



**REGULAR MEETING**  
**4:00 p.m. Wednesday, November 10, 2010**  
**Commission Room – City Hall**

**MINUTES**

**Call to Order**

The meeting was called to order at 4:05 p.m. Members present: Nyhaug, Ervin, Gansz, Dunn, Kealey, Thompson. Members absent: Buhta. Guests present: Dave Dandar, John Engelhardt.

**Approval of October 13, 2010 Meeting Minutes**

Motion by Kealey, second by Gansz, to approve the meeting minutes for October 13, 2010. Motion passed 5 yes, 0 no.

**Building Permit – 231-233 S Phillips Ave.**

John Engelhardt and Dave Dandar presented plans for closing in a vestibule area in the rear of the Boyce Greeley building at 233 S Phillips Ave. The board recommended windows be used to match the existing window profiles in the building and to use matching brick as much as possible, as opposed to synthetic materials.

Motion by Gansz, second by Kealey, to find the enclosure of the vestibule area did not constitute an adverse effect to historic property. Motion passed 5 yes, 0 no.

**Board Review Requests Procedure**

The board discussed the revised "Request" form and recommended it be forwarded for finalization with Media Services. It was also recommended place the term "fenestrations" with vernacular language.

**2010-2011 CLG Program**

The board discussed items in the 2010-2011 CLG program. In particular, the board recommended moving forward with the district signage project, and to proceed with an upgrade the exhibit used at the Sioux Empire Home Show.

**Other Topics/Open Discussion**

Staff announced that the new owner at 103 S. Prairie Ave had offered to show the house immediately following the board meeting.

**Adjourn**

Meeting was adjourned at 5:05 upon motion by Dunn.