

FALLS COMMUNITY HEALTH CENTER GOVERNING BOARD
MINUTES
MARCH 17TH 2011 AT 12:30 PM

PRESENT: Gwendolyn Martin-Fletcher, Kathleen Larson, Tim Roti, Sylvia Thorstensen, Belen Madrigal, Mike Hurley, Jim Richardson, Etienne Mulenda, Kari Benz, Bill Schultz

STAFF PRESENT: Jill Franken, Alicia Collura, Amy Richardson, Patty Van Aartsen, Charles Shafer

Minutes of the February 17th, 2011 meeting were reviewed. Gwendolyn motioned to approve the minutes. Sylvia seconded the motion. Motion carried unanimously.

Financial Report – Amy

The financial report ending in January 2011 was distributed. Program income for January was \$321,000 which is close to the monthly budgeted program income. January expenses were 431,000 which is 7.43% of the budget. Encounters in January were 3,269, an increase of 482 over last year. January users were 2,496 an increase of about 300 over 2010. Kari motioned to accept the financial report. Belen seconded the motion.

Executive Director's Report – Jill

Initial preparation of the Health Department 2012 budget has started. Jill does not anticipate an increase in expenses over 2011.

The city has hired a new project manager. Jill, Amy and Alicia are set to meet with her later in the day. The transformation of office space and new exam rooms in the clinic is near completion.

Terry Redlin clinic has dealt with some water issues. The contractors now believe the flooding of water in the clinic may be due to the sidewalk placement. They now believe that the sidewalk may need to be relocated and reconstructed.

Jill will attend the Policy and Issues Forum in Washington DC later in the month. She will also meet with congressional delegates while in DC.

CHAD will host their annual meeting in May in Rapid City. The meetings are scheduled for May 4th and 5th and will include a board training session if any Board members are interested in going they should let Jill or Alicia know.

Access Report

UDS Report – Amy

Amy presented the 2010 UDS annual review. UDS stands for Uniform Data System. Submittal of the report is required annually. The information is used to monitor program performance, compare to peers, identify opportunities for improvement and support funding requests. The report defines where are patients live, how many users there are, the age and gender of patients, race/ethnicity, income, and insurance source of patients. It also identifies the top 5 medical diagnosis and the top 5 dental services. There has been no word yet on the potential funding of the expanded capacity grant yet.

Falls Community Health Governing Board

Minutes – March 17th, 2011

Page 2

Quality Report

The clinical quality group continues to work on the diabetes and hypertension health outcomes. There has been a significant improvement in the hypertension outcome. The nursing staff now alerts the provider when a patient has a blood pressure reading out of the normal range. Providers are conducting audits.

Alicia reported that the management team are revisiting dashboards and deciding whether or not they are still appropriate.

A part time counselor has been hired to provide mental health visits. Dr. Singh has also added an additional shift to provide counseling at the clinic.

Dr. Shafer reported that CFM has hired a nurse practitioner that will start seeing patients in April.

Sylvia motioned to adjourn the meeting. Gwen seconded the motion. Motion carried unanimously.