

Falls Community Health Governing Board Minutes
Thursday, May 20, 2021 at 12:00 pm

Present: Virtually, Kari Benz, Brenda Parker, Angela Landeen, Cindy Binkerd, Linda Barkey, Moses Pessima, Dr. Katie Skinner12:15

In Person: Bernie Schmidt, Dr. Bruce Vogt, Lee Jensen, Linda Barkey,

Absent: Madeline Shields,

Staff Present: Alicia Collura, Amy Richardson, Lisa Stensland, Dr. Jen Tinguely, Dr. Elizabeth Naber

Call to Order: The meeting was called to order by Dr. Bruce Vogt at 12:02 pm.

Roll call: A Katie, yes Bruce, Yes Cindy, yes Linda B, Yes Angela, Yes Brenda, A Madeline, yes Bernie, yes Kari, Yes Lee, Yes Moses

A motion was made to approve the minutes for Falls Community Health Governing Board dated April 15, 2021 and April 23, 2021, supported by Bernie, seconded by Moses, motion carries.

Roll call: A Katie, yes Bruce, Yes Cindy, yes Linda B, Yes Angela, Yes Brenda, A Madeline, yes Bernie, yes Kari, Yes Lee, Yes Moses

FINANCIALS:

The Falls Community Health reports attached are through the month ending April 30, 2021. We are 33% through the fiscal year. The last financials presented were through the month of March 2021.

Operating Revenues:

- Net Patient Revenue consists of all patient charges and adjustments. Total Net Patient Revenue for April came in at \$156,077, which is 18% of the YTD actuals to annual budget.
- Total Grant Revenue of \$298,636 includes grant drawdowns from the Community Health Center, COVID, Ryan White Part C, HIV Prevention, Family Planning, Colorectal Cancer, Behavioral Health and Refugee grants.
- Total Other Revenue is \$1,588 for April.

Total Operating Revenues YTD April is \$2,174,186 which is 26% YTD actuals to annual budget.

Operating Expenses: Operating expenses are classified within 7 categories. Total expenses were \$780,019 for the month of April.

- Personnel expenses are at 28% of the budget. April had 2 pay periods. 2021 is \$423K favorable to YTD budget.
- Professional Services are at 18% of the YTD budget. This category includes payments to Center for Family Medicine, locum providers, interpreter services and laboratory expenses.
- Rentals are at 4% of the YTD budget. Technology charges occur in July of every year.
- Repair and Maintenance is at 13% of the YTD budget.
- Supplies and Materials are at 32% of YTD budget. Category includes general medical and dental supplies, immunization & pharmaceuticals as well as the monthly maintenance of the electronic medical and dental software systems.
- Training is at 7% of the YTD budget. The majority of expense are continuing education expenses and out of state travel. Majority of non-continuing education is paid through quality and expansion grants.
- Utilities are at 2% YTD budget. The majority of this expense occurs quarterly. Last payment occurred in December 2020.

Total Operating Expenses YTD April is \$2,799,668 which is 25% YTD actuals to annual budget.

Non-operating Revenue (Expense):

- Other Revenue is at 20% of the budget and includes payments from USD dental lease payments, recovery of prior year revenue, and interest.

Net Income (Loss):

- April actuals are showing net loss of (\$296,686) and YTD net loss of (\$548,305).

A motion to approve the financial statement as presented supported by Kari seconded by Cindy, motion carries. Roll call: Yes Katie, yes Bruce, Yes Cindy, yes Linda B, Yes Angela, Yes Brenda, A Madeline, yes Bernie, yes Kari, Yes Lee, Yes Moses

Productivity:

The providers are continuing at 82% of goal through April. Nursing visits are at 90% of goal without covid vaccinations. Nursing staff have vaccinated 2,727 patients through April. The dentists are at 83% of goal and missing a dentist. Dental Hygiene is at 104% of goal. Dietitian is at 87 % of goal. Mental health/Substance Abuse is at 85% of goal. Case management/social work is at 54% of goal. The Mental health/Substance abuse numbers have been updated to more accurately reflect the work provided, this was corrected by in the EMR system.

ARPA Funds:

The grant has specific areas that the money can be used for and with 60 days to create a budget, we used the strategic plan and reviewed the needs of the patients. The grant has different categories with allowable activities for guidance. These include: COVID 19 Vaccination Capacity, COVID 19 Response and Treatment Capacity, Maintaining and increasing Capacity, Recovery and Stabilization, Infrastructure. Some items included in the plan are: expanding some part time positions to FT could include a Community Health worker, Mobile services, Tele-health at the schools, primary and behavioral health services delivered through tele-health, staff training, staff retreat/leadership retreat. The state also has money available for a community health worker.

Proposed Budget:

Personnel	1,178,560
Fringe Benefits	1,400,440
Equipment	336,500
Supplies	57,355
Contractual	841,250
Other	656,705
Total	3,292,250

A motion to approve the proposed budget of the ARPA Funds as presented supported by Bernie, seconded by Angela, motion carries. Roll call: Yes Katie, yes Bruce, Yes Cindy, yes Linda B, Yes Angela, Yes Brenda, A Madeline, yes Bernie, yes Kari, Yes Lee, Yes Moses

QUALITY:

Dental Report:

Dental manager has been on extended leave, Dr. Naber has taken on leadership role. The dental scored a very high 8.6 on the last Peakon survey. We extended an offer to a 4th dentist but is has been declined.

General updates:

School based health alliance social determinants collaborative – only clinic in the Midwest

- Implement an adolescent screening tool for needed social support such as:
 - Safe housing
 - Food access
 - Transportation

- Expansion of psychiatric NP hours
- Lab two-year lab certification achieved – no findings!
- Putting an offer out to a social worker
- CHAD strategic planning
 - *Telling the Health Center Story* (what do health centers do and how do they support communities, payers, and partners)
 - *Compliance and Risk Management* (how to structure an overall compliance program, including possible use of a checklist that would identify gaps, perhaps including customized one-on-one technical assistance)
 - *Workforce* (recruitment, retention, pipeline workforce development or grow your own models, policies and workflows, leadership training, apprenticeship models)
 - *Convenience Care/Virtual Care*

ACCESS:

Nothing at this time.

EXECUTIVE DIRECTOR / BOARD CHAIR REPORT:

Dr. Charles Chima has been approved by city council and hopes to start on June 14th.

PUBLIC INPUT:

None at this time

Motion to adjourn, support supported by Moses, and seconded by Bernie, motion carries.

Roll call: A Katie, yes Bruce, Yes Cindy, yes Linda B, Yes Angela, Yes Brenda, A Madeline, yes Bernie, yes Kari, Yes Lee, A Moses

1:02 pm



Dr. H. Bruce Vogt –Chair June 17, 2021