

**Sioux Falls Regional Airport Authority
Board Meeting Minutes**

April 23, 2015

Members Present: Julie Schnaible, Dave Nelson, Mike Luce, Lon Stroschein

Staff Present: Dan Letellier, Richard King, Dawn Carlson

Guests Present: Joy Fiege (EideBailly), Annie Mello

Ayes and nays were taken on all motions, and all motions were passed unanimously unless otherwise noted.

Chairman Julie Schnaible called the meeting to order at 12:00 p.m.

1. **Minutes** – Mike Luce moved and Dave Nelson seconded approval of the March 26, 2015. Motion carried.
2. **Bills** – Dave Nelson moved and Mike Luce seconded approval of the bills as presented. Motion carried.
3. **Financial Audit for 2014** – A review of the audit of the 2014 financial statements and Single Audit of the FAA AIP Grant program was provided by Joy Fiege, Partner with the EideBailly accounting firm.
4. **Consent Agenda** – Lon Stroschein moved and Mike Luce seconded approval of the following consent agenda:
 - A. Award the bid for two new tractors/mowers to Tiger Corp., in the amount of \$185,992.10. (State Fuel Funds)
 - B. T-Hangar Lease with Todd Weber for airport T-Hangar #T2-17.
 - C. Task Order #41 with Goldsmith/Heck Engineers for Construction Administration of the Runway/Taxiway Rehab Project. \$360,944.00. (FAA-AIP)
 - D. Change Order #6 with Landscapes Unlimited for changes to Elmwood Mitigation Project, Phase 2. \$15,098.42.
 - E. Purchase of new office furniture for Administrative Offices from Interstate Office Products - \$20,249.67.
 - F. Changes to the Checkpoint Expansion/Lobby Renovation Project by Contractor:
 - a. Change Order #3 – Hoogendoorn Const. \$ 5,926.00
 - b. Change Order #2 –M.J. Dalsin \$ 2,284.00
 - c. Change Order #2- Olympic Drywall \$ 5,875.00
 - d. Change Order #2- FM Acoustical Tile \$ 368.00
 - e. Change Order #2- Valhalla Painting \$ 2,064.00
 - f. Change Order #2- Krier & Blain \$ 3,500.00
 - g. Change Order #2– Thompson Electric \$ 3,187.00
 - h. Change Order #3– Thompson Electric \$125,131.00
 - i. Change Order #2 – Midwest Glass (\$ 6,271.00)
 - j. Change Order #1 – Commercial Inter. Décor (\$ 1,700.00)

Motion carried.

4. Report by Executive Director

- A. Passenger enplanements up 3.75% the first quarter of 2015; parking lot revenue up 16.4%; restaurant/liquor up 5.9%; car rental up 4.6%; and the gift shop up 10.1%

B. Construction Updates:

- (a) Checkpoint/Lobby renovation continues with a mid-June completion date and move into the new administrative offices and a July 1 completion for the checkpoint expansion area.
- (b) Lower level interior improvements began in early April with the lobby restroom closure two weeks ago. Demolition work is complete in the restrooms and baggage claim area. New flooring in the restrooms and hallway will begin next week with an anticipated reopening of the restrooms June 1st.
- (c) Hotel construction is nearing completion with a handover date to the owner the first week of May. Anticipated opening date is slated for June 1st.
- (d) Phase 2 of the Elmwood Mitigation project has resumed with phase 2 scheduled for complete June 1st. Phase 3 would begin right after Labor Day.
- (e) The Runway 3-21/Bravo Rehab project is on schedule for a May 4 start with the runway closed for a planned 56 days. Work will continue throughout the summer on various aspects of the project.

5. **Old Business** - nothing

6. **New Business**

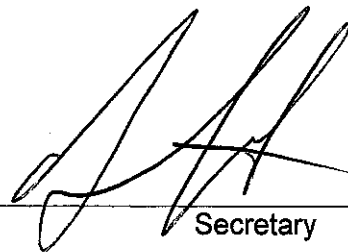
- A. **Exercise Area** - Annie Mello presented the concept of a fitness/yoga exercise area in the airport. Other airports in the country have developed fitness/quiet areas for travelers to meditate or exercise before/after travel. A small scale/low budget proposal was presented to the Board for consideration. The Executive Director will research the cost of materials to develop an area along with a proposed trial period for the Board to review at a later time.

7. **Open Segment** – No items.

Chairman Julie Schnaible adjourned the meeting at 12:48 p.m.

Next Board Meeting on May 28, 2015

4/23/15


Secretary