renovation project. Two firms are being interviewed for possible selection, Sioux Falls Construction and Bossardt Corporation. Ruth Krystopolski moved and Tom Lien seconded a motion to provide the Executive Director in consultation with TSP the approval to make the selection of firm as long as fee was below 8% of construction costs. Motion carried.

B. **Sculpture Walk Selections** – The board was provided additional options to replace two sculptures in the ticket counter lobby that are leased as part of the Sioux Falls Sculpture Walk Program. The board identified three options and instructed the Executive Director to pursue two options with Sculpture Walk that are similar in cost to the current pieces. Mike Luce moved and Ruth Krystopolski seconded the motion. Motion Carried.

C. **Maintenance Building Replacement/Elmwood Mitigation Project** – Bids were opened on Jan. 21<sup>st</sup> for the project to replace the maintenance building on Elmwood Golf Course that is part of the RSA/RPZ mitigation project. Two bids were submitted with the low bidder being Beck & Hofer Construction for \$508,000. Mike Luce moved and Dave Nelson seconded the motion to approve the award to Beck & Hofer Construction. Motion Carried.

6. **Property/Auto & Officers and Directors Insurance** – Discussion was held on the annual renewal of our Property/Auto/Employee Bond and Officers and Directors Liability Insurance. Premium for total package through Allianz Insurance increased 7% to \$59,273. Mike Luce moved and Dave Nelson seconded renewing the Property/Auto & Officers and Directors Insurance with Allianz. Motion carried.

7. **Health Insurance** – Prior to discussion regarding the Authority Health Insurance renewal, Ruth Krystopolski left the meeting at 1:02 pm to avoid a conflict of interest. Dave Nelson also departed the meeting at 1:09 and returned at 1:11. Quotes were received from current provider Wellmark along with Sanford and Avera Health Plans. Executive Director summarized the differences between the plans and recommended a switch to the Sanford Plan due to improved coverage, lower deductibles and out-of-pocket maximums. Premiums were also among the lowest between the three and would result in annual premium savings to the Authority of over \$20,000.

Tom Lien moved and Mike Luce seconded changing the employee health insurance carrier from Wellmark Blue Cross Blue Shield to Sanford Health effective March 1, 2014. Commissions Lien, Luce and Schnaible voted in favor of the Motion, Dave Nelson Abstained. Motion carried.

8. **Open Segment** - nothing

9. **Executive Session** – At 1:21 the Board went into Executive Session to discuss Legal Issues.

At 1:41 Dave Nelson moved and Mike Luce seconded coming out of Executive Session. Motion carried.

Next Board Meeting – February 27, 2014

Chairman Julie Schnaible adjourned the meeting at 1:42 p.m.

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Secretary