

Falls Community Health Governing Board Minutes
Thursday, December 17, 2020 at 12:00 pm

Present: Virtually, Dr. Bruce Vogt, Dr. Katie Skinner, Brenda Parker, Linda Barkey, Jim Keller, Jonathon Ott,

In Person: Bernie Schmidt,

Absent: Angela Landeen, Cindy Binkerd, Madeline Shields, Linda Hunt

Staff Present: Alicia Collura, Dr. Jen Tinguely, Amy Richardson, Kelly Piacentino, Lisa Stensland

Guest: Dr. Mark Huntington

Call to Order: The meeting was called to order by Bernie Schmidt at 12:20 pm. Roll call: yes Jim, yes Katie, yes Bruce, yes Jon, A Cindy, yes Linda B, A Angela, yes Brenda, A Madeline, yes Bernie

A motion was made to approve the minutes for Falls Community Health Governing Board dated November 19, 2020 supported by Bernie, seconded by Katie, motion carries.

Roll: yes Jim, yes Katie, yes Bruce, yes Jon, A Cindy, yes Linda B, A Angela, yes Brenda, A Madeline, yes Bernie

EXECUTIVE DIRECTOR REPORT:

See Below.

FINANCIALS:

The Falls Community Health reports attached are through the month ending November 30, 2020. We are 92% through the fiscal year. The last financials presented were through the month of October 2020.

Operating Revenues:

- Net Patient Revenue consists of all patient charges and adjustments. Total Net Patient Revenue for October came in at \$178,568, which is 54% of the YTD actuals to annual budget.
- Total Grant Revenue of \$391,703 includes grant drawdowns from the Community Health Center, COVID, Ryan White Part C, HIV Prevention, Family Planning, Colorectal Cancer, Behavioral Health and Refugee grants.
- Total Other Revenue is \$35,006 for November, which includes the Medicaid Health Home payment.

Total Operating Revenues YTD November is \$6,706,743, which is 75% YTD actuals to annual budget.

Operating Expenses: Operating expenses are classified within 7 categories. Total expenses were \$739,540 for the month of November.

- Personnel expenses are at 82% of the budget. November had 2 pay periods. 2020 is \$732K favorable to YTD budget.
- Professional Services are at 56% of the YTD budget. This category includes payments to Center for Family Medicine, locum providers, interpreter services and laboratory expenses.
- Rentals are at 98% of the YTD budget. Technology charges occur in July of every year.
- Repair and Maintenance is at 44% of the YTD budget.
- Supplies and Materials are at 91% of YTD budget. Category includes general medical and dental supplies, immunization & pharmaceuticals as well as the monthly maintenance of the electronic medical and dental software systems.
- Training is at 51% of the YTD budget. The majority of expense are continuing education expenses and out of state travel. Majority of non-continuing education is paid through quality and expansion grants.
- Utilities are at 80% YTD budget. The majority of this expense occurs quarterly. Last payment occurred in October 2020.

Total Operating Expenses YTD November is \$8,360,061 which is 77% YTD actuals to annual budget.

Non-operating Revenue (Expense):

- Other Revenue is at 59% of the budget and includes payments from USD dental lease payments, recovery of prior year revenue, and interest.

Net Income (Loss):

- November actuals are showing net loss of (\$110,918) and YTD net loss of (\$1,429,582).

A motion to approve the financial statement as presented supported by Bruce seconded by Bernie, motion carries.

Roll: yes Jim, yes Katie, yes Bruce, yes Jon, A Cindy, yes Linda B, A Angela, yes Brenda, A Madeline, yes Bernie

A motion to approve the definition of income in the Billing and Collections Policy as presented supported by Bernie

seconded by Jim, motion carries. Roll: yes Jim, yes Katie, yes Bruce, yes Jon, A Cindy, yes Linda B, A Angela, yes Brenda, A Madeline, yes Bernie

A motion to approve the board reaffirmation of the nominal fee of \$15.00 for medical and \$35.00 for dental supported by Jim, seconded by Katie, motion carries. Roll: yes Jim, yes Katie, yes Bruce, yes Jon, A Cindy, yes Linda B, A Angela, yes Brenda, A Madeline, yes Bernie

A motion to approve the board evaluation of the overall effectiveness of the sliding fee scale program supported by Bernie, seconded by Jim, motion carries. Roll: yes Jim, yes Katie, yes Bruce, yes Jon, A Cindy, yes Linda B, A Angela, yes Brenda, A Madeline, yes Bernie

QUALITY: Deferred

ACCESS:

Policy update:

A motion was made to approve the Sioux Falls Health Department—Falls Community Health Standard Operating Policy/Procedure for Credentialing for Licensed Independent Practitioners, Other Licensed or Certified Health Care Practitioners and Other Clinical Staff for Clinical Practice and Third-Party Reimbursement as presented, supported by Bernie, seconded by Jim, motion carries. Roll: yes Jim, yes Katie, yes Bruce, yes Jon, A Cindy, yes Linda B, A Angela, yes Brenda, A Madeline, yes Bernie

