

**Falls Community Health Governing Board Minutes**  
**Thursday, June 20th, 2013 at 12:00 PM**

**Present:** Linda Karnof, Arlene Olson, John Peterson, Kari Benz, Jim Richardson, Mary Greenlee and Rick Kiley

**Staff Present:** Jill Franken, Amy Richardson, Alicia Collura, Dr. Charles Shafer, Lisa Stensland

Call to Order: The meeting was called to order by Dr. Richardson

Minutes: Minutes from the May 16th, 2013 were approved. Motion to approve by Jim Richardson, Rick seconded, motion carried unanimously.

**NEW BUSINESS:**

**Executive Director Report-**

Confidential agreements were handed out to members to sign.

An application has been submitted for a grant to help with outreach and enrollment for insurance for those who are not currently insured. Our roll will be to get information to patients and help educate, and enroll them in some sort of insurance product. Not only will we be able to help our patients but also those in the community. We will have a year to use the 130,000 of funding starting in July. If the State decides to expand Medicaid we can use the money for that patient education as well. Next week a Medicaid taskforce meeting will be held in Sioux Falls on Tues and Wednesday if anyone is interested in attending. Lisa will send out agenda.

Hayward is open and full medical operations are being conducted, Dental will open in August. 103 patients were seen in May Falls Community Health along with 93 other clinics in the state applied for health home training. This training helps identify patients on Medicaid with multiple chronic diseases. We would be paid additionally based on disease. The training is this week for staff. July will begin PCMH which is very similar to Medicaid Health Home service it is a team approach for patient health improvement.

**Financial Report-Amy**

Cash collections- May was \$307,000, the average per month is 314,000. Visits are still down. Encounters- # of visits for CFM contract is 18,150 per year, the 2 Nurse Practitioners that resigned were seeing about 200 patients a month. FCH has filled visits with locum nurse practioner staff. CFM is doing what they can to fill 2 ½ positions, one will be starting soon and applications are still coming. Expenses- are at 2.7 million YTD, which is 38% of the budget, includes 3 pay periods in May. Other increases seen in equipment, costs with opening Hayward site, and Pharmaceuticals are up about \$70,000. Decreases of 20,000 have been seen in Lab and x-ray. Travel and dental supplies are also lower.

Total charges are 3.15 million, 100,000 lower. Adjustments are 1.4 million also down from last year. Accounts receivable- 1.95 million and 255,000 was sent to collections.

Motion made to accept financial report. Kari motioned, Rick seconded. Motion approved.

**Access- Alicia**

My Health Patient Portal is up and running as of June 3<sup>rd</sup>. 14 patients have made accounts with the average age of 49. We need 900 by the end of the year. Upgrades will be coming with more features added. All messages will be sent to the triage nurse.

**Quality-Alicia**

Was tabled at this time

Motion to move into executive session discussion of 2014 Budget-personnel, first- Mary seconded by Arlene. Motion carried.

Motion to adjourn executive session first- Mary, seconded by Linda. Motion carried.

There being no further business motion to adjourn, first Rick, seconded by Arlene. Motion carried unanimously.