

Falls Community Health Governing Board Minutes
Thursday, September 16, 2021 at 12:00 pm

Present: Bernie Schmidt, Dr. Bruce Vogt, Kari Benz, Brenda Parker, Cindy Binkerd, Angela Landeen, Lee Jensen,

Virtual/Phone: Madeline Shields, Linda Barkey –connection was lost for both

Absent: Dr. Katie Skinner, Moses Pessima

Staff Present: Charles Chima, Alicia Collura, Amy Richardson, Kimberly Huff, Dr. Jen Tinguely, Kelly Piacentino, Erin Hartig

Call to Order: The meeting was called to order by Dr. Bruce Vogt at 12:02 pm.

Roll call: A Katie, Yes Bruce, Yes Cindy, Yes Linda B, Yes Angela, Yes Brenda, Yes Madeline, yes Bernie, Yes Kari, Yes Lee, A Moses

A motion was made to approve the minutes for Falls Community Health Governing Board dated August 19, 2021 supported by Brenda, seconded by Bernie, motion carries.

Roll call: A Katie, Yes Bruce, Yes Cindy, Yes Linda B, Yes Angela, Yes Brenda, Yes Madeline, yes Bernie, Yes Kari, Yes Lee, A Moses

FINANCIALS:

The Falls Community Health reports attached are through the month ending August 31, 2021. We are 67% through the fiscal year. The last financials presented were through the month of July 2021.

Operating Revenues:

- Net Patient Revenue consists of all patient charges and adjustments. Total Net Patient Revenue for August came in at \$363,465, which is 47% of the YTD actuals to annual budget.
- Total Grant Revenue of \$324,485 includes grant drawdowns from the Community Health Center, COVID, Ryan White Part C, HIV Prevention, Family Planning, and Colorectal Cancer grants.
- Total Other Revenue is \$50,806 for August.

Total Operating Revenues YTD August is \$4,850,338 which is 58% YTD actuals to annual budget.

Operating Expenses: Operating expenses are classified within 7 categories. Total expenses were \$811,388 for the month of August.

- Personnel expenses are at 60% of the budget. August had 2 pay periods. 2021 is \$523K favorable to YTD budget.
- Professional Services are at 46% of the YTD budget. This category includes payments to Center for Family Medicine, locum providers, interpreter services and laboratory expenses.
- Rentals are at 91% of the YTD budget. Technology charges occur in July of every year.
- Repair and Maintenance is at 27% of the YTD budget.
- Supplies and Materials are at 69% of YTD budget. Category includes general medical and dental supplies, immunization & pharmaceuticals as well as the monthly maintenance of the electronic medical and dental software systems.
- Training is at 18% of the YTD budget. The majority of expense are continuing education expenses and licensure renewals.
- Utilities are at 39% YTD budget. The majority of this expense occurs quarterly. Last payment occurred in August 2021.

Total Operating Expenses YTD August is \$6,365,665 which is 58% YTD actuals to annual budget.

Non-operating Revenue (Expense):

- Other Revenue is at 42% of the budget and includes payments from USD dental lease payments, recovery of prior year revenue, and interest.

Net Income (Loss):

- August actuals are showing a net loss of (\$57,956) and a YTD net loss of (\$1,356,985).

A motion to approve the financial statement as presented supported by Kari seconded by Angela, motion carries. Roll call: A Katie, Yes Bruce, Yes Cindy, Yes Linda B, Yes Angela, Yes Brenda, Yes Madeline, yes Bernie, Yes Kari, Yes Lee, A Moses

Productivity:

Productivity is continuing to hold steady around the 80% to goal. All areas are exceeding last year's totals. In the month of August, we have given 134 COVID Vaccinations.

QUALITY:**Quality:**

The medical priority measures include: Diabetes, Weight Assessment & Counseling for Children and Adolescents, Tobacco Screening & Cessation, Depression Screening & Follow up, HIV Screening and Breast Cancer Screening. All measures are either at goal or above. QI-RM has rolled out a pregnancy test workflow, STD guidelines and quality stars. The clinic has done over 400 HIV tests a month along with other STI's. South Dakota is in the top ten states for STI's. The nurses have received training for screening. Breast Cancer screenings dipped a little but are now back up.

The clinics will be hosting a wellness clinic next week to help increase vaccination, breast screenings. The clinic has been calling, using the portal, text messages and phone calls to promote vaccine shots. The wellness clinic will be a great way to promote the patient portal. The no-show rate has been high lately but staff is working through that.

Ryan White program has a 98% of viral load suppression. Staff is doing audits monthly per the HRSA audit tool guideline. The results are reviewed at the monthly quality meeting. New and updated policies that were recently signed have been implemented. The current QI project is care plans and out of 104, 37 have been reviewed.

ACCESS:**Wellness Clinic- Dental**

We are seeking board approval of allowing the patients that get an oral screening at the wellness clinic to be able to become a patient of the dental clinic even if they don't meet the requirements.