A motion to accept credentialing and grant privileging for Michaela Gasca MSW, LCSW-PIP, QMHP supported by Bernie, seconded by Jim. Roll: yes Jim, yes Katie, yes Bruce, yes Jon, A Cindy, yes Linda B, A Angela, yes Brenda, A Madeline, yes Bernie

A motion to accept re-credentialing and grant re-privileging for Megan Nagel, PA-C, supported by Bernie, seconded by Jim. Roll: yes Jim, yes Katie, yes Bruce, yes Jon, A Cindy, yes Linda B, A Angela, yes Brenda, A Madeline, yes Bernie

A motion to accept re-credentialing and grant re-privileging for Dr. Elizabeth Naber, DDS. supported by Bruce, seconded by Bernie. Roll: yes Jim, yes Katie, yes Bruce, yes Jon, A Cindy, yes Linda B, A Angela, yes Brenda, A Madeline, yes Bernie

A motion to accept re-credentialing and grant re-privileging for Dr. Stephanie Schmitz, DDS, supported by Jim, seconded by Katie. Roll: yes Jim, yes Katie, yes Bruce, yes Jon, A Cindy, yes Linda B, A Angela, yes Brenda, A Madeline, yes Bernie

BOARD SELF –ASSESSMENT:

Please email or mail your assessment to Lisa. Once the tally is made we will share the results with the board in the coming month.

PUBLIC INPUT:

None at this time

EXECUTIVE SESSION:

Motion to move to executive session to discuss personnel issue, supported by Bruce, and seconded by Jim, motion carries. Roll: yes Jim, yes Katie, yes Bruce, yes Jon, A Cindy, yes Linda B, A Angela, yes Brenda, A Madeline, yes Bernie

Motion to end executive session, supported by Jim, and seconded by Brenda, motion carries. Roll: yes Jim, yes Katie, yes Bruce, yes Jon, A Cindy, yes Linda B, A Angela, yes Brenda, A Madeline, yes Bernie

A motion to approve the Executive Director’s performance evaluation as presented in executive session, supported by Bruce, seconded by Jim, motion carries. Roll: yes Jim, yes Katie, yes Bruce, yes Jon, A Cindy, yes Linda B, A Angela, yes Brenda, A Madeline, yes Bernie

Motion to adjourn, support supported by Jim, and seconded by Brenda, motion carries. Roll: yes Jim, yes Katie, yes Bruce, yes Jon, A Cindy, yes Linda B, A Angela, yes Brenda, A Madeline, yes Bernie

1:12 pm



Dr. H. Bruce Vogt –Chair January 21, 2021

Operational Site Visit:

The reviewers were very complimentary saying we had performed in the top tier of health centers they had reviewed. The team had a spring in their step after the positive feedback coming off what has been a difficult year. Final report with any potential findings is pending.

Way to go Katie Wick:



Recently the City of Sioux Falls held the STICR (safety, teamwork, innovation, character, and respect) Awards. Katie Wick, clinic manager with the Sioux Falls City Health Department, is the One Team Award recipient for 2020.

Katie played an important role in the Sioux Falls COVID-19 response for both city employees and the community. She worked closely with Fire, Police, and Public Works to ensure critical infrastructure employees received testing and support when needed. At the same time, she manages the clinic operations at Falls Community Health, where the team regularly helps patients who test positive for COVID-19. Mayor Paul Ten Haken congratulated Katie, saying, "While many of us have dealt with numerous challenges related to the 'c-word,' Katie has taken on a herculean effort in keeping our team tested, safe, and at work. Despite the hours and strain of this year, she brings an incredible attitude with her each day as well."

Carrie Soto:

Carrie is our newly hired Patient Intake Supervisor. She is an experience manager and comes to us from long term care in Luverne – all around praise for her from staff and managers. In addition to Carrie, two-part time PST's have been hired and again, we have received positive feedback on these hires. The Billing Specialist position is posted.

Board members:

- New Board member Linda Hunt – Welcome!
- Exiting Board member Jim Keller – Unfortunately, Jim will be leaving us. Jim has a new role that conflicts with his board obligation. Jim has been a pleasure to work with, a true advocate and his kind words about our operations and our staff are always warmly received. Thank you Jim for your service.

COVID:

FCH has seen a decline in patients with respiratory acute illness and/or COVID. We also continue to see zero positive flu tests yet for the season. FCH continues to provide quick access to COVID testing for many community agencies and partners who are considered critical infrastructure including: SFSD, City, County, Sherriff, SETI, PCEMS. As a community, we have seen a downward trend in daily positive cases and hospitalizations. FCH and Health Department staff are meeting with the health systems twice per week through Unified Command. We hope to understand the availability of vaccine for staff and patients in the coming weeks.