

Sioux Falls Housing and Redevelopment Commission  
630 S. Minnesota, Sioux Falls, SD  
Regular Meeting  
August 23, 2016

Commissioners

Present: William Earley, Jeremy Keckler, Jim Wiederrich, and Jim Beddow

Commissioner

Absent: John Peckham

Others

Present: Shireen Ranschau, Dianne Hovdestad, Vernon Kreun, Lisa Bartell,  
and Brent Tucker

**CALL TO ORDER/ROLL CALL**

The meeting was called to order at 7:30 a.m. by Chairperson Earley.

**APPROVAL OF MINUTES OF JUNE 28, 2016**

Chairperson Earley called for a motion to approve the minutes of the July 26, 2016 meeting. Commissioner Keckler made a motion to approve the Minutes. Commissioner Beddow seconded the motion. The motion passed, Yeses, 4, Noes 0.

**FINANCIAL REPORT**

Vernon presented a very brief Financial Statement Summary for the month ending July 31, 2016. He pointed out the increase in net restricted assets and that there were three payroll periods in July. There was discussion on transferring the Public Housing construction in progress costs to the income statement which would result in a loss.

**OCCUPANCY REPORT**

Dianne reviewed the Occupancy Report. She noted there are two VASH vouchers left to issue.

FSS Report: Lisa informed the Commission about a conversation she had with a worker at Sunshine Foods regarding his appreciation for the help he received from SFHRC. The first meeting of the Program Coordinating Committee (PCC) was held. There was a picnic for FSS participants where program graduates were recognized.

A motion was made by Commissioner Wiederrich to accept the Financial, Occupancy and FSS monthly reports. Commissioner Keckler seconded the motion. The motion passed, Yeses, 4, Noes, 0.

**EMPLOYEE PERFORMANCE EVALUATIONS**

A motion was made by Commissioner Wiederrich to approve the two employees merit increase. Commissioner Keckler seconded the motion. The motion passed, Yeses, 4, Noes, 0.

### **TRAVEL REQUEST**

Shireen is requesting approval for Dianne Hovdestad and one other staff person to attend the PHA Listening Session that HUD is conducting in Kansas City, Kansas on September 20-21. Estimated costs were discussed. Commissioner Wiederrich made a motion to approve the travel request. Commissioner Keckler seconded the motion. The motion passed, Yeses, 4, Noes, 0.

### **SHELTER PLUS CARE ADVISORY COMMITTEE REPORT**

Shireen reported about the first meeting she and Lavonne Van Hove had at the 5<sup>th</sup> Street Club House for the Shelter Plus Care Advisory Committee.

### **EXECUTIVE DIRECTOR'S REPORT**

Shireen reported that the reconstruction of 2023 South Grange is completed and the house is occupied. The other Public Housing repairs are also done.

Shireen said AHS is submitting three applications to SDHDA. One is for Cleveland Center, a 39 unit tax credit project. Another is for a 4 unit project, Whittier Park Apartments, at 3<sup>rd</sup> & Cliff. The third is to increase the number of neighborhood revitalization homes done each year.

### **FY 2017 BUDGET DISCUSSION**

There was discussion about various items to consider in the budget. Health insurance costs are projected to increase substantially. The Commissioners directed Shireen to have a discussion with the employees and find out what components of health insurance are most important to them; i.e., deductible, out-of-pocket maximum or co-pays.

### **OTHER BUSINESS**

The next Commission Board meeting is scheduled for Tuesday, September 27, 2016 at 7:30 a.m.

A Motion was made by Commissioner Wiederrich and seconded by Commissioner Beddow to enter into an Executive Session to discuss personnel matters.

The meeting moved out of Executive Session. A motion was made by Commissioner Beddow and seconded by Commissioner Wiederrich to adjourn. The motion passed, Yeses, 4, Noes, 0.