

BUSINESS IMPROVEMENT DISTRICT BOARD

REGULAR MEETING

3:30 p.m. Thursday, February 25, 2010
Commission Room – City Hall

MINUTES

The meeting was called to order at 3:35. Members present: Matt Smith, Matt Gabbert, Ira Frericks. Members Absent: Susan Scott, Tom Bosch, Chris Schlitz. Others present: Erica Beck, Daniel Statema, Brent O'Neil.

Presentation on Board Objectives and Membership

Planning staff gave an overview of the purpose of the board, authority under state and city code, and the objectives and roles the board plays in city government and the future of the Main Street Business Improvement District. Membership terms and renewal were discussed. All members suggested they wished to continue serving on the board. It was questioned whether the requirement of city board and committees being registered voters applied. City staff would look into the matter.

Election of Officers

A motion was made by Gabbert, seconded by Frericks, to appoint Math Smith as chairman. Motion passed 3 yes, 0 no.

Review Draft Bylaws

The board was presented with draft bylaws. The board made the following suggestions and recommended deferral of a vote until the next meeting:

- The board should meet at least four times per year.
- Setting a preferred membership composition of at least one property owner, one resident, one small business, and one large business.
- Examine the "registered voter" requirement for membership.
- Present the bylaws for city attorney review.



Status Update on Renewal Process

Dan Statema presented a scenario the DTSF Board and Development Committee have been working on for possible changes to the assessment which could be voted on in summer of 2010. The proposal is preliminary and tentative and it modified assessment rates, assessment caps, and exemptions.

Staff presented a similar scenario in which land and building improvement assessment rates and caps were combined into just a total value baseline.

Review BID Renewal Timeline

A draft timeline for BID renewal and possible ordinance changes was presented. The board recommended waiting until after May 17 to bring anything to the city council.

Adoption of 2010 Meeting Schedule

The board agreed to set the fourth Thursday of the month at 3:30 the preferred meeting time and set the next three meetings for March 25, April 22, and May 27, 2010.

Adjourn

The meeting was adjourned at 4:30 p.m.