

**BOARD OF HEALTH MEETING  
MINUTES  
October 23, 2014 AT 12:00 pm**

**Present:** Chad Olson, Dr. Paul Amundson, Kari Benz, David Meyer, Teresa Miller, Rose Moehring, Scott Barlett

**Staff Present:** Jill Franken, Sandy Frentz, Dr. Jennifer Tinguely, Lisa Stensland

Call to order: The meeting was called to order at 12:05 pm by Dr. Amundson.

Motion made to approve the minutes from July 10, 2014. Motion to approve –Kari first, Chad seconded. Motion approved.

**New Business:**

**Public Health Update:** Sandy gave a brief overview of the work going on between the local public health community, state and Federal government. She reminded the board that the Federal Government oversees the health of the public; with the state as our next level since we do not have county level of public health. Sioux Falls is the only local public health service in South Dakota. So the state is the official office and is responsible for investigations, response and communication with the CDC and Federal government.

The city's ordinance (chapter 92) gives the board of health a broad overview of responsibilities via the Health officer, including the ability to quarantine. We are an integral part of the city's emergency response team with partnerships locally and throughout the state.

Enterovirus D68- should see cases decline as the state has had low activity and for now the health center systems are not stressed because of this. Updates continue on Ebola and we will send the update to the board as well. Flu vaccine is available, but there have been some issues in getting the vaccine to Sioux Falls due to shipping and availability issues. There have been 3 confirmed cases in the state.

**Medical update:** Dr. Tinguely updated the board on the new medical staff and the productivity. The 4 APP's and CMO are currently working at 81-118% of the capacity goal, depending on their familiarity of the clinic. The goals will be looked at for increases.

The school sites are up and running and at full capacity. It has been helpful to be able to schedule follow ups with patients at the schools, but if they need labs or x-rays done they would most likely be seen at the main site.

The controlled substance policy is close to being signed the social workers, chemical dependency, and counseling staff have worked on this policy.

The leadership forum was attended by the APP's to help them feel included in their roles as leaders here. Dr. Tinguely wants to expand the teaching opportunities here for the residents.

**Family Daycare Home update:** Jill informed the board of several instances of injury in the last few months at a home daycare. As a reminder a single provider can only have 12 children with 4 of those under the age of 2 and only 2 under the age of one, unless they have a registered helper but still cannot have more than 12. We register anyone caring for more than one family. The state registration

is voluntary, but we give a 100.00 discount on our fee if they register with the state. About 2/3rds of the providers are registered with the state. Currently there are about 340 registered homes with us; it is a bit lower than it has been. Each provider is required to be screened for abuse and neglect, felony, sex offender screening, and be trained in CPR & First Aid. They must complete 6 hours each year for renewal as well.

The providers are inspected at the time of opening and then shortly after opening and on a complaint basis. One of the cases of suspension had multiple state inspections. We need to remind parents that they should stop in unannounced occasionally to really see what is going on at the daycare. We only have 2 inspectors with a third being trained so we cannot make random inspections at this time. The website lists the daycare provider's names and if they have had a revocation or suspension. The inspectors also monitor Facebook and Craig's list. There have been 46 complaints so far this year with half for unregistered daycares not all were substantiated.

**PCMH Recognition:** Jill shared with the board that the clinic has been working on being recognized as a Patient Centered Medical Home for the last 3 years and submitted the application to NCQA . We were notified that we were granted level 3 status. There are only 3 other facilities within the state with level 3 and only a handful in Minnesota including Mayo Clinic. The recognition will also increase our opportunities for grant funding.

Today at 4pm we will celebrate with the staff, and then formal announcements will be made for the public.

**LiveWell Sioux Falls:** Live well is a comprehensive view of the health of Sioux Falls. We have a unique opportunity in November to present to Forward Sioux Falls; they are very excited to work with us and could be a long term project supporter. There will be more updates at the next meeting.

**Executive Director's Report:**

The ambulance service RFP: the proposals have been turned in and are in review. The selection committee met yesterday and will hear proposals today. The financial portion of the proposal will be looked at by Tracy Turback (finance) and legal issues by Dave Pfeifle (attorney) then Jill will present to the mayor and city council. The notice of intent will be made public mid-November.

The next meeting will be January 8, 2015, unless the need to convene for any policy changes would happen before.

With there being no more new business, motion to adjourn at 12:57pm was supported by Chad, seconded by Scott. Motion carries.

