



BOARD OF HISTORIC PRESERVATION

*Promoting the use and conservation of historic properties for the education, inspiration, pleasure
and enrichment of the citizens of Sioux Falls*

Meeting Minutes
for the meeting held on
April 13, 2011

Members Present:

Jeff Dunn
Sean Ervin
Kevin Gansz
Dixie Hieb
Anita Kealey
Adam Nyhaug
Keith Thompson

Members Absent:

Austin Buhta

Public in Attendance:

Scott Abdallah
Liz Almlie, SHPO
Norm Drake
John Engelhardt, Architectural Guild, LLC
Les Kinstad
Cheryl Rath
Fran Steenberg, Union Gospel Mission

Staff Present:

Debra Gaikowski, Planner
Brent O'Neil, Planner
Ron Bell, Chief Building Services Official

Call to Order

Sean Ervin, Chair, called the Board of Historic Preservation (BOHP) meeting to order at 4:00 p.m. He requested that the agenda be amended to include an item regarding the Security National Bank, which would be placed directly after the approval of last month's meeting minutes. Keith Thompson made a motion to amend the agenda accordingly. Kevin Gansz seconded the motion. Motion passed unanimously.

1. **Approval of BOHP meeting minutes from March 9, 2011**

Jeff Dunn made a motion to approve the March 9, 2011 meeting minutes as written. Adam Nyhaug seconded the motion. Motion passed unanimously.

2. **Security National Bank Renovation**

Les Kinstad, Scott Abdallah, and Norm Drake presented detailed information about renovation work at the Security National Bank building located at 101 S. Main Avenue. Interior building permits were granted prior to the start of construction but no exterior

building permits have been pulled even though work has begun on exterior window replacement. Because of this, Building Services placed a Stop-work Order on the project until the Board reviews the project and Building Services can review structural plans.

The Security Bank project representatives presented the Board members with some visuals of the building as originally built, to show what the exterior windows used to look like. The owner intends on replacing the window areas with something very similar. Keith Thompson made a motion to approve the work as presented and then to have the Board review the project again as it relates to the façade easement agreement, when the project is complete. Dixie Hieb seconded the motion. Motion passed with five members voting in favor of the motion and Anita Kealey abstaining.

3. **Public input on non-agenda items** - None

4. **Old Business:**

a. **Mayor's Historic Preservation Award**

Debra Gaikowski said the Mayor is in favor of maintaining the Mayor's Historic Preservation Award in the month of May. A Call for Nominations was released which expires May 2. The Board members received a list of nominations, received thus far, in their board packet. The members requested photos from Debra of all the nominations prior to next month's meeting. Awards will be presented at a May City Council meeting.

a. **Historic District Signage**

Brent O'Neil gave an update on the purchase of historic district signs. Three companies were contacted about submitting a bid but only one estimate was received. The purchase will move forward.

5. **New business:**

a. **Gospel Mission improvements**

John Engelhardt, with Architectural Guild architects, presented the details on an upcoming project at the Union Gospel Mission located at 701 E. 8th Street. He explained that the project will consist of enclosing an existing loading dock area and relocating the main entrance. The enclosure will be set back two feet from the face of the existing structure but the material will be slightly different than the exterior materials. The Board agreed that this would not negatively impact the appearance of the building. Kevin Gansz made a motion to approve the plan as proposed for the loading dock enclosure. Anita Kealey seconded the motion. Motion passed unanimously.

b. **Training Opportunities**

The Board members received a listing of upcoming training opportunities and the interest by board members for each training session. Sean lead discussion on what type of training would be most beneficial to the board. After hearing comments from Liz Almlie, it was agreed, the broadest training would be received at the 2011 National Historic Preservation Conference to be held in Buffalo, New York, in October. Keith Thompson is interested in attending this conference. The Board members also felt it would be beneficial to send Debra to training since she is just beginning as facilitator of the BOHP.

6. **Reports:**

a. Home Show Subcommittee Report

The Board is looking to purchase a new display for use at the annual Home Show and, at any other event that may provide the opportunity to share historic preservation information. Kevin Gansz reviewed photos of media displays the Board members received in their packets. Discussion focused on the details of two types of displays that the subcommittee had evaluated at a recent meeting. Kevin had a catalog as well with more items for consideration such as a table cover that has screen printing available for an organization's title. Keith made a motion to move forward with purchasing six pull-up screens along with a roll of canvas paper to print on. Anita seconded the motion. Motion passed unanimously.

7. Other Business:

a. Open Meetings Law

As an informational piece, Debra stated that the latest Open Meetings Law may require the release of emails that have taken place among the Board members if requested.

b. Historical Marker Book Promo page

Bruce Blake is finalizing his book on Historic Markers. He offered a Contributor's page to the BOHP as a way of sharing information on what they do and why. A first draft of the page was reviewed and commented on by the Board members. Debra will have it revised.

Adjourn

Adam Nyhaug made a motion to adjourn the meeting at 5:30 p.m.