

**Falls Community Health Governing Board Minutes**  
**Thursday, September 18, 2014, at 12:00 pm**

**Present:** Kari Benz, Suzy Blake, Jim Keller, John Peterson, Mary Greenlee, Arlene Olson, Tracy Johnson

**Absent:** Linda Karnof, Tim Roti, Ryon Reckling, Nathan Kasselder

**Staff Present:** Jill Franken, Alicia Collura, Amy Richardson, Lisa Stensland, Jen Tinguely

Call to Order: The meeting was called to order by Kari Benz at 12:05 pm.

Minutes: Motion made to approve the minutes as drafted for August 21 and August 27, 2014, by Tracy, Mary seconded, motion carried.

**OLD BUSINESS:**

Nomination for board chair was Kari Benz. Mary motioned for a vote to accept Kari as the board chair was unanimously approved by all board members.

Nomination for Vice Chair was Tim Roti, but he has withdrawn his name from contention. Jim volunteered to serve. There being no other volunteers, Kari motioned for a vote to accept Jim as the vice chair, the verbal vote was unanimous.

Mary has just completed the 2<sup>nd</sup> of her 3 year term and will be moving out of state in October. Jill thanked her for her dedication and service to the board. At the conclusion of the site visit, it was a suggestion to have a member of the community from the financial industry serving on the board. Jill will recommend that she and Kari work to recruit volunteers to submit applications to the Mayor's office. Those names would then be approved by the city council.

**NEW BUSINESS:**

**Financial Report:** Amy

This month's report is in review through the end of August 2014.

Cash collections for August, was \$308,700. The monthly budget is \$415,000.

YTD program income collected is \$2,421,500 a decrease of 5,200 from last year.

The City contributed \$622,700 YTD, a decrease of 2,800 from 2013.

Expenses- are at \$4.4 million YTD, which is 60% of the budget. This is a 3.7% increase from last year

Total charges are \$5.15 million, about a 3% increase from last year.

Adjustments are \$2.2million, a decrease of 8.4% from last year.

Accounts receivable- 1.67 million and 712,350 was sent to collections.

Medical Encounters YTD are at 13,000 an increase of 861 more YTD over 2013 and Dental is up 277 over 2013. The end of year encounters forecast is to be at 94% of the budget.

Motion made to accept financial report, supported by Mary, seconded by Jim. Motion carries.

**Quality:** Alicia

The clinic has received Level 3 PCMH recognition through 2017. Alicia introduced Erin Hartig and thanked her for the work she has done with the PCMH program and announced that she has accepted the Quality Coordinator position.

**Access:** Katie and Alicia

Hawthorne elementary has a new entrance and is open. The remodel also expanded the clinic and helped with the next available. The standard next 3<sup>rd</sup> available was up to 19 days but is now next day. The school clinic is open 20 hours a week and has increased our availability. Alicia thanked Katie for taking on the clinical management for all the school sites when Judy retired.

**Executive Director Report-Jill**

Jill thanked the board and staff for all the work and preparation for the site visit, and reminded the board to feel free to ask questions as they arise. The sessions with the reviewers were summarized by Jill and Kari and will be looked what should be the top 3 priority items for future discussion and focus.

There being no other business Motion to adjourn, supported by Arlene, seconded by Mary. Motion carries.  
Adjourned at 1:10pm

A handwritten signature in cursive script, appearing to read "Les Stensrud".