

**FALLS COMMUNITY HEALTH CENTER GOVERNING BOARD**  
**MINUTE**  
**AUGUST 16<sup>TH</sup>, 2012 AT 11:45 AM**

**PRESENT:** Kari Benz, Gwendolyn Martin-Fletcher, Michael Hurley, Tim Roti, Etienne Mulenda, John Peterson, Ryon Reckling

**STAFF PRESENT:** Jill Franken, Amy Richardson, Briget Klein, Dr. Charles Shafer

Minutes of the August 16<sup>th</sup>, 2012 meeting were reviewed as mailed. Gwendolyn motioned for approval of the minutes. Mike seconded the motion. Motioned carried unanimously.

**Financial Report**

Program income for July was \$258,000. This is an increase of 16 percent from year to date 2011. Patient encounters are 3,500, 55% year to date. Projecting end of year encounter are estimated at approximately 45,014. Mike motioned to accept. Ryon seconded the motion.

**Executive Director's Report**

The Hayward school based site was approved by the school board this week, and the project continues to move forward with an expected date of occupancy of March 2013. 2013 budget was presented to the city council last week. An incident occurred in the HHS building a couple of weeks ago in which a woman injured herself, causing the fire alarms to be set off, and resulting in evacuation of the building. Several staff were quick to come to the woman's aide, and she was then transported by ambulance. The staff who were involved in this incident did a great job in responding to this emergency as did the entire staff in evacuating the building. Follow up debriefing has occurred and administration is evaluating whether additional safety and security measures are needed in the building.

**Budget Plan**

Briget presented the grant budget for 2013. Revenue and expenses include the opening of the 3<sup>rd</sup> school based site at Hayward Elementary. Mike motioned to approve. Gwendolyn seconded the motion. Motion carried unanimously.

**Access Report**

Amy presented the Health Care and Business Plan for 2013 grant submission. The 15 clinical measures were reviewed, shared current progress year to date, and goals for 2015 were discussed. Goals were set based on state and national benchmarks. The business plan looks at medical cost per medical encounter and total cost per encounter. FCH is currently below national averages. Tim motioned for approval. Gwendolyn seconded the motion. Motion carried unanimously.

There being no further Mike motioned for dismissal of the meeting. Ryon seconded the motion. Motion carried unanimously.