

**Sioux Falls Regional Airport Authority
Board Meeting Minutes**

September 24, 2015

Members Present: Ruth Krystopolski, Dave Nelson, Lon Stroschein, Mike Luce, Julie Schnaible

Staff Present: Dan Letellier, Richard King, Dawn Carlson

Guests Present: Ivy Oland

Ayes and nays were taken on all motions, and all motions were passed unanimously unless otherwise noted.

Chairman Ruth Krystopolski called the meeting to order at 12:04 p.m.

1. **Minutes** – Dave Nelson moved and Julie Schnaible seconded approval of the August 27, 2015 Minutes. Motion carried.
2. **Bills** – Julie Schnaible and Lon Stroschein seconded approval of the bills as presented. Motion carried.
3. **Consent Agenda** – Dave Nelson moved and Mike Luce seconded approval of the following consent agenda:
 - A. Award bid for Aircraft Deicing Fluid for the 2015-2016 winter season. – Cryotech Deicing.
 - B. Award bid for Runway Deicing Fluid for the 2015-2016 winter season. – Ascent Aviation Group.

Motion carried.

4. **Report by Executive Director**

A. Passenger traffic is up .44% during the January thru August time frame; however August ended down 2% compared to the same time last year. All major concession contracts are up year-to date with Parking up 10.9%; restaurant/liquor up 3.6%; car rental up 3.3%; and the gift shop was up 3.5%.

B. The airport was awarded a Small Community Air Service Grant for \$500,000 with a local match of \$250,000 from the S.F. Development Foundation that will be used to attract new non-stop service to Seattle. The \$750,000 will be available as a revenue guarantee to offset potential losses to an airline in the first year of service.

C. Sanford Frontiers purchased the ownership interest of Maverick Air Center. Maverick will continue to be operated as an independent Fixed Base Operator. The Airport was also advised that Signature Flight Support has agreed to purchase Landmark Aviation who operates the other FBO in Sioux Falls.

D. A. Construction Updates:

- (a) Checkpoint/Lobby renovation- Work continues with Phase 3 of the project which is the demolition of the old administrative offices and structural changes to allow for installation of new escalators and elevator. The gift shop reopened in its permanent location on September 21.
- (b) Lower level interior improvements continue in baggage claim and connecting hallway. Final completion expected by mid-October.
- (c) The rehab of Runway 3-21 has been completed with the runway reopening on September 18. Work continues on the taxiway Bravo repairs with an expected substantial completion date of October 9th.

5. **Old Business**

- A. **Ground Lease Rate Review-** An informal survey was completed with ten area airports to determine the rate charged to lease ground for general aviation proposes. The average for these airports was .21/sq ft compared to the rate charged in Sioux Falls of .20/sf. A commercial realtor has been contracted to conduct a land appraisal to get a more accurate reflection of what the airport should utilize as a rate going forward
- B. **Parking Management Study Proposal** – The airport has received a proposal from Walker Parking Consultants' to produce a parking study that would assist with long-range planning for parking needs and time frame for a parking structure. The study would also identify the best location for a parking structure. The proposal received has a cost of \$90,000. The Board instructed the Executive Director to work with KLJ Engineers to see if they can provide a more in depth parking study than what was provided in their recently completed Master Plan report.

6. **New Business**

- A. **RFP for Artwork** – Mike Luce moved and Julie Schnaible seconded approval of an RFP for artwork in the lobby and checkpoint areas with a \$100,000 budget subject to revision upon further discussion. Motion carried. Lon Stroschein and Dave Nelson volunteered their services to the artwork committee.

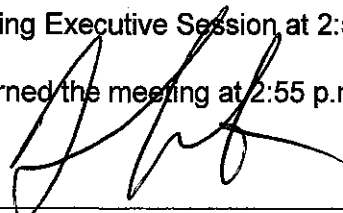
7. **Open Segment** – No items.

8. **Executive Session for Legal Issue**– Julie Schnaible moved and Mike Luce seconded going into Executive Session at 1:08 pm. Motion carried.

Mike Luce moved and Julie Schnaible seconded adjourning Executive Session at 2:54 p.m. Motion carried.

Chairman Ruth Krystopolski adjourned the meeting at 2:55 p.m.

9/25/15



Secretary

Next Board Meeting October 22, 2015