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| MINUTES | November 10th, 2022 At 12:00 pm |  |
| | Human Relations Commission Meeting | |

| Commissioners | Present | Commissioners | Present | Staff | Present |
|-----------------------------|---------|------------------------------------|---------|---------------|---------|
| Sheku Bannister | | Anny Libengood | x | Sharla Svenes | x |
| Tony Burke - Secretary | x | Megan Myers | X-video | Lyndsey Meier | x |
| Elmar Delibasic | x | Justine Schoolmeester – Vice-chair | | Sage Stansell | |
| Megan Grode-Wolters - Chair | x | Nassir Yemam | | | |
| Dawn Marie Johnson | x | Kassidi Smith | x | | |

Guest(s): Terry Grateful Liggins – Video

- 1. ROLL CALL AND DETERMINATION OF A QUORUM** - Quorum Present – Meeting called to order at 12:05 pm
- 2. ADOPT THE AGENDA** - Motion by Commissioner Smith, **seconded** by Commissioner Delibasic to approve minutes. **Carried**
- 3. APPROVAL OF MINUTES FROM OCTOBER 2022 MEETING** - Motion by Commissioner Smith, **seconded** by Commissioner Delibasic to approve minutes. **Carried**
- 4. ANY BUSINESS OR PENDING ISSUES TO BE BROUGHT BEFORE THE BOARD**
 - A.** Homeless Task Force (*Libengood*) – **UPDATE:** Recommendations formed and moving on to city counsel
 - B.** Community Ambassador Program (*Delibasic*) – **UPDATE:** Next meeting December 15th
 - C.** Subcommittee Updates
 - I. Communications and Outreach** (*Myers, Johnson, Smith, Bannister*)
 - **UPDATE:** met prior to Commission meeting – consider new brochures and collaterals once name of commission is affirmed; **ACTION:** Staff to send out invite for events as they come forward automatically; any “New” events should be sent to the Commissioners for deliberation; **ACTION:** Build out volunteer Ambassador Group; create a position description
 - Outstanding Action Items:
 - i. **ACTION:** Meet and select a Chair; create a plan to move forward **UPDATE:** consider by next meeting
 - ii. **ACTION:** Discuss future handouts and a plan to provide items that will benefit all concerned
 - iii. **ACTION:** Concrete proposals about broad communications to be worked on by Communications & Outreach sub-committee
 - iv. **ACTION UPDATE:** Create outreach materials and steps on best practices for responding to questions/concerns
 - Ability to access community members and meet without a quorum
 - **Upcoming Event:**
 - i. MCC Table Talk 11/15 – **UPDATE:** 3 Commissioners will attend
 - II. Planning work group** (*Co-Chairs Grode-Wolters & Burke, Johnson, Delibasic*) **UPDATE:** Group didn’t meet.
 - See attached report for additional outstanding action item
 - i. DE&I Board and Committees – **ACTION:** HRC to check into status of board/commissions training session; **UPDATE:** Chair Grode-Wolters – **Update:** working on pulling information together
 - ii. **ACTION UPDATE:** Renaming: *Civil Rights Commission* (drafted name consideration ready to present to the mayor)
 - III. Chapter 98 review** (*Grode-Wolters, Libengood, Myers, Burke*)
 - **UPDATE:** met with Mayor and COS – to discuss changes update procedures/policy
 - Subcommittee Chair?
 - Draft Changes to Chapter 98 Amendments (*Svenes*)
 - A. ACTION:** Staff will finish suggested edits and review, once complete staff will set a meeting with the subcommittee – **UPDATE** – Rough Draft to commissioners Sub Work Group is ongoing

5. HUMAN RELATIONS OFFICE UPDATE

- A. HRC Commissioner Vacancy - UPDATE:** 1 Vacancy with HRC and applications are being processed and considered; Commissioner Delibasic asked if Commissioners have been involved in the selection process previously. Staff advised they had not since the new staff joined the HRC office, yet Commissioners could decide if they wanted to be involved.
- B. Activity report:**
- I. 20 active discrimination cases
 - 15 relating to employment and 5 related to housing
 - Top three bases continue to be disability, retaliation, and race/national origin (tied).
 - II. Continue to work through backlog - three remaining cases from 2019
 - Since last update June 2022, office closed seven cases
 - Five were closed as no probable cause and two were resolved through mediation
 - III. In October 2020, office fielded 60 calls pertaining to different issues, primarily housing, landlord/tenant disputes, and discrimination related matters
- C. Renaming of HRC:** Does the Commission want to send out a survey to gauge different perspectives on options under consideration (Human Rights Commission v. Civil Rights Commission)? **UPDATE:** Yes.

6. OPEN BOARD DISCUSSION/UPDATES FROM COMMISSIONERS

- 7. GUEST SPEAKERS:** Kevin Koliner & Alison Ramsdell, U.S. Attorney's Office, United Against Hate Initiative
- Focused on outreach to all communities to educate and inform on their rights and protections from the Federal Government
 - Have staff trained to do the training in Sioux Falls and Rapid City and will travel throughout the state
 - To date, have presented to Universities/Colleges and leadership groups in various communities
 - **ACTION:** Commissioners suggested working in collaboration with HRC
 - **ACTION:** Commissioners Johnson and Burke expressed interest in getting training
- 8. PUBLIC INPUT** – No public input provided
To access meeting dial 1-408-418-9388. When prompted, the access code is 146 793 9225##
- 9. ADJOURNMENT - Motion** by Commissioner Johnson, **seconded** by Commissioner Delibasic to approve minutes. **Carried**