

**Sioux Falls Regional Airport Authority  
Board Meeting Minutes**

**February 24, 2022**

Members Present: Lon Stroschein, Eric Ellefson

Member Present via phone: Dave Nelson, Kent Cutler, Blake Curd.

Staff Present: Dan Letellier, Richard King.

Guests Present: Craig Ellerbroek, Brad Wilson , Jared Deboor, and Brad Greguson – SP Plus.

Guests Present via phone: Jake Braunagel/Mark Wiederrich – KLJ Engineers, Eric Hanson, HDR Engineers, Mike Christenson, Sandford Health, Cheryl Dissing-Maverick Air Center.

Ayes and nays were taken on all motions and all motions were passed unanimously unless otherwise noted.

Chairman Nelson called the meeting to order at 12:01 pm.

1. **Minutes-** Blake Curd moved and Lon Stroschein seconded approval of the minutes January 27, 2022. Motion carried.

Chairman Nelson transferred Chairmanship of the meeting to Vice-Chair Stroschein due to phone connection issues.

2. **Bills for Approval-** Dave Nelson moved and Eric Ellefson seconded approval of the bills as presented. Motion carried.

3. **Consent Agenda-** Report on Consent Agenda items by the Executive Director. Eric Ellefson moved and Kent Cutler seconded approval of the Consent Agenda. Motion carried.

- A. Advertise for bids to rehab runway 15-33 and taxiway Alpha.
- B. Advertise for bids to reconstruct taxiway Delta & Foxtrot, remove Echo.
- C. Amendment to SF Hangar Properties, LLC ground lease.
- D. Change Order #3 with T.R. Contracting for a reduction in contract price for the reconstruction of runway 3-21. -(\$71,446.27)
- E. Amendment to KLJ Design Task Order for the rehab or Runway 15/33. - \$12,154.83.
- F. State Financial Assistance Agreement for FAA Grant #3-46-0050-058-2021, CRSSA Concessions Relief.
- G. State Financial Assistance Agreement for FAA Grant #3-46-0050-060-2021, ARPA Concessions Relief

4. **Report by Executive Director-**

- A. Passenger Traffic and Concession Revenue – Passenger traffic jumped 87.0% for January compared to the year prior and down 1.7% vs. 2019. All concession revenue accounts reflected significant increases as well.
- B. Parking Garage Design Update – Director Letellier shared some new renderings of the proposed parking garage as well as an update on estimated construction costs. The current estimate for the base bid parking structure is \$36.4 million, if all alternates are selected total cost comes in at \$42.8 million. The design team also warned that inflationary pressures may increase the cost an additional 10%.
- C. Employee Retention Initiative – Letellier briefed the Board on a new employee retention program being considered by the City. The plan would provide a \$2,000 retention bonus to a majority of the City's employees and also increase vacation benefits. Letellier will monitor the City Council's decision on implementing the plan and report back to the Board next month.

## 5. Old Business –

- A. Potential Marketing Promotional Opportunities – Craig Ellerbroek – Ace Media. Mr. Ellerbroek presented several advertising options for the Board to consider including vinyl applications that could be added to the escalator hand rails, baggage claim belts and above the main entry doorways. Commissioners Stroschein and Ellefson would like to see other opportunities that utilize new technology to impress the airport users. Commissioners Ellefson and Cutler agreed to work together with Director Letellier to identify areas in the airport for marketing and to consider new delivery methods in those areas.

## 6. New Business –

- A. Liability Insurance Renewal – Brad Wilson, Insurance Benefits. Brad Wilson with Insurance Benefits provided the Board with the annual Liability Insurance Premium. Premium for this year's coverage came in at \$49,261 which was 14% above the current year rate. Brad Wilson discussed the inclusion of the War, Hi-Jacking and other perils rider and how that differs from the Terrorism Risk Insurance (TRIA) coverage. Commissioner Cutler asked Mr. Wilson to investigate what gaps in coverage the Authority might have for terrorism related incidents and if we shouldn't consider including the TRIA coverage. Commissioner Ellefson moved and Nelson seconded a motion to renew our Liability Insurance Policy with Starr Indemnity at the current level of Liability coverage for the premium of \$49,261.00. Motion carried.

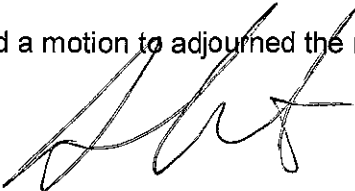
Commissioner Curd left the meeting at 1:15 pm.

- B. Funding Support for the 2023 Sioux Falls Air Show– Director Letellier informed the Board of the dates for the 2023 Sioux Falls Air Show at to remind them of the Premium Level Sponsorship approved in December of 2020 for the event.

**7. Open Segment**  
None

Eric Ellefson moved and Dave Nelson seconded a motion to adjourned the meeting at 1:35 pm.

2-25-22  
Date

  
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Secretary

Next Board Meeting: Special Session, March 2, 2022 12:30 pm