

Sioux Falls Regional Airport Authority

Special Session Board Meeting Minutes

March 2, 2022 at 12:30 p.m.

Members Present: Dave Nelson, Lon Stroschein, Kent Cutler.

Members Present via Video Conference: Eric Ellefson.

Staff Present: Dan Letellier, Richard King and Kristin Elgersma.

Guests Present: Tom Schauer – Mead & Hunt Engineers.

Chairman Dave Nelson called the meeting to order at 12:32 p.m.

1. Discussion/presentation on the potential development of a reliever general aviation airport operated by the Sioux Falls Regional Airport Authority.

Director Letellier summarized the brief discussion the Board had at the January meeting regarding the possibility of the Airport Authority developing a reliever airport to allow for continued growth of the general aviation community. Tom Schauer, Senior Aviation Planner with Mead & Hunt Engineers and former Airport's District Office Manager for the FAA was on-hand to provide a more detailed discussion on the necessary path for the development of the new airport.

Mr. Schauer reviewed with the Board the limited areas on Joe Foss Field for future development, especially for private hangars utilized by general aviation owners/aircraft. As the community grows and the needs for more terminal space for commercial aviation as well as cargo operators, alternatives for general aviation should be considered.

Mr. Schauer provided a history of his involvement with Lincoln County and Canton on the development of a new combined airport in 2007 before it ran into issues with land owners in the identified site. He also presented examples of small reliever airports in the Minneapolis area which provide alternatives for general aviation aircraft rather than utilize Minneapolis/St. Paul International Airport. These airports are owned and operated by the Minneapolis Airport Commission. A similar structure could be utilized for Sioux Falls with the Airport Authority owning and operating both Sioux Falls Regional Airport and a small general aviation airport.

Potential areas for a new airport were discussed as well as the potential for the Lincoln County Airport and possibility Canton Airport moving operations to this new airport. Mr. Schauer provided a timeline for development of a new airport which would likely take a minimum of 7-10 years. Discussions with the City, Minnehaha and Lincoln County would be the first step in the potential development of a new airport.

The Commissioners had several questions for Mr. Schauer including the timing of development, cost and coordination with other government entities. Questions were

also raised on how the development of a new airport would benefit Sioux Falls Regional and how it would be funded.

The Board agreed that preliminary discussions should take place with the City and both Lincoln and Minnehaha Counties to get their input on this concept and if they would be interested in more detailed discussions. Director Letellier will begin these informal discussions and report back to the Board to determine the next steps.

Kent Cutler moved to adjourn at 2:10 p.m. Lon Stroschein seconded. Motion Carried.

Date

Secretary

Next Board Meeting – March 24, 2022 at 12:00pm.

Sioux Falls Regional Airport
Bills to be Approved
March 24, 2022

Check	Vendor	Description	Amount	Date
43463	AGM Airfield Guidances	Field Maint - Runway Lightings	\$ 1,158.60	2/24/2022
43464	Brock White	Field Maint - Rubber Joint Sealing	\$ 3,238.50	"
43465	Century Link	Utilities - Telephone	\$ 913.81	"
43466	Cole Papers	Janitorial Supplies	\$ 978.00	"
43467	Diamond Vogel Paint	Paint - Black	\$ 1,462.00	"
43468	G&R Controls	Climate Control - Staff Training	\$ 409.44	"
43469	HDR Engineering	Engineering - SRE Building	\$ 92,199.34	"
43470	Interstate Office Products	Office Supplies - Ink, Banker Box, Pens	\$ 506.91	"
43471	Lift Pro	Machine Maint - Forklift Muffler	\$ 207.91	"
43472	Metlife	Emp Benefits - STD, LTD, AD&D, Life, Der	\$ 6,214.51	"
43473	Midco	Passenger Services	\$ 653.00	"
43474	Mood Media	Passenger Services	\$ 75.24	"
43475	Northview Bait	Machine Maint - Propane	\$ 18.00	"
43476	Oreilly	Machine Maint - Truck 8	\$ 273.68	"
43477	Sioux Merchant	Airport Security 2/13-2/19	\$ 5,835.38	"
43478	Tractor Supply	Machine Maint	\$ 49.98	"
43479	A-1 Septic	Sewage - pumping holding tank	\$ 150.00	3/2/2022
43480	AT&T	Utilities - Telephone	\$ 45.38	"
43481	Batteries Plus	Electrical Supplies - Lights bldg and shop	\$ 1,477.50	"
43482	Brock White	Field Maint - Joint Sealing	\$ 1,579.50	"
43483	Building Sprinkler	Climate Control - Boiler Room Dry Sys	\$ 2,216.36	"
43484	City of Sioux Falls	Pretreatment Fees	\$ 1,531.80	"
43485	Cole Papers	Janitorial Supplies	\$ 255.89	"
43486	D&K Door	Qta maint - Remotes	\$ 212.43	"
43487	Davenport Evans	Attorney Fees	\$ 144.00	"
43488	Direct TV	Passenger Services	\$ 157.99	"
43489	Kristin Elgersma	Travel - AAAE Finance Conference	\$ 416.29	"
43490	Epicosity	Marketing - January	\$ 27,361.51	"
43491	FedEx	Postage	\$ 48.61	"
43492	Graybar	Electrical Supplies - Ballasts	\$ 388.51	"
43493	Hillyard	Janitorial Supplies	\$ 760.35	"
43494	Health Pool of SD	Emp Benefits - March Health Ins	\$ 46,379.27	"
43495	Insurnace Benefits	Prepaid Insurance - Liability	\$ 49,261.00	"
43496	Karls	Passenger Services	\$ 316.00	"
43497	Harold Lauck	Emp Benefits - Phone Reimb	\$ 240.00	"
43498	Master Blaster	QTA Maint	\$ 299.36	"
43499	Capital One	Building Maint - Misc Supplies	\$ 128.50	"
43500	Michaels Purple	QTA Maint	\$ 115.00	"
43501	MidAmerican	Utilities - Natural Gas	\$ 32,871.57	"
43502	Vollan Oil	Diesel/Fuel Resale / QTA Fuel	\$ 48,903.13	"
43503	Oreilly	Machine Maint - Oil Filters	\$ 148.29	"
43504	Don Reiners	Emp Benefits - Phone Reimb	\$ 240.00	"
43505	SDN Technologies	March Fire Wall Protection	\$ 1,022.00	"
43506	SDRS	Emp Benefits - February Retirement	\$ 18,378.10	"

