

Falls Community Health Governing Board Minutes
Thursday, October 17, 2013 at 12:00 PM

Present: Arlene Olson, John Peterson, Kari Benz, Jim Richardson, Mary Greenlee, Tim Roti, Ryon Reckling, Rick Kiley, Nathan Kasselder

Staff Present: Jill Franken, Alicia Collura, Dr. Charles Shafer, Briget Klein, Lisa Stensland, Lonna Jones, Jeremy Johnson

Call to Order: The meeting was called to order by Kari Benz.

Minutes: Minutes from September 19, 2013 meeting were approved. Motion to approve by Mary, Jim seconded, motion carried unanimously.

NEW BUSINESS:

Executive Director Report- Jill

-Congratulations went out to Amy Richardson on the birth of her son the end of September. She will be off through December with some part time hours. Jill also congratulated Dr. Shafer on the birth of his daughter about 7 weeks ago.

-Tim's re-appointment to the board was approved by the mayor and will go before council soon.

-Outreach and Enrollment for the Market Place is still having issues with the federal website. We are working to get more information to staff and to patients. Those trying to enroll for health insurance have until March 2014 to enroll.

-Carmen from Senator Johnson's office has invited representatives from FCH, CHAD, to a meeting to discuss outreach and enrollment.

-PCMH- Alicia is working intently on developing FCH as a PCMH. We are training staff and developing care teams, with the hope that by next fall we want to be recognized as a Level 3 PCMH.

-The Federal budget issues have not impacted our funding..

-Alicia has submitted the budget period renewal and it went really well.

-The provider staffing project is at a point where we could start posting in November or December. We continue to meet with CFM on the residency involvement in our staffing plan..

-Judy Kendall has announced that she will be retiring in January 2014. The organization, work load and responsibilities will be assessed and a plan developed for the best way to proceed.

Financial Report- Briget

Cash collections through September 30th - was \$277,664. The monthly budget is \$400,000.

Expenses- are at 4.8 million YTD, which is 68% of the budget, but an increase of 8.3% over last year, but still under budget. 45% of the increase is for staff and 55% is for computers and other equipment.

Total charges are 5.7 million, about 2.67% lower than 2012. Adjustments are 2.8 million, also down from last year 8.5%. The net charges have not come in yet from Hayward due to the change of scope and having to apply for Medicaid and Medicare. Accounts receivable- 1.9 million and 254,697 was sent to collections. This is consistent with other years.

Motion made to accept financial report. Mary first, Arlene seconded. Motion carries.

Access- Alicia

The access policy was reviewed. It was noted that patients have access to a provider 24/7. The use of electronic records allows off site access to medical record via the patient portal.

Motion made to approve the updated and revised after hours patient access policy. Mary first, Nathan seconded. Motion Carries.

About 2 months ago the Patient Satisfaction Survey went out and 633 were returned from the medical and dental. Some of the questions asked were for PCMH tracking others were for our interest.

Quality-Lonna

Lonna reviewed the staff of the dental clinic; they include Dr. Jeremy Johnson, Dr. Dale Johnson, and Dr. Stephanie Schmitz as full time dentists. Part time dentist include, Dr. Robin Hattervig, Dr. Brianne Lineweber, Dr. Tracy Grossman, Dr. Katie Reardon. Volunteer dentists include Dr. Andrew Hille, Dr. Holly Van Hofwegen. Clinic manager and Hygienist, Lonna Jones, Hygienists include Jessica Sona, Rachel Larsen. Part time Hygienists include: Teresa Bell, Zabrina Treeby, Tashina Slining, Jennifer Richards, and Dave Duman Motion made to approve the Dentist and Hygienist credentialing report. Ryon first, Tim seconded. Motion carries.

Summary for the dental clinic: Payer mix for 2013, YTD 8603 patient encounters with 58% Medicaid, 20% sliding fee, 15% self-pay, 7% private insurance.

No show rate for January – September is at 16%.

Completed treatment plans are at 61%.

Chart audit is 85% correct.

School based clinic students enrolled

Hayward 196

Hawthorne 165

Terry Redlin 104

There being no further business motion to adjourn, first Mary, seconded Tim. Motion carried unanimously.