

Falls Community Health Governing Board Minutes
Thursday, October 21, 2021 at 12:00 pm

Present: Bernie Schmidt, Dr. Bruce Vogt, Kari Benz, Angela Landeen, Lee Jensen, Moses Pessima,

Virtual/Phone: Brenda Parker, Cindy Binkerd,

Absent: Dr. Katie Skinner, Madeline Shields, Linda Barkey

Staff Present: Charles Chima, Alicia Collura, Amy Richardson, Dr. Jen Tinguely, Lisa Stensland

Call to Order: The meeting was called to order by Bernie Schmidt at 12:03 pm.

Roll call: A Katie, Yes Bruce, Yes Cindy, A Linda B, Yes Angela, Yes Brenda, A Madeline, yes Bernie, Yes Kari, Yes Lee, Yes Moses

A motion was made to approve the minutes for Falls Community Health Governing Board dated September 16, 2021 supported by Kari, seconded by Cindy, motion carries.

Roll call: A Katie, Yes Bruce, Yes Cindy, A Linda B, Yes Angela, Yes Brenda, A Madeline, yes Bernie, Yes Kari, Yes Lee, Yes Moses

FINANCIALS:

The Falls Community Health reports attached are through the month ending September 30, 2021. We are 75% through the fiscal year. The last financials presented were through the month of August 2021.

Operating Revenues:

- Net Patient Revenue consists of all patient charges and adjustments. Total Net Patient Revenue for September came in at \$127,944, which is 50% of the YTD actuals to annual budget.
- Total Grant Revenue of \$329,587 includes grant drawdowns from the Community Health Center, COVID, Ryan White Part C, HIV Prevention, Family Planning, Colorectal Cancer, and Community Health Worker grants.
- Total Other Revenue is \$1,745 for September.

Total Operating Revenues YTD September is \$5,309,615 which is 62% YTD actuals to annual budget.

Operating Expenses: Operating expenses are classified within 7 categories. Total expenses were \$697,653 for the month of September.

- Personnel expenses are at 66% of the budget. September had 2 pay periods. 2021 is \$703K favorable to YTD budget.
- Professional Services are at 49% of the YTD budget. This category includes payments to Center for Family Medicine, locum providers, interpreter services and laboratory expenses.
- Rentals are at 91% of the YTD budget. Technology charges occur in July of every year.
- Repair and Maintenance is at 30% of the YTD budget.
- Supplies and Materials are at 81% of YTD budget. Category includes general medical and dental supplies, immunization & pharmaceuticals as well as the monthly maintenance of the electronic medical and dental software systems.
- Training is at 23% of the YTD budget. The majority of expense are continuing education expenses and licensure renewals.
- Utilities are at 40% YTD budget. The majority of this expense occurs quarterly. Last payment occurred in August 2021.

Total Operating Expenses YTD September is \$7,063,318 which is 64% YTD actuals to annual budget.

Non-operating Revenue (Expense):

- Other Revenue is at 47% of the budget and includes payments from USD dental lease payments, recovery of prior year revenue, and interest.

Net Income (Loss):

- September actuals are showing a net loss of (\$217,617) and a YTD net loss of (\$1,574,602).

A motion to approve the financial statement as presented supported by Bruce seconded by Angela, motion carries. Roll call: A Katie, Yes Bruce, Yes Cindy, A Linda B, Yes Angela, Yes Brenda, A Madeline, yes Bernie, Yes Kari, Yes Lee, Yes Moses

Productivity:

Productivity is continuing to hold steady around the 80% to goal. All areas are exceeding last year's totals. In the month of September, 127 COVID vaccinations have been given. The new dietician is on board now.

Sliding Fee Evaluation: Deferred

QUALITY:

ACCESS:

The access sub-committee addressed the frequent no shows. April – June saw the highest number of no shows at 488 appointments missed from 136 patients. July- September was the lowest at 317 appointments and 92 patients. Patients who have missed 3 or more appointments in 3 months have an alert assigned in their chart. To maintain access to care the following will be used:

- An Emergent Issue, warm handoff to triage nurse
- An acute concern or counseling, walk in at 7:30-8:30 or 12:30-1:30
- All other needs upon walking in, nurse triage to evaluate
- Provider/counselor/nurse discretion on any follow up appointment scheduling
- Providers receive a PCP list of their frequent no show offenders each month

Motion to accept the scheduling policy as presented supported by Cindy, seconded by Bruce, motion carries. Roll call: A Katie, Yes Bruce, Yes Cindy, A Linda B, Yes Angela, Yes Brenda, A Madeline, yes Bernie, Yes Kari, Yes Lee, Yes Moses

BOARD MEMBERSHIP:

Motion to approve to re-appoint Lee Jensen to the Falls Community Health Governing Board supported by Bruce, seconded by Angela, motion carries. Roll call: A Katie, Yes Bruce, Yes Cindy, A Linda B, Yes Angela, Yes Brenda, A Madeline, yes Bernie, Yes Kari, Yes Lee, Yes Moses

Motion to accept the appointment of Sylvia Smith to the Falls Community Health Governing Board supported by Kari, seconded by Moses, motion carries. Roll call: A Katie, Yes Bruce, Yes Cindy, A Linda B, Yes Angela, Yes Brenda, A Madeline, yes Bernie, Yes Kari, Yes Lee, Yes Moses

CEO EVALUATION:

The annual evaluation for Dr. Chima is coming up. Staff will make sure the board has all the information needed.

EXECUTIVE DIRECTOR REPORT:

See report below.

PUBLIC INPUT:

None at this time

Motion to adjourn supported by Kari seconded by Angela, motion carries. Roll call: A Katie, Yes Bruce, Yes Cindy, A Linda B, Yes Angela, Yes Brenda, A Madeline, yes Bernie, Yes Kari, Yes Lee, Yes Moses
12:50 pm



Bernie Schmidt –Chair November 18, 2021

**FALLS COMMUNITY HEALTH GOVERNING BOARD MEETING
THURSDAY, OCTOBER 21, 2021
12:00 PM-1:00 PM**

Executive Director's Report

Key Staffing Updates

- New Public Health Lab Manager- Melissa St. Clair will be starting 10/25
- Clinical Services Manager(Nursing) – interviews ongoing

COVID Response and Public Health Preparedness Updates

- 543 flu shots and 60 COVID vaccine boosters were given at the City employee flu shot clinic, which served as a full-scale exercise for the Cities Readiness Initiative.
 - Make-up flu shot/COVID booster clinic for employees held October 20
- Community COVID vaccination events by the Health Department/Falls Community Health:
 - 54 doses were given at Bishop Dudley Hospitality House on October 6.
 - 8 doses were given at Banquet West on October 7.
 - 25 doses of COVID shots were given at St. Francis House on 10/13.
- Finalizing partnership with Sioux Area Metro and HelpLine Center to increase access to COVID Vaccinations in the community through mobile vaccine clinics and home-based delivery.

Sen. Thune's Visit

- Sen. John Thune visited/toured Falls Community Health on 10/14. With CHAD ED, we advocated for support on priorities for Community Health Centers such as telehealth reimbursement and infrastructure funding support.