

**Sioux Falls Regional Airport Authority
Board Meeting Minutes**

January 22, 2015

Members Present: Julie Schnaible, Ruth Krystopolski, Dave Nelson, Mike Luce

Via Conference Call: Lon Stroschein

Staff Present: Dan Letellier, Richard King, Dawn Carlson

Guests Present: TJ Roling (Holmes Murphy), Scott Bussell (Landmark Aviation), Jared Nesje (TSP)

Ayes and nays were taken on all motions, and all motions were passed unanimously unless otherwise noted.

Chairman Julie Schnaible called the meeting to order at 12:05 p.m.

1. **Minutes** – Mike Luce moved and Dave Nelson seconded approval of the December 18, 2014. Motion carried.
2. **Bills** – Ruth Krystopolski moved and Mike Luce seconded approval of the bills as presented. Motion carried.
3. **Consent Agenda** – Dave Nelson moved and Ruth Krystopolski seconded approval of the following consent agenda:
 - A. Approve as surplus and dispose/write-off the assets as presented.

Motion carried.
 - B. Approve travel by Executive Director to attend the AAAE Air Service and Ground Handling Workshop in Tucson, March 8-10, 2015.
4. **Report by Executive Director**
 - A. Passenger arrivals and enplanements for the year were up 1.4% from 2013, the fourth consecutive year of record passenger traffic.
 - B. The Executive Director reported on the AAAE Aviation Issues Conference that he attended the week of January 12-15. Major focus of the conference was on the upcoming FAA Reauthorization legislation issues of importance to airports. The increase in limits on Passenger Facility Charges used by airports to fund capital projects and funding for the Airport Improvement Program will be critical in the new legislation.
 - C. The long range Airport Master Plan is nearing conclusion with an Open House begin held on Jan. 22nd to provide information on some of the alternatives identified for facility improvements over the next 20 years. We will hold a Special Session for the Board to review these alternatives and incorporate them into our short-term Capital Improvement Plan with the remaining projects slotted into mid and long range schedule.

D. Construction Updates:

- (a) Hotel Construction is on schedule with an anticipated completion date of April 30, 2015.
- (b) Checkpoint/Lobby renovation is about two weeks behind due to the precast columns and steel being delivered late but two crews are working to get back on schedule. Bid Schedule #3 which includes interior finish updates in the ticketing, baggage claim and hallway areas to be advertised for bid January 28th. Bid opening scheduled for Feb. 19th with presentation to the board at our February meeting.

5. Old Business

- A. **Engineering Agreement** - Mike Luce moved and Dave Nelson seconded approval of a 5-year engineering agreement with Goldsmith/Heck Engineers. Motion carried.

6. New Business

- A. **Property/Auto & Officers and Directors Insurance** – Mike Luce moved and Ruth Krystopolski seconded approval of the renewal of the Property/Auto & Directors Insurance with Holms Murphy. Motion carried.

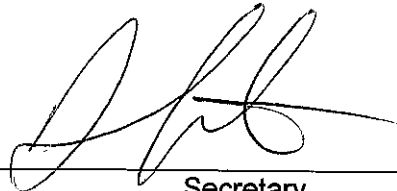
- B. **Health Insurance Renewal** –Mike Luce moved and Dave Nelson seconded approval of renewing the Simplicity 1500 plan with Sanford Health. Employee/employer contribution will be discussed at next board meeting. Motion carried with Ruth Krystopolski abstaining.

7. Open Segment – No items.

Chairman Julie Schnaible adjourned the meeting at 1:19 p.m.

Next Board Meeting February 26, 2015

1/23/15



Secretary