

Sioux Falls Regional Airport Authority

Special Session Board Meeting Minutes

August 16, 2017

Members Present: Lon Stroschein, Raquel Blount, and Julie Schnaible.

Staff Present: Dan Letellier, Richard King, Kristin Elgersma

Guests Present: Mark Wiederrich-Goldsmith/Heck Engineers

Chairman Lon Stroschein called the meeting to order at 10:10 a.m.

- 1. Tour of Air Field and Airport Facilities** – The Executive and Deputy Director led the Commissioners and guests through planned improvement projects in the terminal including the Baggage Claim area expansion planned for 2018. The Board also reviewed the ongoing remodel of the Customs area. The tour then continued to landside and airside portions of the airport. Parking facilities, general aviation hangars and taxiways along with improvements planned in these areas were highlighted. Tour also included an inspection of Phase 1 of the Runway 3-21 reconstruction and Phase 2 scheduled for next year. Tour returned to the terminal for the remaining agenda items.
- 2. Discussion and comments for the Preferred Airport Plan of 2022** – The Board continued discussion on the draft presented at the July meeting along with additional ideas presented by the Executive Director. Chairman Stroschein suggested that discussion of the plan be added to the August Board meeting agenda to allow for full Board comment and recommendations for improvement. Director Letellier provided information about a survey sent out to Chamber of Commerce members and SF Development Foundation members to solicit input on improvements they would like to see at the airport. Results to be presented at the August Board meeting.
- 3. Discussion of a proposed parking structure included in the draft Capital Improvement Plan for 2018-2024** - The Board had a brief discussion regarding a parking garage but postponed further discussion to the August meeting where the full board considers the long range CIP. Survey results are being received to help determine the public's opinion on whether a garage is needed and if they are willing to pay more to use it.

Julie Schnaible moved to adjourn at 12:40pm. Raquel Blount seconded. Motion Carried.

Date

Secretary

Next Board Meeting – August 24, 2017 @ 12:00 pm.

Sioux Falls Regional Airport
Bills to be Approved
August 24, 2017

Check	Vendor	Description	Amount	Date
37267	AirIT	Passenger Services	\$ 16,864.68	7/27/2017
37268	Argus Leader	Adveritsing - Runway3-21 Phase 2	\$ 265.90	"
37269	Century Link	Telephone	\$ 835.73	"
37270	Construction Products	Machine Maint	\$ 1,475.00	"
37271	DirectTv	Passenger Services	\$ 104.50	"
37272	Fred the Fixer	Other building Maint	\$ 12.00	"
37273	Heartland Paper	Janitorial Supplies	\$ 273.27	"
37274	Hillyard	Janitorial Supplies	\$ 836.33	"
37275	Intek	Building Maint	\$ 616.60	"
37276	Interstate Battery	Security Supplies	\$ 85.20	"
37277	Dan Letellier	Travel	\$ 188.96	"
37278	Matheson Tri-Gas	Machine Maint	\$ 188.39	"
37279	Menards	Building Maint	\$ 331.15	"
37280	Metlife	STD, LTD, AD&D, Dental, Life, Vision	\$ 3,637.47	"
37281	Midamerican Energy	Gas	\$ 1,110.47	"
37282	Midcontinent Communication	Passenger Services	\$ 659.75	"
37283	Mryl and Roys	Field Maint	\$ 198.00	"
37284	Nybergs Ace	Building Maint	\$ 47.56	"
37285	Satnan Avionics	Machine Maint	\$ 98.74	"
37286	Sioux Falls Utilities	Electric	\$ 21,568.30	"
37287	Sioux Falls Utilities	Water/Sewer	\$ 598.83	"
37288	Sherwin Williams	Paint	\$ 1,400.00	"
37289	Sioux Merchant Patrol	Security 7/14 - 7/20	\$ 3,192.16	"
37290	Total Funds	Postage	\$ 200.00	"
37291	Traffic Solutions	Other building Maint	\$ 240.00	"
37292	Tri-State Garage	Other building Maint	\$ 224.75	"
37293	Tractor Supply	Field Maint	\$ 121.83	"
37294	TSP	Customs Upgrade, Baggage Claim Upgrac	\$ 20,498.23	"
37295	Western Commercial	Office Supplies	\$ 181.00	"
37249	Davenport Evans	Attorney	\$ 7,614.00	7/19/2017
37296	American Engineering	AIP projects	\$ 7,881.00	8/7/2017
37297	Any Lab Test	Other current expense	\$ 49.00	"
37298	Argus Leader	Adveritsing - AIP 51	\$ 265.90	"
37299	Office of Child Support	PPE 7/30/2017	\$ 282.92	"
37300	Confluence	Landscape Terminal	\$ 1,581.86	"
37301	Construction Specialties	Building Maint	\$ 216.00	"
37302	Convergint Technologies	Security Maint	\$ 359.69	"
37303	Dex Media	Advertising	\$ 438.50	"
37304	Golden Rule	Customs Remodel	\$ 10,850.40	"
37305	Green 4 Ever	Building Maint	\$ 75.00	"
37306	Heartland Paper	Janitorial Supplies	\$ 163.80	"
37307	Hillyard	Janitorial Supplies	\$ 1,476.86	"
37308	Hofer, Humpal	Accounting	\$ 77.50	"
37309	Interstate Battery	Machine Maint	\$ 112.95	"