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43507	Sioux Falls Utilities	Utilities - Water / Sewer	\$ 1,808.91	"
43508	Sioux Equipment	Machine Maint - Fuel Nozzles	\$ 283.95	"
43509	Sioux Falls Electric	Electrical Maint - Misc Lights	\$ 13,224.76	"
43510	Sioux Merchant	Airport Security 2/20-2/26	\$ 6,122.03	"
43511	Time Management	Timekeeping March 2022	\$ 221.50	"
43512	John Traub	Emp Benefits - Phone Reimb	\$ 240.00	"
43513	Volaire Aviation	March 2022 Air Service	\$ 2,250.00	"
43514	Brian Weidenbach	Emp Benefits - Phone Reimb	\$ 240.00	"
41515	Accounts Management	PPE 03/06/2022	\$ 239.37	3/10/2022
43516	at&t	Utilities - Telephone	\$ 63.93	"
43517	Ian Bergstrom	Emp Benefits - Cell Phone	\$ 240.00	"
43518	Border States	Electrical Supplies	\$ 148.72	"
43519	Century Link	Utilities - Telephone	\$ 219.47	"
43520	Office of Child Support	PPE 03/06/2022	\$ 282.92	"
43521	Cole Papers	Janitorial Supplies	\$ 136.23	"
43522	Cryotech	Aircraft Deicer	\$ 46,872.40	"
43523	Dex Media	Advertising - Yellow Pages	\$ 268.50	"
43524	Kristin Elgersma	Office Supplies - Emp Appreciation	\$ 63.26	"
43525	Epicosity	Adversiting - December production	\$ 25,751.52	"
43526	Eric Kiefer	Emp Benefits - Phone Reimb	\$ 240.00	"
43527	Fred the Fixer	Building Maint - Extra Keys	\$ 26.00	"
43528	General Equipment	Machine Maint - Loader 19	\$ 3,384.32	"
43529	Hillyard	Janitorial Supplies	\$ 968.45	"
43530	Kone Inc	Building Maint - Escalator Maint	\$ 2,302.02	"
43531	Dale Langrock	Emp Benefits - Cell Phone	\$ 750.00	"
43532	Lawn Crafters	Other Current Expense - Snow Removal	\$ 3,206.00	"
43533	Dan Letellier	Travel - Conference Airline Ticket	\$ 667.20	"
43534	Mead and Hunt	Master Plan Update	\$ 110,790.74	"
43535	Jeff Meland	Emp Benefits - Cell Phone	\$ 240.00	"
43536	Midwest Alarm	Building Maint - Qrtly Alarm Test	\$ 503.01	"
43537	Quadient Finace	Postage	\$ 41.02	"
43538	Quadient Leasing	Office Equipment - Postal Machine	\$ 423.81	"
43539	Northwest Chapter AAAE	Membership - Snow Conference	\$ 1,140.00	"
43540	R&L Supply	Plumbing Supplies / QTA Supplies	\$ 120.11	"
43541	South Dakota Public Assurance	Prepaid Insurance - Liability	\$ 614.61	"
43542	SDSRP	Supplemental Retirement	\$ 710.00	"
43543	Sioux Falls Utilities	Utilities - Sewage deice pit	\$ 1,025.79	"
43544	Sioux Equipment	QTA Maint - Air Compressor	\$ 4,434.24	"
43545	Sioux Falls Electric	Eletrical Maint - Same Day	\$ 1,078.39	"
43546	Sioux Merchant	Airport Security 2/27-3/5	\$ 6,238.06	"
43547	Skycon	Building Maint - Jetbridge	\$ 22,480.00	"
43548	Standard Signs	Field Lighting	\$ 2,525.24	"
43549	Stan Houston	Small Tools - Drill Press	\$ 999.99	"
43350	Sunkota Construction	Concourse Remodel	\$ 60,531.04	"

