

**FALLS COMMUNITY HEALTH CENTER GOVERNING BOARD**  
**MINUTES**  
**OCTOBER 20<sup>TH</sup>, 2011 AT 12:30 PM**

**PRESENT:** David Bear, Kari Benz, Sylvia Thorstensen, Gwendolyn Martin-Fletcher, Kathleen Larson, Tim Roti, Mike Hurley, Bill Schultz, Jim Richardson

**STAFF PRESENT:** Jill Franken, Amy Richardson, Alicia Collura, Patty Van Aartsen, Briget Klein

Minutes of the September 15<sup>th</sup>, 2011 were reviewed. Sylvia motioned to approve the minutes. Gwendolyn seconded the motion. Motion carried unanimously.

**Board Nominations**

Nominations for the Falls Community Health Center Board were Jim Richardson for Chair and Kari Benz for Vice Chair. There were no additional nominations from the floor. Gwendolyn motioned to approve the nominations. Sylvia seconded the motion. Motion carried unanimously.

Jill welcomed new Board Chairs Jim and Kari and thanked Mike and Jim for their previous leadership as Chair and Vice Chair.

**Financial Report – Briget Klein**

Briget presented the year to date financial report through August. Program income for August was \$291,000. Year to date program income is 2.2 million which is \$61,000 over last year. August expenses were \$479,000. Year to date expenses are \$3,785,000. Expenses are up by \$400,000 over last year. August encounters were 3,860 and year to date encounter are 27,587. Users for August were 1,173. Kari motioned to accept the financial report. Sylvia seconded the motion.

**Executive Director's Report - Jill Franken**

Next week Senator Johnson will be presented with the Community Health Center Defender's Award and has invited members of our team for a roundtable discussion on topics such as National Health Service Corps, growing patient demand for CHC services, and the impact of our school based sites.

Amy and Alicia continue to negotiate the CFM contract.

The City Council recently adopted an ordinance that will require departments to have City Council approval on contracts/agreements with a value of \$25,000 and over.

Jill attended a Healthcare for the Homeless Council meeting in Nashville. A representative from the local NAMI office has requested that a group of City and County leaders meet to discuss the barriers that mental health clinics face in the community.

The clinic is hosting a "Screening for Life" event today. Cancer screening and other testing is being provided free of charge. Following the screening patients are allowed to meet with a provider to review the results.

**Quarterly CFM Contract Update**

The quarterly update from July-September was reviewed. Visits remain short of goal. There is a 1,538 visit shortfall year to date. The school based addendum has been completed and signed. In 2011 the intent is to combine all CFM contracts into one contract. During initial contract negotiation both FCH and CFM identified their priorities. A follow up meeting has been scheduled in 6 weeks.

**Fee Analysis – Amy**

Amy distributed a review of the proposed fee schedule. The two key factors in establishing a fee schedule are to set fees based on the cost of providing the service and ensure that the fee charged aligns with the 2012 expense. The proposal uses a cost based equation and applies it to each individual procedure. The effect on the current charge will result in an increase or decrease according to the cost of the visit.

Due to time restrictions the discussion and vote on the fee schedule was deferred until the November meeting.

There being no further business the meeting was adjourned.