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Check	Vendor	Description	Amount	Date
37310	Intersate Office	Office Supplies	\$ 49.97	"
37311	Kone	Building Maint	\$ 811.36	"
37312	Laceys Rentals	Other current expense	\$ 108.00	"
37313	Dale Langrock	Travel	\$ 1,445.80	"
37314	Dan Letellier	Travel	\$ 1,067.10	"
37315	LG Everist	Building Maint	\$ 1,025.00	"
37316	Beth Lin	Travel	\$ 1,418.33	"
37317	Malloy Electric	climate control	\$ 92.04	"
37318	Media One	Advertising	\$ 6,196.00	"
37319	Midamerican Energy	Gas	\$ 8.00	"
37320	Midwest Honor Flight	Donation	\$ 1,000.00	"
37321	Myrl and Roys	Field Maint	\$ 85.25	"
37322	Roto Rooter	Plumbing Maint	\$ 245.00	"
37323	Rushmore Service	PPE 7/30/2017	\$ 202.58	"
37324	SDRS	July Retirement	\$ 12,659.77	"
37325	SDSRP	Supplemental - Bauer and Lauck	\$ 130.00	"
37326	Sherwin Williams	Paint	\$ 1,680.00	"
37327	Sioux Merchant Patrol	7/21 - 7/27 Security	\$ 3,282.08	"
37328	SPX Communication	Field Maint	\$ 719.11	"
37329	Tyssenkrupp Elevator	Building Maint	\$ 183.70	"
37330	Tri-State Garage	Building Maint	\$ 556.00	"
37331	Voltaire Aviation	Airline Start Up	\$ 2,500.00	"
37332	Waste Management	Trash	\$ 1,324.90	"
37333	Argus Leader	Advertising	\$ 409.49	8/15/2017
37334	AT & T	Telephone	\$ 45.78	"
37335	AT & T	Teleconference	\$ 39.74	"
37336	Bargian Barn	Tires	\$ 642.00	"
37337	Bruce Fox	Customs Sign	\$ 2,664.00	"
37338	Century Link	Telephone	\$ 218.75	"
37339	Office of Child Support	PPE08/13/2017	\$ 282.92	"
37340	Confluence	Landscape Terminal	\$ 334.40	"
37341	Convergint Technologies	Security	\$ 3,375.52	"
37342	G&R Controls	climate control	\$ 658.00	"
37343	Goldsmith Heck	AIP projects	\$ 120,932.31	"
37344	Heartland Paper	Janitorial Supplies	\$ 238.98	"
37345	Hillyard	Janitorial Supplies	\$ 891.58	"
37346	Howes Oil	Fuel Resale	\$ 12,385.00	"
37347	Johnstone Supply	Air filters	\$ 1,053.76	"
37348	Lamfers Maas	Accounting	\$ 300.00	"
37349	Lift Pro	Machine Maint	\$ 180.68	"
37350	Lions Club	Membership	\$ 35.00	"
37351	Malloy Electric	Machine Maint	\$ 22.32	"
37352	Media One	Advertising	\$ 6,381.50	"
37353	Brad Nelson	Travel	\$ 678.20	"

**Sioux Falls Regional Airport
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Check	Vendor	Description	Amount	Date
37354	Oreilly	Machinery Main	\$ 28.48	"
37355	P&K Pest Control	Building Maint	\$ 110.00	"
37356	Productive Solutions	Security Supplies	\$ 395.00	"
37357	Rushmore Service	PPE 08/13/2017	\$ 202.58	"
37358	Scandinavian Airlines	Misc Expense	\$ 83.19	"
37359	SDSRP	Supplemental - Bauer and Lauck	\$ 130.00	"
37360	Sign Design and Labels	Tee Markings	\$ 12,054.00	"
37361	Sioux Merchant Patrol	Security 07/28-08/10	\$ 6,423.66	"
37362	South Central	Building Maint	\$ 57.78	"
37363	Standard Parking	July Parking	\$ 50,381.44	"
37364	T&R Contracting	Runway 321	\$ 2,525,864.71	"
37365	TSP	Customs	\$ 2,866.93	"
Total for 7/27/17 - 8//17			\$ 2,894,657.87	

<i>Payroll</i>	<i>pay period ending 07/30/2017</i>	\$ 35,660.66	08/04/17
	<i>pay period ending 08/13/2017</i>	\$ 35,072.03	08/18/17

<i>CC- Dan Letellier</i>	<i>Misc Expense - Job Posting</i>	\$ 99.00
	<i>Postage</i>	\$ 10.15
	<i>Total</i>	\$ 109.15

<i>CC- Richard King</i>	<i>Fingerprinting</i>	\$ 3,000.00
	<i>Machine Maint</i>	\$ 428.43
	<i>Memberships</i>	\$ 573.00
	<i>Total</i>	\$ 4,001.43

	<i>Memberships</i>	\$ 550.00
	<i>Field Maint</i>	\$ 297.91
	<i>Total</i>	\$ 847.91

CC - Brad Nelson