

REGULAR MEETING

**4:00 p.m. Wednesday, February 9, 2011
Commission Room – City Hall**

MINUTES

The meeting was called to order at 4:02 p.m. Members present: Ervin, Gansz, Dunn, Kealey, Nyhaug, Butha. Members absent: Hieb, Thompson. Others present: Grant Houwman, Carol Mashek, Rich Jensen, Russ Sorenson.

Review Close-out Request for 300 S Main Façade Easement Award

Grant Houwman and Rich Jensen discussed the project at 300 S Main Ave to request close-out and payment for the project. Motion by Gansz, second by Nyhaug, to approve the project and to initiate creation of the easement and payment. Motion passed 5 yes, 0 no.

BOHP Booth at 2011 Home Show

The Home Show booth committee met in January to discuss some plans for the booth and would be continuing to discuss. The committee intended to meet to formulate a new design exhibit and make an order in time for the March 4-6 show. Staffing of the event would be determined by email communication.

Request for Review: YES (Dekalb) Building Demolition Permit

An update was given that the SHPO did find the demolition at 522 N Main would be an adverse effect, but that all alternatives had been considered and the permit could be issued. There was no comment from the public.

Follow-up on Ongoing Business:

District Signage Project

The sign designs had been selected via email and will be ordered this spring.

Façade Easement Evaluation

Ervin and Gansz discussed their meeting with the City on possible changes to the program. Staff indicated more information on changes would be available in March.

Promoting Marketing Opportunities

Dunn gave an update on his efforts of working with the Pavilion and West Mall 7 Theater to air a short historic preservation video as part of their productions. The question of making a new video was discussed, including using the video on channel 16 and in the Home Show booth. A committee of Dunn, Kealey, and Ervin was formed to explore video promotion options in greater detail.

Demolition Permit 1616 S 4th Ave

Staff noted the SHPO had signed off a moving permit for 1616 S 4th Ave as the owner had expressed his willingness to move the home rather than demolish it.

Carol Mashek commented that the board should still make the effort to discourage the move and/or demolition.

Motion by Gansz, second by Kealey, to recommend the City not issue the permit.
Motion passed 5 yes, 0 no.

Adjourn

The meeting was adjourned at 5:10 on a motion by Buhta.