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43551	Trane	Climate Control - Annual Maint	\$	4,250.00	"
43552	Vidtronix	Passenger Services	\$	220.00	"
43533	Waste Management	Airport Sanitation	\$	657.91	"
43554	AAAE	Memberships - Affiliate	\$	275.00	3/18/2022
43555	Arugs Leader	Adveritsing - Board Mtgs/Bills	\$	797.50	"
43556	Century Link	Utilities - Telephone	\$	186.38	"
43557	Chubb	Prepaid Insurance - Auto	\$	113,623.00	"
43558	Cliff Ave	Machine Maint - Truck 8	\$	362.33	"
43559	Cole Papers	Janitorial Supplies	\$	268.31	"
43560	D&D Small Engine	Machine Maint - Barnisher	\$	207.06	"
43561	Dockendorf Equip	QTA Maint - Fuel Machine	\$	297.25	"
43562	FedEx	Postage	\$	36.08	"
43563	Hillyard	Janitorial Supplies	\$	1,937.23	"
43564	Howes Oil	Fuel/Diesel Resale / Fuel QTA	\$	50,937.52	"
43565	Hungry's	Other Current Expense	\$	65.54	"
43566	Innovative Office	Office Equipment - Cubicles	\$	4,311.92	"
43567	JBT Aerotech	Building Maint - Potanimometer	\$	1,708.30	"
43568	Johnstone	Climate Control - Filters	\$	1,511.76	"
43569	Kabel Business	Emp Benefits - HRA 2021/2022	\$	1,172.50	"
43570	Media One	Adveritsing - DNS Updates	\$	500.00	"
43571	Minnehaha County	Airport Security - Feb LEO	\$	14,810.50	"
43572	Oreilly	Machine Maint - Shop Supplies	\$	370.18	"
43573	P&K Pest	Building Maint - Bird Control	\$	600.00	"
43574	Paul Wipf	Travel Expense - symposium Nashville	\$	1,266.57	"
43575	Sioux Falls Utilities	Utilities - Electric	\$	31,496.82	"
43576	Sioux Falls Utilities	Utilities - Water / Sewer	\$	3,913.45	"
43577	Sightline Inc	Memberships - AMP Symposium	\$	900.00	"
43578	Signature Flight Support	Other Current Expense - Rental	\$	257.50	"
43579	Sioux Falls Electric	Machine Maint - VFD Baggage	\$	2,547.96	"
43580	Sioux Merchant	Airport Security - 3/6-3/12	\$	6,217.58	"
43581	SP Plus	Jan/Feb Parking Mgmt Fee - Jan/Feb Shu	\$	168,149.09	"
43582	TSP	Concourse Remodel	\$	3,059.00	"
Total for 02/24/2022 - 03/23/2022			\$	1,090,274.39	

<i>Payroll</i>	<i>pay period ending 02/21/2022</i>	\$	58,702.39	2/25/2022
	<i>Pay Period ending 03/06/2022</i>	\$	64,134.41	03/11/22

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<i>CC- Dan Letellier</i>	<i>Postage</i>	\$	3.52
	<i>Small Tools</i>	\$	32.19
	<i>Travel</i>	\$	1,915.16
	<i>Fids - Passenger Service</i>		
	<i>Machine Maint</i>		
	<i>Membership</i>	\$	1,785.00
	<i>Other Current Expense</i>		
	<i>Janitorial</i>	\$	693.67
	<i>Fuel</i>	\$	226.23
<i>CC- Richard King</i>	<i>Total</i>	\$	4,655.77
	 <i>Fingerprinting</i>	 \$	 1,500.00
	<i>Other Current Expense</i>		
	<i>Janitorial Supplies</i>		
	<i>Passenger Services</i>	\$	(154.22)
	<i>Travel</i>		
	<i>Memberships</i>	\$	37.36
	<i>Total</i>	\$	1,383.14