

**Sioux Falls Regional Airport Authority  
Board Meeting Minutes**

**June 27, 2019**

Members Present: Raquel Blount, Julie Schnaible, Dave Nelson, and Eric Ellefson

Staff Present: Dan Letellier, Richard King, and Kristin Elgersma

Guests Present: Mark Weiderich – KLJ, Elizabeth Hertz – Davenport/Evans , Brandon Taylor – Cossich/Sumic/Parsiola & Taylor, LLC, Shannon Falon – Johnson/Janklow/Abdallah & Reiter, LLP

Ayes and nays were taken on all motions and all motions were passed unanimously unless otherwise noted.

Chairwoman Blount called the meeting to order at 12:00 pm.

1. **Minutes-** Julie Schnaible moved and Eric Ellefson seconded approval of the minutes of May 23. Motion carried.
2. **Bills for Approval-** Dave Nelson moved and Julie Schnaible seconded approval of the bills as presented. Motion carried.
3. **Consent Agenda-** Report on Consent Agenda items by the Executive Director. Dave Nelson moved and Julie Schnaible seconded a motion to approve Consent Agenda Items B through E, moving Item A to New Business. Motion carried.
  - B. Change Order #7 with Golden Rule for modifications to the Baggage Claim Project. - \$16,528.00
  - C. Approve Lease Agreement with Matheson's Flight Extenders for office/warehouse space in cargo building.
  - D. Advertise for bids to complete numerous asphalt projects on the air field. - \$693,000 est.
  - E. Request to trade Director's 2015 Honda Pilot for 2019 Honda Pilot - \$26,000. (In 2019 Capital Plan)

**4. Report by Executive Director-**

A. Construction Update-

Baggage Claim Expansion: Carousel #3 is near final assembly along with wiring connections for all motors. Terrazzo flooring is complete and ceiling grids are ready to go in. Baggage Claim #3 is expected to open July 15<sup>th</sup> with the remaining sections closed for construction. The main hallway will be closed for several weeks while a new support beam is installed and terrazzo flooring replaced. We are hoping for an opening date of October 8<sup>th</sup>.

Pet Relief Area: Drywall is being installed, electrical and plumbing has been completed with an anticipated completion date of July 19<sup>th</sup>.

Rental Car Quick Turn Facility: A pre-bid meeting was held on June 25<sup>th</sup> with a bid opening date now scheduled for July 11<sup>th</sup>. Special Board meeting planned for July 15<sup>th</sup> to award the construction bid.

## 5. Old Business –

A. No Items

## 6. Executive Session

- 12:20 pm Julie Schnaible moved and Eric Ellefson seconded a motion to move into Executive Session to discuss a legal issue
- 1:08 pm Dave Nelson moved and Erick Ellefson seconded a motion to come out of Executive Session. Motion carried.

## 7. New Business

- A. Dave Nelson moved and Julie Schnaible seconded a motion to enter into a Legal Services Agreement with the law firms of Baron & Budd, P.C, Cossich-Sumich-Parsiola & Taylor, LLC and Johnson-Janklow-Abdallah & Reiter, LLP to represent the Airport Authority for any and all claims associated with damages and any other relief resulting from the manufacture, application, or use of fire fighting materials including Aqueous Film-Forming Foam Concentrates (AFFF) in fire fighting foam. Motion Carried
- B. Director Letellier reviewed the bids received for the construction of the Deicing and Overnight Parking Apron project. This was the second letting of the project with the hope that by extending the completion time into 2020 additional contractors would participate and a lower bid received. The project did receive two new bidders but the overall savings achieved was only \$126,000. BX Civil and Construction was the low bidder with a base bid of \$6,951,168.20 and the alternate portion coming in at \$2,832,831.80. FAA Grant funding available for this project totals \$7.8 million so the remaining \$1.6 million of the project would need to be funded with Airport reserves. Julie Schnaible moved and Dave Nelson seconded a motion to award BX Civil and Construction the project for the base bid and alternate totaling \$9,784,000.00. Motion Carried.
- C. (Item Moved from Consent Agenda) Task Order #66 with KLJ for Construction Administration assistance for the Deicing Apron Project - \$646,609.54. This item has received an independent fee review from HDR Engineers as required by the FAA and was determined that the price quoted is appropriate for the scope of work required. Dave Nelson moved and Julie Schnaible seconded a motion to approve Task Order #66 as presented with funding provided with an FAA Grant. Motion carried.
- D. Bids were opened on June 25<sup>th</sup> for the purchase of a used wheel loader to be used primarily for snow removal operations. Eric Ellefson moved and Julie Schnaible

seconded a motion to award the bid to Diesel Machinery, Inc. for the purchase of a used Wheel Loader in the amount of \$117,500. Motion carried.

- E. Julie Schnaible moved and Dave Nelson seconded a motion to approve an Operating Agreement with Uber to begin ground transportation operations at the airport. Motion carried.
- F. Dave Nelson moved and Eric Ellefson seconded a motion to approve the sale of liquor, wine and beer at the 2019 Sioux Falls Air Show provided by JJ's House of Spirits. Motion carried.
- G. Director Letellier provided a preliminary review of an update to the 2020-2024 Capital Improvement Plan. Several projects have been rescheduled as a result of FAA Grant funding availability. The Deicing Apron will be funded with 2019 and 2020 AIP dollars but a majority of the construction taking place in 2020. Phase 3 of Runway 3/21 reconstruction will be funded in 2020 with construction taking place in 2021. Design for a new Parking Garage is slated for 2020-2021 with construction planned for 2022. Final review and approval for the plan will take place at the July Board meeting.
- H. Bids for the Rental Car Quick Turn Facility will be opened July 11<sup>th</sup> and in order to get the project approved and started as quickly as possible, a Special Session Board meeting will be necessary. A Special Session conducted via teleconference was scheduled for July 15<sup>th</sup> at 1:30pm. Public is welcome to attend in the main floor conference room.

**8. Open Segment-**

Julie Schnaible moved to adjourn at 1:40pm. Dave Nelson seconded. Motion Carried.

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Date

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Secretary

Next Board Meeting: July 25, 2019 12:00 pm