

FALLS COMMUNITY HEALTH CENTER GOVERNING BOARD

MINUTES

JULY 19TH, 2012 AT 12:45 PM

PRESENT: Tim Roti, Ryon Reckling, Gwendolyn Martin Fletcher, Mike Hurley, Jim Richardson, John Peterson

STAFF PRESENT: Jill Franken, Amy Richardson, Alicia Collura, Patty Van Aartsen, Dr. Charles Shafer, Briget Klein

Minutes from the June 21st meeting were reviewed. Gwendolyn motioned to approve the minutes. Mike seconded the motion. Motion carried unanimously.

Financial Report

The financial report for the period ending in June was disbursed. Program income for June was \$290,000. Year to date program income increased by approximately 13%. CFM met the encounter compliance in June. Year to date encounters are 9% higher than last year.

Expenses for June were \$608,000 which is higher than usual. The increase is mainly due to having 3 pay periods in June. Year to date expenses are \$207,000 higher than last year. Mike motioned to accept the financial report. Gwen seconded the motion.

Executive Director's Report

The budget will be presented at the August meeting and will require a vote to approve. The city budgeting process is ongoing with the Mayor's budget address scheduled on July 25th. The health department budget will be presented to the City Council on August 7th. Jill presented the budget power point that will be shown to the city council.

Slate of Officers

Board policy states that a member can serve two consecutive 1-year terms and both the current chair and vice chair have agreed to serve an additional term. There were no additional nominees. The slate of officers to be voted on at the September meeting are Jim Richardson as Chairperson and Kari Benz as Vice Chairperson.

Access Report

Dr. Shafer presented a revised scheduling policy. The scheduling policy was last revised about 1 and ½ years ago. The changes to the policy incorporate EMR and reflect the current scheduling procedure more accurately. There are no significant changes to the policy. Mainly the changes were in the language used. Mike motioned to approve the policy. Tim seconded the motion. Motion carried unanimously.

Dr. Shafer reported that he will be meeting with physical therapy faculty. They want to look at our facility with the possible outcome of having PT students seeing our patients.

Quality Report

Alicia reported that the drop call rate is now at 9%.

There being no further business Mike motioned to adjourn the meeting. Gwendolyn seconded the motion. Motion carried unanimously.