

<b>MINUTES</b>	December 5 <sup>th</sup> , 2022 At 12:00 pm	
Human Relations Commission Meeting	Commission Room 1st Floor—City Hall 224 West Ninth Street Sioux Falls, South Dakota	

Commissioners	Present	Commissioners	Present	Staff	Present
Sheku Bannister	x	Anny Libengood	X - video	Sharla Svennes	x
Tony Burke - Secretary	x	Megan Myers		Lyndsey Meier	x
Elmar Delibasic	x	Justine Schoolmeester – Vice-chair		Sage Stansell	x
Megan Grode-Wolters - Chair	x	Nassir Yemam	x		
Dawn Marie Johnson		Kassidi Smith			

Guest(s): None

- 1. ROLL CALL AND DETERMINATION OF A QUORUM** - Quorum Present – Meeting called to order at 12:25 pm.
- 2. ADOPT AGENDA** - Motion by Commissioner Burke, **seconded** by Commissioner Delibasic to approve minutes. Carried
- 3. APPROVAL OF MINUTES FROM NOVEMBER 2022 MEETING** - Motion by Commissioner Delibasic, **seconded** by Commissioner Burke to approve minutes. Carried
- 4. ANY BUSINESS OR PENDING ISSUES TO BE BROUGHT BEFORE THE BOARD**

**A. Subcommittee Updates**

**I. Communications and Outreach** (*Myers, Johnson, Smith, Bannister*)

- Outstanding Action Items: **No Update**
  - i. **ACTION:** Meet and select a Chair; create a plan to move forward
  - ii. **ACTION:** consider new brochures and collaterals once name of commission is affirmed
  - iii. **ACTION:** Concrete proposals about broad communications to be worked on by Communications & Outreach sub-committee
  - iv. **ACTION:** Create outreach materials and steps on best practices for responding to questions/concerns
  - v. **ACTION:** Staff to send out invite for events as they come forward automatically; any “New” events should be sent to the Commissioners for deliberation
  - vi. **ACTION:** Build out volunteer Ambassador Group; create a position description **UPDATE: See Open Discussion**
- **Event Report** - MCC Table Talk 11/15 – (*Johnson, Burke, Meier*)
- **NEW:** 2023 Event Planning Discussion (*Svennes*) – **Update:** Refer to the Planning Work Group for further discussion. Brainstorm ideas. Is it a collaborative/partnership event or solely led by HRC? Type of event – Celebration or Information sharing?

**II. Planning work group** (*Co-Chairs Grode-Wolters, Burke, Johnson, Delibasic*)

- See attached report for additional outstanding action item
  - i. DE&I Board and Committees – **ACTION:** HRC to check into status of board/commissions training session; **UPDATE:** Chair Grode-Wolters – **Update:** working on pulling information together
- **NEW:** HRC Volunteer Opportunities – Helpline Center – Point of Contact?
- **NEW:** Mapping Update (*Burke*) – Met with Helpline Leadership; they are willing to sit at the table to understand the needs for a mapping communication tool to reach all communities with the City of Sioux Falls. Recommendation to bring an internal city group together to discover needs. Commissioner Burke also shared conversation with MCC Table Talk Coordinator Tamien Dysart to bring idea to the next table

talk and then in the second table talk of 2023 to invite city leaders and board commissioners to the event with a theme of Communication Mapping. Commissioner Burke also asked if a portion of the HRC budget could be put towards supporting the Q2 Table talk.

- i. Step 1: Is there an opportunity to bring a group internally together in Q1 of the 2023? Yes.
  - ii. **Motion** by Commissioner Burke, **seconded** by Commissioner Delibasic for HRC staff to organize an internal discussion to include the HRC Commissioner representatives and other City Board/Commission liaison/representatives to understand needs/uses for a Communication Mapping tool. **Carried**
  - iii. Step 2: Partner with the MCC Table Talks to bring internal/External community together Q2?
  - iv. **Motion** by Commissioner Burke, **seconded** by Commissioner Bannister after conclusion of Q1 event, bring the discussion of a communication mapping tool to the Q2 MCC Table Talk in collaboration. **Carried**
- **Community Health Workers** - Schedule Meet & Greet with Avera Community Health Resource Center (CHWs) (*Meier*) **UPDATE:** HRC staff to organize soon

III. **Chapter 98 review** (*Grode-Wolters, Libengood, Myers, Burke*)

- Subcommittee Chair?
- Draft Changes to Ordinance 98 (*Svennes*)
- **ACTION:** Staff will finish suggested edits and review, once complete staff will set a meeting with the subcommittee – **UPDATE** - Are we expanding classes in the Ordinance?
- **Renaming of HRC:** Commissioner Bannister express concern that we must move on from this and do the work of the Commission. Discussion ensued to reconsider and leave HRC name as is. **UPDATE/ACTION:** All HRC Commissioners disseminate HRC Renaming Survey – Open until January 5<sup>th</sup>

## 5. HUMAN RELATIONS OFFICE UPDATE

- A. **HRC Commissioner's Term Expirations** (May 2023 – Delibasic, Smith, Myers, Yemam, Grode-Wolters, Schoolmeester – interested in requesting reappointment?) **ACTION:** HRC Staff to send email, week of 12/12, to seek continuing interest of Commissioners whose terms are expiring.
- B. **HRC Commissioner Vacancy** - applications are being processed and considered; Commissioner Delibasic asked if Commissioners have been involved in the selection process previously. Staff advised they had not since the new staff joined the HRC office, yet Commissioners could decide if they wanted to be involved.
- C. **Activity report** – **UPDATE:** Year-end report coming
- D. **U.S. Attorney's Office, United Against Hate Initiative**
  - I. **ACTION:** Commissioners suggested working in collaboration with HRC
  - II. **ACTION:** Commissioners Johnson and Burke expressed interest in getting training **UPDATE:** HRC Staff advised Commissioners to reach out on own; Delibasic also interested

## 6. OPEN BOARD DISCUSSION/UPDATES FROM COMMISSIONERS

- A. Vision Sioux Falls Survey (*Burke*) – gaps with the survey; not reaching all communities **UPDATE:** Please disseminate widely
- B. Community Ambassadors/HRC Volunteer – **UPDATE:** Commissioner Burke outlined he is working on a draft position description in collaboration with MCC Table Talk Coordinator Tamien Dysart as they are developing Community Ambassadors and the roles can complement each other.

## 7. GUEST SPEAKER(S) – No guest speakers

## 8. PUBLIC INPUT – No Public Input

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## 9. Adjournment - Motion by Commissioner Burke, **seconded** by Commissioner Delibasic to adjourn at 1:13. **Carried**