

**Minutes  
Firefighters' Pension Fund Board of Trustees  
May 9, 2018  
Quarterly Meeting**

Call to Order: Chair Randy Farland called the meeting of the Firefighters' Pension Fund Board of Trustees to order at 8:30 a.m. at the Main Library.

Board Members Present: Randy Farland  
Donn Hill  
Mark Sivertson  
Tyler Stewart

Board Members Absent: Matt McAreavey

Staff Members Present: Tracy Turbak, Director of Finance  
Diane Best, Assistant City Attorney  
Thomas Huber, Assistant Director of Finance  
Angie Uthe, Compensation & Benefits Manager  
Kathy Pottebaum, Payroll/Benefits Specialist

Others present: Employee's Retirement System Board of Trustees members:  
Matthew Adamson, Cathy Bianchi, James Larson, Angeline Lavin, Amy Richardson & Lon Tiggelaar  
Howard Pohl, AndCo Consulting  
Louise Gates, Gabriel Roeder Smith & Company

The Firefighters' Pension Fund Board of Trustees and the Employee's Retirement System Board of Trustees met in joint session.

**A motion was made by Stewart, seconded by Hill, to approve the February 14, 2018 meeting minutes. Motion carried unanimously.**

Howard Pohl and Peter Brown presented the Board with the 2018 first quarter performance report. The performance in the quarter of -0.6% ranked below median versus all plans within the AndCo Consulting plan universe and was just above the policy benchmark. The annual 10.9% return was top third and above the policy bogey, while the five year 9.0% ranked in the top decile and beat the policy. The market value of the Fund decreased from \$162.9 million to \$161.7 million in the quarter.

Tom Huber reviewed the Investment Allocations and Manager Structure. There were no recommended changes or actions as progress continues to be made in bringing allocations into the new target ranges.

Howard Pohl presented the Mid Cap Core Equity Manager Analysis completed by AndCo.

**A motion was made by Stewart, seconded by Sivertson, to invite Champlain Investment Partners and Quantitative Management Associates to the August 2018 meeting. Motion carried unanimously.**

Louise Gates presented the board with the December 31, 2017 Annual Actuarial Valuation. The report indicated that the plan had an actuarial funded ratio of 99.5% as of

December 31, 2017. These ratios reflect the impact of strong investment results in 2017, closing the retiree health plan and implementing the stipend for any member that retires on or after 1/1/14.

The results of the valuation identified the City's 2019 pension contribution of \$3,991,024.

**A motion was made by Sivertson, seconded by Stewart, to approve the 2017 Annual Actuarial Valuation. Motion carried unanimously.**

Tom Huber presented the Board with the 2017 Annual Financial Fund Statement which is prepared in accordance with Generally Accepted Accounting Principles (GAAP), is audited as part of the City's independent annual audit, and is published as part of the City's Comprehensive Annual Financial Report. The GAAP reports showed an increase in net assets from \$137.8 million to \$164.9 million for the year ending December 31, 2017.

**A motion was made by Stewart, seconded by Hill, to accept the 2017 Annual Financial Fund Statement. Motion carried unanimously.**

Uthe presented the board with the 2017 pension log, which reports all retirements, stipends, refunds, deferred retirements, and deaths of plan members.

**A motion was made by Stewart, seconded by Sivertson, to accept the 2017 pension log. Motion carried unanimously.**

**A motion was made by Hill, seconded by Sivertson, to enter into executive session pursuant to SDCL 1-25-2 and 1-27-1.5(2), for review of personal medical records for purposes of determining eligibility for ongoing disability benefits. Motion carried unanimously.**

**A motion was made by Hill, seconded by Stewart, to exit executive session. Motion carried unanimously.**

**A motion was made by Hill, seconded by Stewart, to continue disability benefits for Jeb Ford. Motion carried unanimously.**

**A motion was made by Hill, seconded by Sivertson, to continue disability benefits for Anthony Drovda. Motion carried unanimously.**

**A motion was made by Stewart, seconded by Sivertson, to adjourn the meeting. Motion passed unanimously.**

The Board adjourned at 11:20 a.m.

Respectfully submitted,  
Angie Uthe, Recording Officer