

Falls Community Health Governing Board Minutes
Wednesday, August 16, 2017, at 12:00 pm

Present: Susy Blake, Linda Karnof, Gwendolyn Martin-Fletcher, Jim Kellar, Bruce Vogt via phone, Tracy Johnson, Jonathon Ott, John Peterson, Katie Reardon,

Absent: Cindy Binkerd, Brent Christiansen,

Staff Present: Jill Franken, Alicia Collura, Amy Richardson, Dr. Stephanie Schmitz, Lisa Stensland

Call to Order: The meeting was called to order by Jim Kellar at 12:04 pm.

A motion was made to approve the consent agenda items including the minutes for Falls Community Health Governing Board dated July 20, 2017, and the QA/QI minutes dated July 17, 2017 supported by Gwen, seconded by Tracy, motion carries.

FINANCIAL REPORT:

The Falls Community Health reports attached are through the month ending July 31, 2017. We are 58% through the fiscal year. The last financials presented were through the month of June 2017.

Operating Revenues:

- Net Patient Revenue consists of all patient charges/fees. Total Net Patient Revenue for July came in at \$436,038 which is 56% of the YTD actuals to annual budget.
- Total Grant Revenue of \$276,650 includes grant drawdowns from the Community Health Center, Ryan White Part C, and HIV Prevention and Refugee grants.
- Total Other Revenue is \$12,318 which includes 340B Revenue.

Total Operating Revenues YTD July is \$5,303,490, which is 58% YTD actuals to annual budget. 2017 Total Operating Revenues is \$56K less than YTD budget.

Operating Expenses: Operating expenses are classified within 7 categories. Total expenses were \$901,577 for the month of July.

- Personnel expenses are at 53% of the budget. 2017 is \$377K favorable to YTD budget.
- Professional Services are at 62% of the YTD budget. This category includes payments to Center for Family Medicine, locum providers, interpreter services and laboratory expenses.
- Rentals are at 97% of the YTD budget. Technology charges occur in July of every year.
- Repair and Maintenance is at 38% of the YTD budget.
- Supplies and Materials are at 55% of YTD budget. Category includes general medical and dental supplies, immunization & pharmaceuticals as well as the monthly maintenance of the electronic medical and dental software systems. 2017 is \$22K favorable to YTD budget.
- Training is at 47% of the YTD budget. The majority of expense are continuing education expenses and out of state travel.
- Utilities are at 42% YTD budget. The majority of this expense occurs quarterly. Last payment occurred in June.

Non-operating Revenue (Expense):

- Other Revenue is at 94% of the budget and includes USD dental lease payments and recovery of prior year revenue.
- Estimated Uncollectible Revenue is (\$102,038) for July 2017.

Net Income (Loss): July actuals are showing a net loss of (\$225,288) and YTD net loss of (\$659,287). 2017 is 57% YTD actuals to annual budget.

A motion was made to accept the financial report as presented, supported by Tracy and seconded by Katie, motion carries.

QUALITY:

Deferred

POLICY REVIEW:

Motion to accept the Sioux Falls Health Department-Falls Community Health Standard Operating Policy/Procedure for Clinical Privileges supported by Susy, seconded by Tracy, motion carried.

Motion to accept the Sioux Falls Health Department—Falls Community Health Standard Operating Policy/Procedure for Credentialing for Provider Staff and Licensed/Certified Professionals for Clinical Practice and Third-party Reimbursement supported by Bruce, seconded by Susy, motion carried.

ACCESS:

Dr. Schmitz presented the credentialing and privileging for Dr. Brock Nelson, DDS.

Motion to accept the credentialing and grant privileging of Dr. Brock Nelson, DDS, as presented by Dr. Schmitz supported by Kate, seconded by John, motion carried.

Nominating Committee:

Consensus is that the board will be the nominating committee for chair and vice chair and will present names of interested parties next month along with a vote.

EXECUTIVE DIRECTOR'S REPORT:

Deferred

Motion to adjourn, supported by Tracy, seconded by Susy, motion carries. 1:08 pm



Jim Kellar- Board Chair September 21, 2017