



BOARD OF HISTORIC PRESERVATION

*Promoting the use and conservation of historic properties for the education, inspiration, pleasure
and enrichment of the citizens of Sioux Falls*

Meeting Minutes
for the meeting held on
March 9, 2011

Members Present:

Jeff Dunn
Sean Ervin
Adam Nyhaug
Keith Thompson

Public in Attendance:

Carol Mashek
Mildred Hottmann Roesch

Members Absent:

Austin Buhta
Dixie Hieb
Anita Kealey

Staff Present:

Debra Gaikowski, Planner
Brent O'Neil, Planner
Mike Cooper, Director of Planning & Building
Services

Call to Order

Sean Ervin, Chair, called the Board of Historic Preservation (BOHP) meeting to order at 4 p.m.

1. Approval of BOHP meeting minutes from January 12 and February 9, 2011

Kevin Gansz made a motion to approve the January 12 and February 9, 2011 meeting minutes as written. Jeff Dunn seconded the motion. Motion passed unanimously.

2. Wallace Dow Anniversary Recognition

Planning and Building Services Director Mike Cooper discussed the contributions of architect Wallace Dow as they related to the growth and development of Sioux Falls. Mike proposed recognizing his work with an exhibit or documentary. He also proposed working in coordination with a Channel 16 staff member, Brad Dumke, who has completed some research on Dow. The Siouxland Heritage Museum staff, Board members Kevin Gansz and Adam Nyhaug, have discussed developing a separate exhibit on Dow tentatively scheduled for early 2012. Board members proposed combining the Dumke work with the museum's exhibit to create a more effective presentation. Jeff Dunn requested that Mike follow up with Channel 16 to develop a timeline and to get more specifics on what everyone is able to contribute.

3. BOHP Liaison Transition

Brent O'Neil introduced Debra Gaikowski as the new facilitator of the Board of Historic Preservation meetings and all programs and activities the Board is involved with.

4. Façade Easement Program Changes

Brent discussed the fact that the Façade Easement Program will now be under the direction of the Office of Community Development. The program criteria and guidelines will also be modified slightly to modify the "historic" requirement and to make the timeline more flexible. The changes are pending. The BOHP will address Façade Easement Program applications on an as-needed basis.

5. 2011-2012 CLG Grant Priorities

Brent relayed information on the current Certified Local Government (CLG) grant budget and reviewed the specific activities that grant funds are currently being spent on. He then requested input from the Board members on specific activities for the next grant. The members offered their suggestions. Debra and Brent will finalize the grant application with the items discussed, which is due March 31, 2011. Keith Thompson made a motion for City staff to develop the CLG Budget with the information provided and to email the budget to all board members prior to submitting the application. Kevin Gansz seconded the motion. Motion passed unanimously.

6. May Preservation Month and Preservation Awards

Brent stated that May is Historic Preservation Month and, in the past, awards were given to those in the community who have made significant contributions in regard to historic preservation. Since there is a new mayor in office, how this recognition program will work in the future will need to be confirmed. Debra mentioned that she has spoken with the Mayor's Assistant about the topic and will be drafting a Memo to the Mayor highlighting what has been done in the past and if a "Call for Nominations" should be done. Keith Thompson made a motion giving direction to advance discussion with the Mayor on Historic Preservation month and to report back to the Board members. Adam Nyhaug seconded the motion. Motion passed unanimously.

7. Updates and Other Business

a. Video Promotion Project

Jeff updated the Board members on a meeting recently held to discuss the production of a video about the Board of Historic Preservation and its related activities. He stated that the project will be on hold until the Planning and Building Services Office meets to prioritize all of its video projects for the year.

b. Home Show follow-up

Board members that worked at the Home Show had several improvement suggestions and Jeff read an email from Russ Sorenson, City Planner, who also worked at the booth. Among the suggestions were a better backdrop, more organized materials, having a Vulnerable Sites list available, and the inclusion of a workshop next year. At the members' request, Debra will get the Home Show subcommittee together before the next meeting to begin preparations for next year's show.

Adjourn

Keith Thompson made a motion to adjourn the meeting at 5:09 p.m.