

Falls Community Health Governing Board Minutes
Thursday, November 20, 2014, at 12:00 pm

Present: Kari Benz, Suzy Blake, John Peterson via phone, Tracy Johnson, Linda Karnof, Ryon Reckling,
Absent: Jim Keller, Arlene Olson,
Staff Present: Jill Franken. Alicia Collura, Amy Richardson, Lisa Stensland, Dr. Jen Tinguely, Erin Hartig

Call to Order: The meeting was called to order by Kari Benz at 12:02 pm.

Minutes: Motion made to approve the minutes for October 16, 2014, by Ryon, Linda seconded, motion carried.

NEW BUSINESS:

Financial Report: Amy

This month's report is in review through the end of October 2014.

Cash collections for October, was \$292,000. The monthly budget is \$415,000. 2013 was at 287,000 giving 5,000 more in program income over last year for the month.

YTD program income collected is \$3,075,000 an increase of 82,000 from last year.

The City contributed \$843,000 YTD, an increase of 76,000 from 2013.

Expenses- are at \$5.7 million YTD, which is 76% of the budget. This is an 8.7% increase from last year. October had 3 pay periods, rent was due and flu vaccine was bought

Total charges are \$6.6 million, about a 2.48% increase from last year.

Adjustments are \$2.9 million, a decrease of 12% from last year.

Accounts receivable- 1.8 million and 562,000 was sent to collections.

Medical Encounters YTD are up over 2013. The end of year encounters forecast is to be at 98% of the budget.

Motion made to accept financial report, supported by Ryon, seconded by Susy. Motion carries.

Quality/Access: Alicia, Dr. Tinguely, Erin

Some highlighted items: The abandoned phone call rate has continued to decline. The no-show rate over the last four months has continued to decline but work still continues at the school sites. Appointments made with the patient's care team are at 80%. The Peer review dead-line is in November and is about 60% complete.

The Great American Smoke out is today.

Colorectal screening kits are going out but the return rate is about 29%.

January is Cervical Cancer awareness month and will be encouraging patients to be screened.

The hypertension audit is complete, with a review of nursing workflow to follow. The screening rate has held steady over the last 4 months at 62%.

Diabetes education has been reviewed. In July 61% of the patients were screened but in October 65% have been screened and the blue team had the best percentage.

The policy/workflow for Controlled Substance is finished and active.

The residents and staff have mutually agreed that the policies and procedures related to the counseling portion of their rotations needed some updates. Prior to this the residents might see one or two patients in an afternoon for counseling, not using their time productively. The new policy would allow the doctors and patients to meet for approximately 45 min to discuss medications and could also see them for other needs as well. The patient would sign a contract for use of a controlled substance if on it for 3 months or more. Also could use this for practice with the Expedited Partner Therapy for sexually transmitted diseases. South Dakota has a high of STD's and with the expedited partner therapy the hope is to get the medicine to a partner sooner.

The flu hasn't really hit South Dakota yet.

Executive Director Report-Jill

The remodel plans are moving forward.

OSV report didn't note anything that wasn't discussed before the reviewers left. The report from HRSA was received as well as the Notice of Award with the conditions applied. There will be a meeting with our Project Officer, Bethanie Parrish to review findings and clarify process to satisfy requirements. Once Dr. Tinguely's privileges are reviewed and the new board members are in place, two of the areas that need to be addressed will be finished.

The ESS grant will provide funding for staff for the Hawthorne medical services for 20 hours per week, dental services for 20 hours per week and a part time case manager. Dental is engaged in planning for early 2015 implementation. Case manager posting targeted for December 2014. Jeff Kreiter with Sioux Falls School District is coordinating the floor replacement for dental at Hawthorne.

Enrollment for the Marketplace began November 15th. We anticipate hosting the HRSA regional event to bring agencies together to discuss enrollment and best practice in reaching individuals who qualify. Our involvement with CHAD has continued to work with all of the outreach and enrollment sites.

Bruce Vogt, Gwendolyn Fletcher, and Steve Miller have applied for board positions to replace Tim Roti, Mary Greenlee, and Nathan Kasselder. Board Chair supported these applicants and the Mayor has also approved these appointments moving forward for council consideration.

In December the board will complete a performance review for Jill with feedback and then be submitted to the Mayor.

Jill presented the updated Credentialing and Privileging for Dr. Jennifer Tinguely
Motion is to approve credentialing and privileging for Dr. Jennifer Tinguely as recommended by Dr. Jean Heisler. First - Tracy, seconded by Linda. Motion carries.

The board was reminded of the Save the Date card for the CHAD reception with legislators in Pierre. Please let us know if you are interested in attending.

OLD BUSINESS:

Governing Board Effectiveness survey: Kari

A discussion of the Governing Board Effectiveness Survey was held to determine the top 3 priorities for the staff and board to implement. A summary will be [provided given](#) to the board [for further consideration](#).

There being no other business Motion to adjourn, supported by Linda, seconded by Tracy. Motion carries.
Adjourned at 1:00pm

