

**Minutes**  
**Building Board of Appeals**  
**Conference Room 110**  
**City Center**  
**December 14, 2021 8 a.m.**

**Members Present**

Katie Krantz, Nick Kapperman, Wes Engbers, Rex Hambrock

**Members Absent**

Sarah Aldinger

**Guests Present**

Neil King, Jeff Eckhoff, Keith Thompson, Alex Halbach, Dean Lanier via Webex

**Call to Order and Quorum Determination**

Vice-Chair Nick Kapperman called the meeting to order at 8:00 a.m.

**Approval of Regular Agenda**

A motion was made by Wes Engbers and a second was made by Katie Krantz to approve the regular agenda. Ayes, 4. Nays, 0.

**Approval of Minutes of Last Meeting**

A motion was made by Katie Krantz and a second was made by Wes Engbers to approve the minutes of , September 28, 2021 meeting. Ayes, 4. Nays, 0.

**Public Input on Non-Agenda Items**

No Public Input Items

**New Business**

1. Butch Warrington gave a synopsis of the appeal brought forth before the board. The appeal was to increase the occupant load from 29 to 49 for a rooftop dining space at the address of 100 S. Grange Ave. The alternative being proposed is to provide a larger in width stair and provide a fire alarm notification system. Keith Thompson gave more detail on why this is being proposed. The board asked many questions to Butch, Keith, Alex and Dean.

A motion was made by Katie Krantz and a second was made by Wes Engbers to approve this occupancy with one exit from the roof top provided the following are installed.

1. A 2-hour roof/ceiling assembly is installed.
2. A minimum of 48 inches is required between the handrails on the stairs.
3. The windows located behind the stairs are filled in.
4. The windows within 10 feet of the stairs are protected with 45 minute rated glazing.
5. A fire alarm notification system is installed on the roof.

Ayes, 4. Nays, 0.

**Adjournment**

A motion was made by Wes Engbers and a second was made by Katie Krantz to adjourn the meeting at 8:37 a.m. Ayes, 4. Nays, 0.

  
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Butch Warrington Secretary