

Accessible Housing Advisory Board
Minutes
Thursday, December 17, 2020
7:30pm-8:30 a.m.

Board Members in Attendance: Jean Bender, Kari Benz, Joan Franken, Paul Kostboth, Jeff Nelson, Nancy Renozya, Jim Schmidt, Todd Thoelke, Chellee Unruh

Absent Board Members: Marshall Selberg, Aspen Thorstenson

Attendees: Jeff Eckhoff (City Housing Division)

Minutes: Kari Benz, AHAB Secretary

MINUTES

Agenda Topic: Call to Order and Quorum Determination

Action Taken: Unanimous

Agenda Topic: Welcome and Introductions

Action Taken:

Agenda Topic: Approval of Agenda

Discussion:

- Chellee identified that item 7 on the agenda, Review and Recommendation on Funding Application was being removed from this agenda and moved to the January or February 2021 meeting.

Action Taken: Unanimous

Agenda Topic: Selection of Officers

Discussion:

- Joan Franken nominated Jeff Nelson for Chair of the Board with a second from Jim Schmidt; no other nominations were offered.

Action Taken: Unanimous

- Jim Schmidt nominated Paul Kostboth for Vice Chair of the Board and suggested nominations cease; the motion was seconded by Jeff Nelson.

Action Taken: Unanimous

- Jim Schmidt nominated Kari Benz for Secretary of the Board

Action Taken: Unanimous

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Agenda Topic: Review and Approval of Policies and Procedures for HUD Programs

Discussion:

- The City Housing Division had a Federal Review this past summer and per federal regulations the board needs to take formal action to have formal documentation of approval to comply mandates.
- Concerns were voiced about a lack of knowledge of the HUD programs to which these procedures and policies would apply; a motion made by Bender to table approving these policies and procedures until the January 2021 meeting with a second from Benz.

Action Taken: Unanimous; it was suggested that the Board meeting in January be 2 hours in length to provide for extra time to review programs and questions/answer

Agenda Topic: Review and Approval of By-Laws

Discussion:

- The need to make a correction to the By-laws to read the same as the Joint Powers Agreement (JPA) was identified; the By-laws need to read that the 'at-large' candidates need to be Minnehaha County residents, which is what is stated in the signed JPA.
- The motion was made to amend the AHAB By-laws, Section 4.2, to identify that the board would include five citizens at large to be residents of Minnehaha County.

Action Taken: Unanimous

Board Request: Review of Housing Division Programs

Discussion:

- With time left in our schedule, Chellee and the fellow attendees from the City (noted above) spent time providing an overview of the City's Housing Division's Programs.

Action Taken: Informational

Meeting adjourned 8:45 a.m.

Next Meeting:

Thursday January 21, 2021 7:30pm City Center – Cooper Room #110