



*Promoting the use and conservation of historic properties for the education, inspiration, pleasure and enrichment of the citizens of Sioux Falls*

**Regular Meeting Minutes for June 10, 2020  
City Center, Conference Room 110**

**Members Present:**

Rachael Meyerink  
Lynn Remmers  
Kathy Renken  
Tom Keller  
Lura Roti  
Alex Halbach  
Jennifer Dumke

**Staff Present:**

Diane deKoeyer, Staff Liaison

**Public in Attendance:**

Destinie Marshall, Applicant

**Members Absent:**

Shelly Sjovold

**Call to Order and Quorum Determination**

Chairperson Rachael Meyerink called the meeting to order at 4:00 p.m.

**Welcome and Introductions**

Chairperson Rachael Meyerink welcomed Board members and guests and gave introductory comments.

**Approval of Regular Agenda**

Chairperson Rachael Meyerink requested a motion to approve the regular agenda. Member Alex Halbach made the motion to approve the regular agenda. Member Lynn Remmers seconded the motion. The motion to approve the regular agenda passed unanimously.

**Approval of the April 8, 2020 Meeting Minutes**

Chairperson Rachael Meyerink requested a motion to approve the April 8, 2020 meeting minutes. Member Lura Roti made the motion to approve the minutes and Member Kathy Renken seconded the motion. The motion to approve the April 8, 2020 meeting minutes passed unanimously.

**Public Input on Non-Agenda Items (five-minute period)**

None

**New Business**

A. 309 N. Spring Ave.  
Cathedral Historic District

Destinie Marshall, Applicant

Destinie presented the new construction of a single-family house in the Cathedral Historic District. After review of materials and window locations of the applicant, and board discussions, Member Halbach made a motion that the project as presented would have an adverse effect on the Cathedral Historic District. Based on the applicant's schedule to start construction, Member Halbach noted as part of the motion that revised plans with the following revisions could be administratively approved by Diane rather than coming back to the board for review in July:

- No vinyl windows – aluminum clad or wood windows. Provide specification sheet on selected windows. Double hung or casement? Identify grid/grille pattern on window specifications.
- Determine what width siding, trim, etc. will be used and provide specification sheet with submittal.
- Consider using shakes or board and batten at gable ends of house and garage.
- Consider adding windows to create more balance on the front and side elevations of the house and garage.
- Front porch – review existing porches in historic district  
Create a larger porch at front door  
Add railing  
Provide additional detail

Member Keller seconded the motion and the motion passed unanimously by the remaining board members.

- B. Election of new Chair and Vice-Chair Diane  
Member Halbach expressed interest among the board to serve as Chair for the following year. The motion was seconded and passed unanimously by the remaining board members.

Member Roti expressed interest in serving as Vice Chair to the board for the following year and was seconded by Member Meyerink and the motion passed unanimously by the remaining board members.

- C. Outgoing and New Board Members Diane  
After serving two full terms, Member Dumke, Member Keller and Member Sjovold were thanked for their service to the board.

Diane reported that Adam Nyhaug had expressed interest in serving on the board for Member Sjovold's replacement. Following additional discussion, board members requested an additional architect serve on the board. Diane will contact Kyle Raph with Co-Op Architects to request that he apply for the position.

Member Roti will forward Gail Fossum's contact information for Diane to send her an application for board appointment as well.

- D. Window Restoration Contractor Diane

Diane spoke with David White in early May about postponing the seminar until October 17. This date is tentative until September to determine if the health of the community is no longer at risk.

E. Administratively Reviewed Projects  
No specific discussion.

- F. 300 W. 21<sup>st</sup> Street – request for vinyl windows Diane Sherman Historic District  
The property owner has requested window replacement for his apartment building. The structure is non-contributing to the district. Based on previous discussion for the new construction property in the Cathedral Historic District, the board will not approve vinyl windows in a historic district. Diane will contact the property owner to notify him of the determination.

**Unfinished Business**

- A. None

**Adjournment**

With no further business, the Board of Historic Preservation meeting adjourned at approximately 5:00 pm.