

BOARD OF HISTORIC PRESERVATION

Promoting the use and conservation of historic properties for the education, inspiration, pleasure and enrichment of the citizens of Sioux Falls

Meeting Minutes for September 14, 2016

Members Present:

Thomas Keller, Chair
Shelly Sjovold, Vice-Chair
Josh Chilson
Rob Collins
Gary Conradi
Jennifer Dumke
Cindy Konda
Rachael Meyerink
Robbie Veurink

Public in Attendance:

Pat Anderson, Argus Leader

Staff Present:

Diane deKoeper, Board Liaison, Urban Planner
Russ Sorenson, Urban Planner

Members Absent:

Lura Roti

Call to order –Chairperson Tom Keller called the meeting to order at 4:00 p.m., welcomed guests, and gave introductory comments.

1. Approval of the August 10, 2016, Meeting Minutes

Chairperson, Tom Keller, requested a motion to approve the August 10, 2016 meeting minutes. Member Cindy Konda made the motion to approve the meeting minutes. Member Shelly Sjovold seconded the motion. The motion passed unanimously.

2. Public input on non-agenda items:

Chairperson, Tom Keller, requested if there was anyone from the public who desired to provide input to the Board on any non-agenda items. There was no citizen input received.

3. New Business:

A. CAMP & Statewide CLG Meeting
Brookings, SD, August 11-12 Report

Shelly Sjovold & Cindy Konda

(over)

Board members, Shelly Sjovold, Cindy Konda, and Josh Chilson, attended the recent Commission Assistance & Mentoring Program (CAMP) and Statewide CLG Meeting held in Brookings, SD on August 11-12, 2016. They presented their respective conference takeaways and shared informational highlights.

Shelly Sjovold mentioned there were three excellent CAMP speakers at the conference that were very knowledgeable in the legal aspects of historic preservation in South Dakota. The speakers were: Monica Callahan - Planning (Director for the City of Madison, Georgia); Rory Hays – (practicing attorney specializing in public affairs and administrative law from Phoenix AZ); and Jack Williams – (architect and member and chair of various preservation commissions, within the King County and Seattle, Washington area).

Conference attendees were from South Dakota communities - Brookings, Deadwood, Huron, Sioux Falls, Spearfish, to name a few.

Board member, Shelly Sjovold, commented the speakers referenced that if you are planning any exterior projects on a property located in one of the historic districts, we are subject to the "11.1 Review" process, pursuant to SDCL 1-19A-11.1. Charts and lists were presented that explains the standards and guidelines. The speakers also referenced the December 17, 2013 Memorandum Opinion from Office of SD Attorney General Marty J. Jackley, about construction and application of SDCL 1-19A-11.1 by municipalities and local historic preservation commissions. Link is: <http://www.cityofbrookings.org/DocumentCenter/View/2834>

The speakers also provided incentive information to share with the public that are interested in planning a project or renovation to a historic home. Some resources include:

- Federal Investment Tax Credit
- State Property Tax Moratorium Program
- Deadwood Fund Grant

Board member, Shelly Sjovold, emphasized that in reviewing board of historic preservation cases that it is very important to apply the 11.1 Review legal criteria - ten standards – and reference the applicable standards in the board's motion and findings of fact for each case presented. Conference attendees examined various motion examples for review and approval. The burden of proof is on the applicant, not the board, to demonstrate the standards are being met. Board member, Shelly Sjovold, commented the City of Brookings application process, including a pre-application meeting with the applicant(s), and checklist handout for submittal requirements, was very informative and seemed helpful to citizens. She noted that perhaps the Sioux Falls Board of Historic Preservation could examine the City of Brookings associated review documents to glean any extra information that could be posted on the Sioux Falls Board's website page that might help to educate the public about what the Board of Historic Preservation role is and why preservation is important.

Board Members, along with staff, agreed to review the City Of Brookings information at the next meeting. For reference, here is the link to the Sioux Falls Board of Historic Preservation's website <http://www.siouxfalls.org/mayor/boards-commissions/historic-preservation-bd>

For comparison, here is Brookings Board of Historic Preservation's website
<http://www.cityofbrookings.org/index.aspx?nid=166>

Additionally, Board member, Cindy Konda, presented information regarding conference information received from Ted Spencer, Director of SD Historic Preservation, about various interesting projects within the state that received CLG funding during the past year. Such projects include: establishing a second historic district in Huron, SD; Clay County (Vermillion, SD area) is working on a establishing a replica of a school and identifying homesteads; Deadwood, SD efforts include cleaning up an old mill site and adding a walking path along a creek; Brookings, SD is working on establishing 3" X 5" historic home recognition plaques for homeowners to purchase, and creating an I-phone application for a historic district walking tour.

Cindy suggested that more needs to be done to educate local realtors and homebuyers as to whether or not a property is located within a historic district and what the process is for local review.

Josh Chilson mentioned that in meeting with conference attendees that he learned other communities are having similar challenges, as the Sioux Falls Board of Preservation, to educate the public about the importance of historic preservation within a community and what the review process and standards are.

Board member Robbie Veurink emphasized the importance of having an applicant provide pertinent information for board review - such as a clear site plan, building floor plan and project elevations, and photographs depicting the past, present, and future work to be done – as part of the application submittal. Chairperson, Tom Keller, suggested that the board continue this discussion streamline and clarify the application process by conducting a review of the application form, submittal process, and explore other educational opportunities to inform the public. There was no citizen input received.

Staff Liaison, Diane deKoeyer, acknowledged the Chairperson's request and commented that for the Board's next meeting a review of the existing application, checklist, and submittal process, would occur as an agenda item.

4. Other Business:
None.

Adjournment - A motion to adjourn the Board of Historic Preservation meeting was made by board member Gary Conradi, and seconded by board member Cindy Konda. The motion passed unanimously. The meeting adjourned at approximately 4:44 p.m.

The next meeting of the Board of Historic Preservation will be on October 12, 2016, at 4:00 pm, in the Commission Room on first floor of City Hall.