

**BOARD OF HEALTH MEETING
MINUTES
January 17th 2013 AT 11:45 AM**

PRESENT: Dr. Jim Richardson, Tim Roti, John Peterson, Mary Greenlee, Samuel Gayetaye, Chris Qualm, Scott Bartlett, Kari Benz

STAFF PRESENT: Amy Richardson, Alicia Collura, Lisa Stensland, Dr. Shafer

Call to order: Meeting was called to order by Chris Qualm

Minutes: Minutes were approved from the December 20, 2012. Motion to approve –Mary First, Kari seconded. Motion approved.

New Business:

Animal Control update –Licensing is going well with very few errors. Over 5400 pet licenses were issued last year. If the animal was given 1 year rabies then they were issued a 1 year city license and 3 year rabies was given a 3 year city license. 107 items were sent to Brookings of those only 1 came back positive from a bat found in the home of a 67 year old female. The number of items tested is up a bit this past year. Alicia shared a summary of infectious disease in 2012. Rabies is up throughout the state with 2 cases found in Minnehaha and Lincoln counties.

Daycare 2012 came with many changes in policy and procedure. We are requiring Liability insurance, notification to parents when not in compliance, tiered fee scale, and changes in the renewal process. Trends we are noticing are 425 daycares were licensed in 2012 and we are estimating 375 for 2013. In 2011 52% of the Daycare homes were state registered and 2012 60% were registered with the state. The inspectors have noticed that the insurance requirement and the improvement in the economy have been factors in the decrease of providers. The State has also seen a decrease in daycare homes across the state, with the number of centers increasing. Feedback from 211 HELPLINE is showing that capacity and demand are steady.

Top 5 Health Department projects were given

PCMH Level 1 Recognition is on target for 6/1/13

Ambulance Service Contract Prep on target for 12/31/13

Phone Service Improvement 4/1/13

Hayward School Based Clinic Construction should be completed by 2/28/13

Departmental Staffing Plan 3/1/13

Flu Update- hospitals and healthcare partners have decided against a flu shot clinic, there is adequate vaccine and appointments available. There doesn't appear to be a critical need to get the vaccine out at this time. The Health care coalition is trying to be proactive and tracking the number of beds available and it is about the same as last year. A PSA will be sent out to encourage citizens to get their flu shots. The State DOH is conducting a survey of vaccine availability.

With there being no more new business, motion to adjourn was made. Mary– first, Jim – second. Motion approved.