

**FALLS COMMUNITY HEALTH CENTER GOVERNING BOARD**

**MINUTES**

**February 21, 2013 AT 11:45 AM**

**PRESENT: Kari Benz, Dr. Jim Richardson, Tim Roti, John Peterson, Mary Greenlee, Samuel Gayetaye,  
Ryon Reckling**

**STAFF PRESENT: Jill Franken, Amy Richardson, Alicia Collura, Lisa Stensland, Briget Klein**

Call to order: Meeting was called to order by Dr. Jim Richardson

Minutes: Minutes were approved from the January 17<sup>th</sup>, 2013. Motion to approve made by Mary, Ryon seconded. Motion approved.

**New Business:**

**Financial Report:**

Cash collected was 328,000 for December, an increase of 9% over last years actuals. Cash collected for 2012 exceed all categories over last year actuals. Encounters came in at 102% of budgeted. CFM contract is at 98% of budget. YTD charges were 7.9 million, adjustments up 39% mostly due to the homeless population served. Accounts receivables were at 1.7 million, a decrease of \$200K from 2011.

Grant drawdown was 100% for 2012. The city contribution was \$391,000 YTD, which was \$173,000 less than last year. Grant expenses were 6.1 million. YTD expenses exceeds last year by 4.8% due mostly to the salaries of part-time dentists who used to be paid via contract services. Salaries are up \$131,000 over 2011. Supply expenses are down.

Motion to accept financial report. Ryon first, Mary seconded. Motion approved.

**Executive Director's Report:**

Jill reviewed provider status – 2 nurse practitioners have resigned (Nicole Hassebroek and Pam Stewart) they are a part of the CFM contract. Alicia is working to fill positions temporarily and talking to HR about the positions and how they are employed. The contract with CFM is for a 6.75 FTE.

Change of Scope: Motion for approval of Hayward Elementary School Based clinic as a service site. Ryon first, Tim seconded. Motion approved.

There being no further business, Motion to adjourn made by Ryon and seconded by Tim. Motion approved.

Board then toured the Hayward Elementary School Clinic site.