A motion to support allowing patients that are screened to become patients of the dental clinic for follow up procedures, supported by Angela and seconded by Bernie, motion carries. Roll call: A Katie, Yes Bruce, Yes Cindy, Yes Linda B, Yes Angela, Yes Brenda, Yes Madeline, yes Bernie, Yes Kari, Yes Lee, A Moses

Motion to accept credentialing and grant privileging for Dr. Connor Christensen, DDS supported by Cindy and seconded by Brenda, motion carries. Roll call: A Katie, Yes Bruce, Yes Cindy, Yes Linda B, Yes Angela, Yes Brenda, Yes Madeline, yes Bernie, Yes Kari, Yes Lee, A Moses

Motion to accept credentialing and grant privileging for Elizabeth Brown, supported by Kari and seconded by Cindy, motion carries. Roll call: A Katie, Yes Bruce, Yes Cindy, Yes Linda B, Yes Angela, Yes Brenda, Yes Madeline, yes Bernie, Yes Kari, Yes Lee, A Moses

COVID Vaccine:

The COVID Vaccine Plan is to get our vaccination rate up to 70%. This would be achieved by using a four-step framework to bring precision to the COVID-19 vaccine rollout as follows:

1. Identify communities and subpopulations of focus.
2. Diagnose community challenges to vaccine uptake by studying persisting access and demand barriers.
3. Bring together health system and community stakeholders to implement a unified approach to improving vaccine coverage.
4. Implement, monitor, and evaluate impact of adopted strategies on vaccine uptake, and adapt solutions.
 - a. Implement and evaluate the Health Department's own direct activities to promote vaccine uptake.
 - i. **Update vaccine information on the department's website and establish a channel for requesting vaccine provision to groups, and provide offsite vaccination to groups of 10 or more individuals upon request.**
 - ii. **Establish social media handles and engage the community via social media for vaccine promotion and COVID-19 messaging.**
 - iii. **Implement a vaccine promotion campaign (text messaging, Patient Portal, calls) for unvaccinated patients of Falls Community Health.**
 - iv. **Implement a vaccine promotion campaign (e.g. mailers, billboards) in targeted neighborhoods.**
 - v. **Conduct door-to-door vaccination outreach in high priority neighborhoods.**
 - vi. **Establish a Mobile Vaccine Clinic and implement weekly vaccination events in coordination with community partners (e.g. schools, places of worship, employers, etc.).**
 - b. Align partner efforts with priority populations and communities and evaluate success of partnership in achieving alignment on adoption of precision approach, coordination of activities, and improvement in outcomes.

Motion to approve change in scope of increased frequency of home visits, supported by Cindy, seconded by Bernie, motion carries. Roll call: A Katie, Yes Bruce, Yes Cindy, Linda B, Yes Angela, Yes Brenda, Madeline, yes Bernie, Yes Kari, Yes Lee, A Moses

Motion to approve change in scope to add mobile health, supported by Cindy, seconded by Lee, motion carries. Roll call: A Katie, Yes Bruce, Yes Cindy, Linda B, Yes Angela, Yes Brenda, Madeline, yes Bernie, Yes Kari, Yes Lee, A Moses

NOMINATING COMMITTEE:

Bernie has agreed to move forward as chair and Kari Benz has agreed to be nominated for vice chair.

Motion to approve Bernie Schmidt as Chair supported by Brenda, seconded by Angela, motion carries. Roll call: A Katie, Yes Bruce, Yes Cindy, Linda B, Yes Angela, Yes Brenda, Madeline, yes Bernie, Yes Kari, Yes Lee, A Moses

Motion to approve Kari Benz as Vice-Chair supported by Angela, seconded by Cindy, motion carries. Roll call: A Katie, Yes Bruce, Yes Cindy, Linda B, Yes Angela, Yes Brenda, Madeline, yes Bernie, Yes Kari, Yes Lee, A Moses

EXECUTIVE DIRECTOR REPORT:

See report below.

PUBLIC INPUT:

None at this time

Motion to adjourn supported by Angela seconded by Cindy, motion carries. Roll call: A Katie, Yes Bruce, Yes Cindy, Linda B, Yes Angela, Yes Brenda, Madeline, yes Bernie, Yes Kari, Yes Lee, A Moses
1:08 pm



Bernie Schmidt –Chair October 21, 2021

**FALLS COMMUNITY HEALTH GOVERNING BOARD MEETING
THURSDAY, SEPTEMBER 19, 2021
12:00 PM-1:00 PM**

Executive Director's Report

New Management Role in the Health Department/FCH - Clinical Initiatives Manager

- We are adding a Clinical Initiatives Manager role to our mid-management team. This position will provide strategic leadership for priority projects and provide support to our medical, dental, and enabling services divisions as we assess and take on new initiatives in response to community needs. Immediate priorities include
 - ensuring equitable access to COVID vaccination in other to increase vaccination coverage in our community,
 - developing and providing Mobile and Telehealth services to address unmet health needs, and
 - consolidating and enhancing our Medication Access Programs to better address the medication needs of the vulnerable populations that rely on us for access to healthcare.

Vacancy for Public Health Lab Manager

- HR has made an offer to the top-ranked candidate. We are awaiting a response.

COVID Vaccine Mandate

- The Biden Administration released “Path Out of the Pandemic”, an action plan that highlights new and ongoing federal initiatives to end the pandemic. It communicates a more regulatory approach with provisions such as
 - requiring most healthcare workers to get vaccinated against COVID-19 (no longer only those working in nursing homes)
 - requiring all employers with 100+ employees to ensure their workers are vaccinated or tested weekly.We are monitoring the developments to see how the new regulations impact FCH.
- FCH is conducting a vaccination campaign to encourage its unvaccinated patients to take up the vaccine.

Staff Retreat

- Focus on organizational culture and values: September 22.