

**FALLS COMMUNITY HEALTH CENTER  
GOVERNING BOARD  
MINUTES – APRIL 21<sup>ST</sup>, 2011**

**PRESENT:** David Bear, Gwendolyn Martin-Fletcher, Sylvia Thorstensen, Bill Schultz, Mike Hurley, Tim Roti, Belen Madrigal, Jim Richardson, Kari Benz

**STAFF PRESENT:** Jill Franken, Amy Richardson, Alicia Collura, Judy Kendall, Patty Van Aartsen, Dr. Charles Shafer, Andy Pederson

Minutes of the March 17<sup>th</sup> meeting were reviewed. Gwendolyn motioned to approve the minutes. Jim seconded the motion. Motion carried unanimously.

**National Healthcare for the Homeless**

Representatives from the National Healthcare for the Homeless presented an overview of their mission. Part of the organization includes a consumer board which is an independent board comprised of members that were or are homeless or are connected to homelessness in some manner. The duties of this board include oversight of Community Health Centers to insure that proper care and services are provided to homeless clients.

**Financial Report – Briget Klein**

Briget distributed the financial report for 17% of the budget year ending in February 2011. Program income for February was \$222,000. This puts program income at 14% of budget. February expenses were \$411,000 which is 14.5% of the 2011 budgeted expenses.

February encounters were 2,973 which is an increase of 642 over last year. Users for February increase by 243 over last year. Total users for February were 1,617.

Kari motioned to accept the financial report. Sylvia seconded the motion. Motion carried unanimously.

**Executive Director's Report**

The city 2012 budget process is underway. Jill will present more details on the budget at the May meeting.

Jill attended the P & I Forum in Washington DC. After massive lobbying efforts the proposed 1 billion dollar reduction in funding of CHC was lowered to \$600,000 million. What this means to Falls Community Health Center is that those programs that were added with the stimulus funds will continue to be funded through our base grant.

Jill introduced Andy Pederson to the Board. Andy is the new Clinical Data Manager for the Health Department. Jill distributed a memo that was sent to CFM that will continue on a quarterly basis that outlines productivity results.

**Access Report**

The waiting time for the next available appointment has increased. Patients are waiting awhile longer to see their provider for routine or chronic care visits. Slots are available for acute care.

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Falls Community Health and CFM have had many discussions on the status of recruitment efforts. FCH has contracted with a firm to provide additional mid-level providers, employed two part-time temporary nurse practitioners and has increased provider time through the contract with SDSU in an effect to reach the goal visit mark.

**Quality Report**

The nurse navigator system that is being paid for through state funds continues to evolve. Staff is working on creating a registry of patients so that queries can occur to determine those patients that need to be seen are scheduled for a visit.

There being no further business the meeting was adjourned.