

**Sioux Falls Regional Airport Authority  
Board Meeting Minutes**

**December 17, 2015**

Members Present: Dave Nelson, Lon Stroschein, Mike Luce, Julie Schnaible,

Members Via Teleconference: Ruth Krystopolski

Staff Present: Dan Letellier, Richard King, Dawn Carlson

Guests Present: none

Ayes and nays were taken on all motions, and all motions were passed unanimously unless otherwise noted.

Chairman Dave Nelson called the meeting to order at 12:03 p.m.

1. **Minutes** – Julie Schnaible moved and Mike Luce seconded approval of the November 19, 2015 Minutes. Motion carried.

**Minutes** – Mike Luce moved and Ruth Krystoploski seconded approval of the Special Session Teleconference of November 23, 2015. Motion carried

2. **Bills** – Julie Schnaible moved and Mike Luce seconded approval of the bills as presented. Motion carried.
3. **Consent Agenda** – Mike Luce moved and Julie Schnaible seconded approval Items A, B and D of the following consent agenda:

A. Agreement with Senaia Intl. Inc. to relocate passenger screening equipment into new checkpoint area. - \$32,421.50

B. Amendment to Task Order #43 with Goldsmith/Heck Engineers to *reduce* original fee amount by \$13,205.00

C. New Lease Agreement with Sanford Health to continue sponsorship if the children's play area - Dave Nelson and Ruth Krystopolski abstained from voting. Not a quorum – moved to the January agenda for further discussion and recommended changes.

D. Approve new 2-year T-Hangar leases for the following tenants: T1-1: Richard Herting, T1-5: Mark Johnson, T1-6: Dave Lawrence, T-9: John Taylor, T1-10: William Taylor, T2-11 & T2-14: Mockingbird Flying Club, T2-13: John Oliphant, T2-15: Terry Craft, T2-16: Lou Smetena, T2-19: Kelly Petterson, T2-20: Sean Halligan.

Motion carried.

4. **Report by Executive Director**

A. Passenger traffic is down 0.27% for the January to November time period. November traffic down 2.7% (delayed/cancelled flights on November 30 who then traveled on December 1). Year to date, parking lot revenue +8.1%; restaurant/liquor +3.3%; car rental +1.9%; and gift shop +1.3%.

B. Air Fares out of Sioux Falls have risen in the past year due to the reduction in service by Frontier. Average fares for the first half of 2015 have increased 6.2% compared to 2014 and 9.2% compared to 2013. Reduction in seat capacity has reduced the number of the non-refundable fares that are available leaving the remaining available fares at a higher rate. The Executive Director is working with the Delta Airlines pricing department to bring fares closer in line to what is available out of Omaha and Minneapolis.

C. Construction Updates:

- (a) Checkpoint/Lobby renovation - Work continues with final stages of Phase 3 almost complete. The new escalators are installed and the elevator has a few items left to complete. Targeting January 5-6, 2016 to transition into the new security checkpoint and begin using the new escalators and elevator. Phase 5 would begin after transition into the new areas.
- (b) Lower level interior improvements almost complete with a few punch list items to be addressed and the installation of new column covers in the ticketing area. Expect to have final completion by late-December.

5. Old Business

A. **2016 Operating Budget** – Ruth Krystopolski moved and Julie Schnaible seconded approval of the 2016 operating budget as presented. Motion carried.

Lon Stroschein joined the meeting at 12:44 p.m.

B. **Employee Handbook** – Lon Stroschein moved and Mike Luce seconded approval of the changes to the employee handbook to incorporate new employee wage scale. Motioned carried

6. New Business

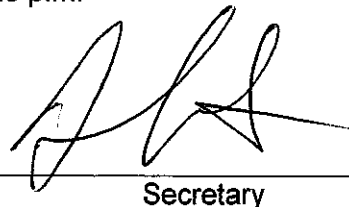
A. Discussion on the potential to include artwork developed by inmates of the South Dakota Penitentiary which would be included in the rotating the art exhibit sponsored by Media One. Board agreed to move forward with guidance from our art advisory committee to work with Lawrence Diggs on themes and timeline for submissions of artwork to be displayed which meet the acceptance of the committee.

Ruth Krystopolski disconnected from the meeting at 1:05 p.m.

7. Open Segment – No items

Chairman Dave Nelson adjourned the meeting at 1:23 p.m.

12/18/15



Secretary

Next Board Meeting January 28, 2016