



## BOARD OF HISTORIC PRESERVATION

*Promoting the use and conservation of historic properties for the education, inspiration, pleasure and enrichment of the citizens of Sioux Falls*

Meeting Minutes  
for the meeting held on  
October 9, 2013

**Members Present:**

Jennifer Dumke  
Kevin Gansz  
Dixie Hieb  
Tom Keller  
Ed Lund  
Adam Nyhaug  
Mildred Roesch  
Elizabeth Schulze  
Keith Thompson

**Members Absent:**

Josh Schorzmann

**Public in Attendance:**

Liz Almlie, State Historic Preservation Office

**Staff Present:**

Debra Gaikowski, City Planning

Chairman Adam Nyhaug called the meeting to order at 4:00 p.m. and gave introductory comments.

1. **Approval of the September 11, 2013, Meeting Minutes** – Dixie Hieb commented on item 5b of the meeting minutes. In the first sentence, she would like it to appear as follows, “discussed ~~his~~ **its** intent to raze...” Kevin Gansz made a motion to accept the September 11, 2013, Board of Historic Preservation meeting minutes with the noted change. Dixie Hieb seconded the motion. Motion passed unanimously.
2. **Public input on non-agenda items** – None
3. **Old Business** – None
4. **New Business:**
  - a. **Mayor’s Historic Preservation Award Guidelines – 2<sup>nd</sup> Draft** – Debra Gaikowski reviewed the changes she made to the document called, “Mayor’s Historic Preservation Award,” which was drafted to outline the guidelines of this annual award. All changes were those requested by the Board members after a

review of the first draft at the September meeting. Also reviewed by the members, was a newly drafted document called, "Mayor's Historic Preservation Award Nomination Request," which will be information for those wishing to make a nomination. The members made several change requests which will come back before the board at the November meeting for final approval. This item was informational only.

- b. Funding Opportunities for Historic Properties** – Since the Board of Historic Preservation has four new members, Debra invited Liz Almlie, Historic Preservation Specialist with the State Historic Preservation Office, to the meeting to review historic preservation funding programs administered by the State. The programs included the Federal Rehabilitation Tax Credit, the Property Tax Moratorium, and the Deadwood Fund Grant. She provided handouts for the members and reviewed the details of each program. The members had several questions for Liz. This item was informational.
- c. CLG Final Report – Project summary discussion** – Liz explained that, as a Certified Local Government (CLG) and a recipient of CLG grant funds, the City is required to complete an annual report outlining the activities completed with the money received. She encourages the involvement of the members in this process so some discussion took place regarding the achievements within the grant period. The main accomplishments included an update to the Cathedral walking brochure, having an informational booth at the Sioux Empire Home Show, and completing the Pendar Lane Neighborhood survey. This item was informational.
- d. Notice and Order Report** – Debra reviewed the most current Notice and Orders list. She stated that the property at 212 South Main Avenue was added. The issue is related to the stairs and deck at the back of the building. The members also talked about the property at 503 South Summit Avenue. The house has been boarded up due to the owner abandoning the property and transients using it. The property at 800 W 10<sup>th</sup> Street has been on the list for two years. Debra was asked to get an assessment on the significance of the property from the Board members. They would like to see it salvaged since it appears to have been maintained enough to where it could be rehabilitated. They asked that Debra inquire about the property taxes. Kevin said, a few years ago, a local contractor offered to buy the house, but the owner did not want to sell. Kevin and Adam said the previous owners still live in the area and often inquire about the property. This item was informational.

**5. Other Business:** None

**Adjourn** – Kevin Gansz made a motion to adjourn the Board of Historic Preservation meeting. Ed Lund seconded the motion. Motion passed unanimously. Meeting adjourned at 5:10 p.m.